1. **Catalog Description of the Course.** [Follow accepted catalog format.]

Prefix COMM  Course# 346  Title SCHOOL COMMUNICATION  Units (3)
3 hours  lecture per week
hours  blank per week

Prerequisites
Corequisites
Description

COMM 346 Examines written, verbal and nonverbal communication in school settings between teachers and stakeholders. Emphasizes the importance of communication and successful personal interactions.

EDUC 346 Examines written, verbal and nonverbal communication in school settings between teachers and stakeholders. Emphasizes the importance of communication and successful personal interactions.

Graded

Gen Ed
Categories A1, UDIGE
Lab Fee Required
A - F
Optional (Student’s choice)
Total Completions Allowed
Multiple Enrollment in same semester

Title V Section 40404:

2. **Mode of Instruction.**

<table>
<thead>
<tr>
<th>Component</th>
<th>Units</th>
<th>Hours per Unit</th>
<th>Benchmark Enrollment</th>
<th>Graded Component</th>
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<tr>
<td>Lecture</td>
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<td>1</td>
<td>25</td>
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<td>Seminar</td>
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<td>Laboratory</td>
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<tr>
<td>Activity</td>
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3. **Justification and Learning Objectives for the Course.** (Indicate whether required or elective, and whether it meets University Writing, and/or Language requirements) [Use as much space as necessary]

Required course for the Integrated Option in Liberal Studies, a new option designed to meet subject matter content preparation for students in the proposed Integrated Program - a combination of a Liberal Studies Bachelor's degree and Multiple-Subject Teaching Credential coursework. The Integrated Program allows undergraduate students to graduate with a BA degree and to be recommended to CCTC for the preliminary Multiple Subject Teaching Credential.

**LEARNING OBJECTIVES:**

Students who successfully complete this course will be able to:

1. Demonstrate through a variety of channels appropriate context-specific communicative competence
2. Describe the options and alternatives for action in a wide variety of interpersonal situations.
3. Self-assess individual preferences and differentiate others’ communication styles.
4. Recognize defensive and supportive communication climates.
5. Assess the appropriateness and effectiveness of interpersonal strategies used in various settings
6. Recognize conflict in interpersonal communication and suggest methods for conflict resolution.

4. **Is this a General Education Course**  YES ☑ NO ☐

If Yes, indicate GE category and attach GE Criteria Form:

A (English Language, Communication, Critical Thinking)
A-1 Oral Communication ☐
A-2 English Writing ☐
A-3 Critical Thinking ☐
5. **Course Content in Outline Form.** [Be as brief as possible, but use as much space as necessary]

   A. Teacher as Communicator
   B. Stakeholders in Schooling: Teachers Parents, Principals, Staff, Para-professionals, Speech therapist, counselor, psychology RSL, Peers & Community Members
   C. Channels of Communication: Choosing correctly
   D. Story-telling outside the classroom: promoting your style
   E. Maintaining Contact: Newsletters, Email, Websites
   F. Translating Concepts: Language as Particular to Groups and Purpose
   G. Obtaining Information: Learning from Parents & Peers
   H. Evaluation narratives
   I. Delivering Bad/Good News
   J. Conflict management

   Does this course overlap a course offered in your academic program? YES ☐ NO ☒
   If YES, what course(s) and provide a justification of the overlap?

   Does this course overlap a course offered in another academic area? YES ☐ NO ☒
   If YES, what course(s) and provide a justification of the overlap?
   Signature of Academic Chair(s) of the other academic area(s) is required on the signature sheet below.

6. **Cross-listed Courses (Please fill out separate description for each PREFIX)**
   List Cross-listed Courses
   COMM 346/EDUC 346
   Signature of Academic Chair(s) of the other academic area(s) is required on the signature sheet below.

   Department responsible for staffing: Communication/English

7. **References.** [Provide 3 - 5 references on which this course is based and/or support it.]


8. **List Faculty Qualified to Teach This Course.**

   Communication and Education faculty
9. **Effective Date and Frequency.**
   a. Projected semesters to be offered: Fall ☑ Spring ☑ Summer ☐
   b. First semester offered: Fall 2007

10. **New Resources Required.** YES ☐ NO ☑
    If YES, list the resources needed and obtain signatures from the appropriate programs/units on the sheet below.
    a. Computer (data processing), audio visual, broadcasting needs, other equipment)
    
    b. Library needs
    
    c. Facility/space needs

11. **Will this new course alter any degree, credential, certificate, or minor in your program?** YES ☐ NO ☑
    If, YES attach a program modification form for all programs affected.

Robert Bleicher, Ph.D, Merilyn Buchanan, Ph.D, Trudy Milburn, Ph.D,
Proposer of Course

10/3/2006

Date
Approval Sheet
Program/Course: COMM/EDUC 346

________________________________________________________
Program Chair(s)    Date

________________________________________________________
General Education Chair(s)    Date

________________________________________________________
Curriculum Committee Chair(s)    Date

________________________________________________________
Dean of Faculty    Date