California State University Channel Islands

NEW COURSE PROPOSAL

Courses must be submitted by November 9, 2007, to make the next catalog production

DATE (Change if modified) 11.26.07
PROGRAM AREA(S) POLS, COMM, ECON, BUS

1. Catalog Description of the Course. [Follow accepted catalog format.]
Prefix(es) (Add additional prefixes if cross-listed) POLS, COMM, ECON, BUS Course No. 333
Title: NONPROFIT ORGANIZATIONS Units: 3
☐ Prerequisites
☐ Corequisites
☐ Consent of Instructor Required for Enrollment
Description (Do not use any symbols): Issues unique to nonprofit organizations including financial, legal, and political.

Grading Scheme: Repeatability: Lab Fee Required:
☒ A-F Grades ☐ Repeatable for a maximum of ☐
☐ Credit/No Credit Total Completions Allowed ☐
☐ Optional (Student Choice) Multiple Enrollment in Same Semester
☐

Mode of Instruction/Components (Hours per Unit are defaulted).

<table>
<thead>
<tr>
<th>Units</th>
<th>Hours per Unit</th>
<th>Benchmark Enrollment</th>
<th>Graded Component</th>
<th>CS &amp; HEGIS #</th>
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</thead>
<tbody>
<tr>
<td>Lecture</td>
<td>3</td>
<td>1</td>
<td>30</td>
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<td>Seminar</td>
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<td>Indep Study</td>
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<td>Other Blank</td>
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The following two lines will be filled out internally based on the Mode of Instruction data directly above.

3 hours lecture per week (Use 2nd line only if necessary)

Course Attributes:
☒ General Education Categories: All courses with GE categories notations (including deletions) must be processed at the GE website: http://summit.csuci.edu/geapproval. Upon completion, the GE Committee will forward your documents to the Curriculum Committee for further processing.

A (English Language, Communication, Critical Thinking)
☐ A-1 Oral Communication
☐ A-2 English Writing
☐ A-3 Critical Thinking

B (Mathematics, Sciences & Technology)
☐ B-1 Physical Sciences
☐ B-2 Life Sciences – Biology
☐ B-3 Mathematics – Mathematics and Applications
☐ B-4 Computers and Information Technology

C (Fine Arts, Literature, Languages & Cultures)
☐ C-1 Art
☐ C-2 Literature Courses
☐ C-3a Language
☐ C-3b Multicultural

D (Social Perspectives)
☒

E (Human Psychological and Physiological Perspectives)
☐
UDIGE/INTD Interdisciplinary ☑
Meets University Writing Requirement ☑
Meets University Language Requirement ☑

☐ American Institutions, Title V Section 40404: ☐ Government ☐ US Constitution ☐ US History
Refer to website, Exec Order 405, for more information: http://senate.csuci.edu/comm/curriculum/resources.htm
☐ Service Learning Course

3. **Justification and Requirements for the Course.** (Make a brief statement to justify the need for the course)
   A. Justification: Several courses, such as Zoo, Museum, Library, etc. focus on a specific community-based organization. No course focuses on what is common between nonprofit organizations. This course will fill that gap.
   B. Degree Requirement: ☐ Requirement for the Major/Minor ☐ Elective for the Major/Minor
   Note: Submit Program Modification if this course changes your program.

4. **Learning Objectives.** (Bullets, will occur upon carriage return)
   Upon completion of the course, the student will be able to:
   - describe the features of a nonprofit organization
   - differentiate a nonprofit from for-profit organization
   - discern the relationship between board members, staff and volunteers
   - participate with a nonprofit organization
   - identify rules used to run a meeting
   - recruit volunteers
   - analyze a budget statement for a nonprofit organization
   - analyze legal constraints faced by nonprofit organizations

5. **Course Content in Outline Form.** [Be as brief as possible, but use as much space as necessary]

   I. What is a nonprofit organization?
   II. Nonprofit Board of Directs/Trustees - Structural Issues
   III. Community participation through service and engagement
   V. Volunteerism: Recruitment and Management
   VI. Event Coordination: Promotional, Fundraising & Friendraising
   VII. Financial Issues: Budget, Fee for Service, Grant Writing
   VIII. Political & Legal Issues
   IX. Internal & External Communication

Does this course overlap a course offered in your academic program? YES ☑ NO ☐
If YES, what course(s) and provide a justification of the overlap? COMM442 Organizational Communication is a more generic course that relates to all organizations, rather than focusing specifically on nonprofit organizations. While the course covers communication, it does not cover the other aspects addressed in this course, politics & legals issues, financial & budget issues.

Does this course overlap a course offered in another academic area? YES ☐ NO ☑
If YES, what course(s) and provide a justification of the overlap?
Signature of Academic Chair(s) of the other academic area(s) is required on the signature sheet below.

6. **Cross-listed Courses** (Please fill out separate description in item 1 above, for each PREFIX)
   A. List Cross-listed Courses (Signature of Academic Chair(s) of the other academic area(s) is required).
   B. Prefix for cross-listed discipline(s):

   Department responsible for staffing:
7. **References.** [Provide 3 - 5 references on which this course is based and/or support it.]


8. **List Faculty Qualified to Teach This Course.**

- Scott Frisch
- Trudy Milburn
- Dennis Maroka

9. **Effective Date**
   A. First semester offered: Sp09

10. **New Resources Required.** YES ☐ NO ☒
    If YES, list the resources needed and obtain signatures from the appropriate programs/units on the sheet below.

    A. Computer (data processing), audio visual, broadcasting needs, other equipment)

    B. Library needs

    C. Facility/space needs

11. **Will this new course alter any degree, credential, certificate, or minor in your program?** YES ☒ NO ☐
    If, YES attach a program modification form for all programs affected.
    Catalog deadline for New Minors and Programs (including modifications): October 15, 2007, preceding year.
    Catalog deadline for Course Proposals and Modifications: November 9, 2007, of preceding year.
    Last day to submit any work to be considered for the academic year: April 15th.

    Trudy Milburn, Scott Frisch, 10.31.07
    Proposer of Course Date
## Approval Sheet

**Program/Course:**

<table>
<thead>
<tr>
<th>Chair/Committee</th>
<th>Date</th>
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<tbody>
<tr>
<td>Program Chair(s)</td>
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<td>Program Chair(s)</td>
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<tr>
<td>General Education Chair(s)</td>
<td>Date</td>
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<td>Curriculum Committee Chair(s)</td>
<td>Date</td>
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<td>Dean of Faculty</td>
<td>Date</td>
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