

CSU Channel Islands  
**Curriculum Committee Minutes**  
**October 17, 2016 – BTW 1188**  
**12:30pm – 2:00pm**

Members:	Blake Gillespie, Monica Pereira	Jared Barton Kaia Tollefson	Marie Francois Kristen Linton	Carola Matera
Staff:	Andrea Skinner Monica Rivas	Blake Büller Janet Rizzoli	Rachel Danielson Mary Laurence	

**APPROVAL OF AGENDA APPROVED**

- Agenda: 10/17/16
- Minutes: 10/10/16

**INFORMATIONAL AND DISCUSSION ITEMS**

1. **New Forms and Processes. Curriculum Update** – Andrea updated us on the process. There is now a project timeline, including deliverables. We will have the opportunity for feedback on deliverables at more than one stage. Will invite program chairs to learn about the new system. The training sessions in this timeline are separate from the training we will do with faculty to use the system in the future.
2. **Ethnic Studies Report from the Chancellor's** – Several of us have read the document. The sub-recommendations on recommendation 3 are all important; most of them do not appear to be Curriculum Committee's purview, but should be discussed somewhere. Also discussed with our APC hats on: resources for ethnic studies programs? Who's the faculty advisor for Asian-Pacific Studies minor? CHS has hired, and is hiring more. But CHS faculty get a lot of students seeking non-academic advising; need to recognize/reward that, and/or reduce load with more faculty.  
-Take-aways:
  1. GE will get to this stuff before Curriculum.
  2. CHS has about the same faculty/student as everybody else, but prolly needs a little more for advising burden.
  3. Importance of community needs in driving curriculum (ex: clinic in Oxnard—is there something we should ask to get at practices like this that we want to encourage?)
  4. Avoid diluting ethnic studies, please.
3. **Review policy drafts**
  - a. Course numbering – Made edits to make document further mare
  - b. Cross-listing policy – Monica brought a handout and we have the policy re-written by Monica. To review ASAP.
4. **Review process** – stuff needs to get done. We have asked for packages of materials, not materials.

**CONSENT ITEMS FOR APPROVAL**

**REGULAR REVIEW ITEMS**

**DEFERRED ITEMS**

**Actual Policies to Discuss**

Policy on adding/removing GE status on courses- take effect one year later.  
Senate Policies and Extended University: Applicability, Challenges, Catch-22s?  
Cross-listed Course Procedure (multiple chairs)  
Policy on bi-lingual course offerings?

Benchmarks for UDIGE courses  
Prerequisites for upper-division courses  
conversation

### **Forms**

Define use of variable units  
Forms Issues – Staffing Language, header on long form  
How to Use New Resources Section

### **Lists**

Create master list of program that double counting policy affects( after the policy is approved by Senate)  
Writing courses that could satisfy GWAR even if they are not UDIGEs. Delinking UDIGE and GWAR  
requirements. For example: ENG SOC 301