**Academic Senate Meeting Minutes**

Del Norte Hall 1500

Tuesday, February 7, 2017; 2:30-4:30 pm

Attendees (66): Adams, Virgil; Adler, Mary; Aloisio, Simone; Aquino, Bryn; Awad, Ahmed; Balen, Julia; Banuelos, Selenne; Barajas, Frank; Beck, Erika; Buhl, Geoffrey W; Burriss, Catherine S; Carswell, Sean; Clark, Stephen J.; Clarke, Tracylee; Correia, Manuel; Davis-Smith, LaSonya; Dean, Michelle; Delaney, Colleen Marie; Delgado, Jasmine; Downey, Dennis J.; Dilly, Geoff; Flores, Cynthia; Francois, Marie; García, Jorge; Gillespie, Blake; Gonzalez, Javier; Grier, Jeanne; Grzegorczyk, Ivona; Hampton, Philip; Hannans, Jaime A; Harris-Keith, Colleen; Hoffman, Debi; Itkonen, Tiina; Jenkins, Jacob; Jimenez, Antonio; Kelly, Sean Q; Kenny Feister, Megan; Liu, KuanFen, Lopez-Lopez, Margarita; Lu, Zhong John; Matjas, Luke; Meriwether, Jim; Monsma, Brad; Murphy, Paul; Nevins, Colleen M; Niemi, Charlene; Ornelas-Higdon, Julia; Patsch, Kiersten; Pereira, Monica; Perchuk, Alison; Pinkley, Janet; Rodriguez, Don; Sanchez, Luis; Schmidhauser, Tom; Smith, Christina; Soenke, Melissa; Soper, Rachel; Stratton, Stephen; Thoms, Brian; Trimble-O’Connor, Lindsey; Veldman, Brittnee; Wakelee, Dan; Weis, Chuck; White, Annie; Wood, Greg; Wyels, Cindy;

1. Approval of the Agenda at 2:35pm
   1. C. Wyels welcomed back senators for the first Academic Senate meeting of the semester;
2. Approval of the Minutes of Dec. 6, 2016
   1. Meeting minutes from 12/6/16 were approved with no objections;
3. Report from the President
   1. E. Beck thanked Senate for the invitation to come speak today; extended thanks to the Provost Search Committee, who poured over 100+ applications; announced that we will have candidates on campus on February 27th & 28th, and also March 1st, 6th & 7th; very pleased at the candidate pool;
   2. Referenced launch this semester of the University Initiatives Steering Committee (UISC), they’ve had a couple of meetings so far and are currently working on guiding principles; this will be a fundamental shift in how we vet initiatives on campus; faculty will be invited to participate in that work in the form of subcommittees;
   3. Closed report with a thanks to the Senate Executive Committee for their partnership and dialog;
4. Report from the Provost
   1. D. Wakelee excited to say that today he won’t need to speak on initiatives or policies; referenced email from S. Frisch that faculty received about an open forum on the 2025 Graduation Initiative;
   2. Invited attendance at Coffee with the Provost for Monday, February 13th at 1pm in the Provost’s Conference Room (BTW 2185);
   3. Appreciation and announcements:
      1. Announced that beginning March 2nd, Scott Perez will be joining us as Director of Research and Sponsored Programs; noted that his experience will be a great addition to our campus, and recalled a personal connection from receiving his first grant at CSUN, where S. Perez was an assistant;
      2. Thanked Provost Council individually in appreciation for the work they do; in particular J. Miller, who has been very helpful in supporting UAV, mini-grant and IRB processes, and building grant infrastructure
      3. Announced that J. Miller will be joining the Mathematics faculty;
      4. Thanked J. Meriwether for continuing as Interim Dean of Arts & Sciences in the next academic year;
      5. Thanked S. Frisch for staying on for another year in his role as Interim AVP of Academic Planning and Undergraduate Initiatives;
      6. Announced that B. Hartung will be retiring at the end of this year; expressed deep appreciation for her; noted that after joining us in 2005, she launched our Sociology program (and kindly did not point out all the things she fixed);
      7. D. Wakelee carefully considered the Provost role at CI but did not choose to be an applicant for AY 2017-18, announcing his retirement from CI under the FERP program; in conversations with President Beck, they agreed that he will have an ongoing role with the Santa Rosa Island Research Station.
      8. In recognition, D. Wakelee received standing applause from all Senators and attendees;
   4. Question about the timeline for the Dean of Education search – D. Wakelee replied that this will bring candidates to our campus in April;
   5. C. Wyels noted that the good news is that we still have B. Hartung and D. Wakelee through the end of this semester, to consult, to bug, etc.
5. Report from Statewide Senators
   1. S. Aloisio recalled the statewide discussion topics of tenure density and graduation initiatives; Executive Vice Chancellor Blanchard talked about 400 new faculty and 200 new advisors to increase student success; the bad news is that there’s no new money, so if the CSU doesn’t get a funded grad initiative we’re not going to meet our targets;
   2. S. Aloisio noted the other topic of academic freedom, and that the ASCSU is going to negotiate about this;
6. Report from CFA President
   1. J. Griffin first wanted to recognize D. Wakelee for all of his achievements and support of CI in light of his recent announcement;
   2. Recalled that with CFA last year we did a lot of work on Equity Interrupted, insightful on how investment in the CSU has been declining; coinciding with additional enrollment of minority students, CFA is framing it as an equity issue and making a case for increasing funding to the CSU; has been doing a lot of listening, expecting to have a report out on survey results; has also been listening to students about their increase in tuition;
   3. J. Griffin noted that J. Yudelson has announced his intent to run for CFA President; would hope that faculty can all support his candidacy, as he is a strong negotiator;
   4. In terms of Academic Freedom, will be working with J. Yudelson to craft language for the CFA;
7. Report from the Senate Chair
   1. C. Wyels commented on lots of news to share, provided a sense of things moving behind the scenes; welcomed our first batch of faculty candidates last week -- lots of energy and great conversations – two more waves coming this week and next week. Thanks to the search committees and all who are engaged in identifying, interviewing, recruiting – and to Faculty Affairs for superbly managing challenging logistics!
   2. Provost search: closing date for materials was Jan. 3rd, had an enormous pool, 2nd or 3rd largest in recent memory; led to a lot of work for the search committee, but one of the best C. Wyels has served on; was a full day of discussion; narrowed down to a great pool of 12 semi-finalist candidates; committee interviewed all 12 during two days in LA; President spoke with each via Zoom, subset then had Zoom conversation with Cabinet, with Foundation Board Member Lois Rice listening in; consultants are now engaged in deep background and reference checks; email going/gone out with dates to hold for on-campus visits (Feb. 26, 27; Mar. 1, 6, 7); specific time/place meeting requests for faculty will come out through Academic Senate; encouraged all to engage and submit feedback;
   3. Campus-Wide Committees.
      1. Displayed a graphic that G. Evans Taylor initiated to illustrate the structure for Campus Planning/ University Initiatives Steering Committee (UISC); regular theme during Pres. Beck’s “listening tour” was that we need to improve our alignment of strategic planning with our budget; this is a committee with the Provost as chair, not ad-hoc but rather an ongoing committee; composition of UISC: Provost serves as Chair; Cabinet, Academic Senate Chair, Staff Council Chair, Student Government President, Faculty member; second faculty member (second member added to composition after President consulted with Senate Exec – M. Francois is our additional faculty member for a two year term);
      2. First Task Force determined by Chancellor’s Office: Graduation Initiative 2025 Task Force volunteers sought in December, with slates forwarded to provost, membership as shown (displayed list); Task Forces will identify various initiatives/ sub-initiatives, breaking into Working Groups that will engage more people in the actions needed to achieve the initiatives – expect more calls for participation in Working Groups and other initiative-level task forces; prior to that, expect calls for engagement with Guiding Principles and in determining what the initiatives should be; I. Grzegorczyk asked about faculty selection process – answer was that if there are no changes, then it will be a few years, but if there are changes then the process is self-nomination;
   4. C. Wyels thanked D. Daniels for work on “giant spreadsheet” that helps to organize information coming from multiple sources in effort to better understand and analyze the faculty service load at CI; first step in diagnosis: observe! Can now say things like “the mean senate/university/search committee load for an associate prof is 2.9 committees”; need more work to make meaning out of the data;
   5. Questions around Priority Registration, student disenrollment for failure to pay fees, formalizing a process to request waivers for General Education requirements – taken up by SAPP, the Grad. Initiative TF, GenEd and Senate Exec;
   6. Movement afoot to reconsider our faculty hiring process. Engaged: the current Search Coordinating Committee, a subgroup of the Program Chairs led by S. Kelly; overall effort led by Provost D. Wakelee;
   7. Outstanding Intent to Raise Questions regarding paying students other than hourly (e.g., research “stipends”): Scott Frisch, Beth Hartung, and chair met w/ Controller Diane Mandrafina to discuss. Would be very helpful to have examples of other CSUs paying students other than hourly wages. (Have some; through foundations and/or as result of external grants.)
   8. Faculty Service: more opportunities! Intend to send out calls no more often than Senate meets. Recent appointments/ volunteers placed on committees: 1) UISC: M. Francois (with thanks to M. Francois for her 8th committee); 2) Graduation Initiative 2025 Task Force (displayed); 3) Search Committee for Senior Dir. Of Univ. Development (Advacement): J. Jenkins; 4) Search Comm. for Dir. Of Student Transition & Engagement Programs (Student Affairs): M. Estrada; 5) Central Mall Planning Task Force: A. Perchuk; 6) Gateway Hall Planning Task Force: D. Claveau;
   9. Finally, a quiz: How many centers or institutes does CI have? (Nine! – we added OLLI); a recognition and thanks to Colleen Nevins, Chair of the Committee on Centers and Institutes, and to the entire committee -- LaSonya Davis-Smith, Catherine Burriss, Kiki Patsch, Jacob Jenkins – for completing their work of reviewing all nine and making recommendations regarding their future work;
8. Continuing Business Item
   1. \*Internship Policy (SAPP); [Executive Order 1064](http://www.calstate.edu/eo/eo-1064.html) (for background)
      1. C. Wyels called for open discussion, brought to us by SAPP with much hard work;
      2. P. Murphy introduced policy, summarized that this was in response to an Executive Order (EO), recalled that this was brought to in Senate a few years ago but was voted down; summarized that this version before us now is designed to bring us into compliance with the EO, adding that it is the opinion of SAPP that the revisions effectively make use of feedback; T. Itkonen added that the last page highlights that programs can develop their own procedures and that faculty have the flexibility; J. Grier asked question in reference to the last line and to what degree Senate is involved, asking whether procedures would need to come through Senate instead of policies coming through Senate; S. Carswell answered that the design was to build in inherent flexibility for programs, but that Senate could be consulted when / if significant changes are made;
      3. VOTE: 52 in Favor, 2 Opposed, 7 Abstained; Internship Policy was approved in Senate and will be cataloged as SP 16-03;
9. New Business Items (none)
   1. No new business items;
10. Extended Announcements (up to 5 min. each) (none)
    1. No extended announcements
11. Reports from Senate Committees (*As Needed*)

* General Education – G. Buhl noted that GE committee has gone through program review; next is an MOU to write; strong recommendation is to have a moratorium for any new GE courses and to evaluate the existing 370+ GE courses;
* Curriculum – B. Gillespie noted that they are working on six different packages, which haven’t made it through the final stages, then six more are coming after that; summarized a total of 12 different programs;
* Faculty Affairs (FAC) – no report;
* Fiscal Policies – no report;
* Committee on Committees – C. Delaney noted the call for lecturer nominations is out; announced timeline for Senate Officers and others, thus starting the Spring tidal wave of elections;
* Professional Leave – no report;
* Mini-Grant Review – C. Harris noted that they just received recommendations from the Provost;
* Centers & Institutes – C. Nevins noted that for Spring they’ll be meeting for current policy review in CO guidelines, hopefully coordinating the reports that are submitted to the Office of the Provost;
* Student Academic Policies & Procedures (SAPP) – T. Itkonen noted that they are meeting next week, with priority registration as the topic of focus;

1. Reports from Other Committees/Centers on Campus
   1. J. Balen announced faculty writing connections and workshops, in the FitStudio from 3-5pm; the 2-4pm slot is happening on Tuesdays; please contact her for interest and/or questions;
   2. I. Grzegorczyk noted that Business & Technology recognized a faculty leader, and this year it will be N. Parmar;
   3. P. Murphy noted the IRA application deadline on March 3rd; the IRA committee will resume its meeting schedule in a few weeks;
   4. B. Hartung summarized the progress on the search for the next Dean of the School of Education; recalled that on Jan 25th faculty were invited to an open forum; noted that quality candidates are applying and it’s moving forward;
   5. C. Burriss announcement and immediate correction for Dolphin Pantry, hours and room number were not correct; corrections sent to D. Daniels; it’s in Ojai room 1978; because CalFresh program is also using it as an office, they have office hours there from 9-1 on Wed, so the pantry is open from 1-5pm on Wednesdays; D. Wakelee asked if the pantry is accepting donations; C. Burriss answered yes they are, and there’s a decorative box in front of the office that’s helpful to place donations in;
   6. S. Kelly noted that an RFP went out this morning for an exciting summer research opportunity; partnered with Univ Nevada Reno and highlighted opportunity for first generation and underrepresented students; Sage conference deadline is March 17th and is application deadline;
2. Intent to Raise Questions
   1. C. Wyels recalled feedback from faculty that our Intent to Raise Questions (ItRQs) platform isn’t always the best way to get things done, we may in fact be well beyond the size where this is an effective means of delivery; read aloud answers to questions from last time (please see Senate meeting materials page);
   2. In response to the answer related to potential purchase/ management of campus vans, S. Kelly would suggest that the Instructionally Related Activities (IRA) committee look into the matter independently; C. Wyels observed that the IRA is not a Senate committee, so Senate wouldn’t be able to dictate exactly what they do;
   3. New ItRQ from Jorge Garcia, who asked in regards to AY16-17 tenure-track faculty recruitment, is there any way that faculty could know the DSC’s final recommendations to the administration immediately thereafter? J. Garcia offered thanks for considering the question;
3. Announcements (no more than 2 min. each)
   * 1. S. Clark, regarding the EIR scoping meeting that discussed the University Glen Phase 2 Housing
        1. S. Clark recalled that an advisory group has taken the place of the board of directors; went to meeting on Dec. 15th to get input into the environmental impact of the Phase 2 housing development; plan is for 66 town homes, 56 single family, 300 apartments and 150 senior living apartments; this result is significantly less than the 900 units originally planned (~600 now); feedback on the reason behind this is that the advisory group wants to avoid an “Isla Vista-type” community where there may be rapid turnover; a report is due in March, then hearings and final review by the site boards;
        2. D. Wakelee clarified that the CI 2025 Initiative should not be confused with the 2025 Graduation Initiative;
     2. J. Alamillo, *Noche de Familia* – 2/18/17
        1. J. Alamillo introduced the event, now in its fifth year running; event started when parents were not coming to campus for parent-teacher conferences; event aims to invite everyone to attend who have not previously attended, regardless of fluency or exposure to the Spanish language; A. White asked who to contact for additional information; J. Alamillo answered that he would be the contact, and also A. Quintero, M. Rivas, or J. Garcia, adding that the website will auto-reply with contact info;
     3. M. Lopez, Donating text resources to Dreamer Center
        1. C. Wyels suggested that if faculty have additional textbooks, new or gently used (not an opportunity to clear out entire bookshelves), the Dreamer Center can accept them; please contact Margarita Lopez-Lopez and also Martha Juarez who has taken this over as faculty advisor;
4. Other announcements (brief)
   * 1. J. Griffin announced more events on Feb. 25th on “unintended bias” workshop; stay tuned for email announcement; has grant money of $20K that can be distributed for some research on this in Ventura County;
     2. A. Perchuk announced a lecturer tonight from Dr. di Carpegna, sponsored by GPS program; Broome Library 2325 at 6pm tonight;
     3. K. Jensen announced that CI is now ranked #11 out of 125 nursing programs in the state (applause ensued); noted that the criteria was our pass rate and retention of students; added that the only other 4-year university ahead of us was Sacramento State;
     4. A. Wallace asked, “How many of you have had a creative or scholarly activity this year?”; added that our colleague S. Stratton has sent out information on how to submit information to the Faculty Accomplishments portal;
     5. T. Itkonen announced Feb 23rd deadline for Social Justice in Education applications; J. Grier invited anyone to collaborate with her on the aforementioned proposal, observing that the new U.S. Secretary of Education was just sworn in;
     6. C. Wyels noted feedback received from multiple faculty members that the California State Legislature prohibits the use of state funding to travel to a list of “banned” states; these states include Kansas, Mississippi, North Carolina and Tennessee; D. Wakelee added that it may be possible to still travel if you had the plans in place before Jan. 1st, will check this and will forward additional information;
5. Adjourn
   1. Meeting adjourned at 3:45pm

\*Material to review prior to the meeting (available via the [Senate webpage](http://senate.csuci.edu/meetingdates.htm))