



**ACADEMIC  
SENATE**  
C H A N N E L  
I S L A N D S

Academic Senate Meeting Minutes  
1908 Smith, MVS Decision Making Center  
Tuesday, February 24, 2015, 2:30-4:30pm

**Attendees:** Leafstedt, Jill; Veldman, Brittnee; Miller, Jason; Colleen Delaney; Flores, Cynthia; Thoms, Brian; Jenkins, Jacob; Sanchez, Luis; Carswell, Sean; Dean, Michelle; Berman, Michael; Wakelee, Dan; Soltys, Michael; Samatar, Sofia; Jensen, Karen A; Monsma, Brad; Aloisio, Simone; Mack, Carol; Nevins, Colleen M; Klompier, Kathleen; Matjas, Luke; Jimenez, Antonio; Hartung, Beth; Jim Meriwether; John Griffin; McThomas, Mary; Frisch, Scott; Correia, Manuel; Grzegorzczak, Ivona; Francois, Marie E; Wyels, Cindy; Jennifer E. Perry; Colleen Harris-Keith; Genevieve Evans-Taylor; Schmidhauser, Tom; Yudelson, John; Salazar, Christina; Campbell, Matthew; Grier, Jeanne; Gayle Hutchinson; Wallace, Amy; Stephen Clark; Matt Furmanski; Michael Bourgeois; Margarita Lopez-Lopez; Vanessa Bahena; Greg Wood; Lindsey O'Connor; Tracylee Clarke; Geoff Buhl; A.J. Bieszczad; Georgina Guzman; Nancy Gill; Virgil Adams; Erin Pehlivan; Brad Monsma; Sean Kelly; Liz King; Catherine Burriss; Jennie Luna; Karen Carey; Marilyn Buchanan; Selenne Banuelos; Jose Alamillo; Steve Stratton; Andrew Morris; Debbie Hoffman; Irina Costache; Monica Pereira; Jaime Hannans; Phil Hampton; Kaia Tollefson; Ruben Alarcon; Alison Perchuk; Dennis Downey; Mary Adler; Jesse Elliott

Meeting called to order at 2:30pm

1. Approval of the Agenda
  - a. Motion by S. Aloisio to switch statewide senator report with CFA report so that J. Griffin can get to class; no objections, all in favor, agenda is approved.
2. Approval of the Minutes of February 3, 2015
  - a. J. Grier called the question if any objections to approve minutes; no objections, all in favor, meeting minutes are approved
3. Introduction: Brittany Grice (Title IX Inclusion Officer)
  - a. Introductions for B. Grice by J. Grier; gave presentation highlighting equity in employment throughout CI; communication lines are open, feel free to submit to B. Grice any ideas / suggestions on how to best train campus (for further details, please refer to PowerPoint presentation on Senate website)
4. Report from the Provost (Hutchinson)
  - a. G. Hutchinson: budget requests have been submitted; approach this year was about identifying all of our resources; early in the process with cabinet; recalled steering committee members for Division strategic plan, noted that only representation that's missing is students – this group comes together to form a strategic plan, with current timeframe range of 2011-2016 – goal is to develop plan by end of 2015; President Rush has committed monies for an equity program
  - b. New faculty searches underway, first group coming in tomorrow, then throughout the week; B. Hartung observed that it's better to break up this group instead of all 15 at once; taking steps to have more programmatic time

with candidates; G. Hutchinson commented that this way we don't have candidates waiting as long for our decision.

5. Report from Statewide Senators (Aloisio and Yudelson)
  - a. Tenure Density Analysis
    - i. S. Aloisio: created some additional charts with more accurate data review, such as graphic demo on tenure density for each CSU campus; for additional details, please see presentation files on Senate website.
    - ii. I. Grzegorzczuk asked if we have other statistics available – S. Aloisio answered that they are forthcoming, please contact me;
  - b. Resolution regarding non-permanent faculty
    - i. J. Yudelson: observed that in Senate we do a great job at including non-permanent faculty, but we're kind of spotty in terms of how some programs allow lecturer votes, while others do not; because CI is so lecture-heavy, allowing them a vote would have a big impact;
6. Report from CFA President (Griffin)
  - a. J. Griffin: we've met with administration with the equity portion within CBA, hopefully in the next few weeks will finalize issues with inequities; first step was the retroactive paychecks we recently received.
7. Report from the Senate Chair (Grier)
  - a. J. Grier: election coming up soon for ACIP (Academic Council on International Programs); the ACIP member is a liaison between the campus and the Office of International Programs, is advisory to the Director of OIP on planning and maintain of programs, works with faculty to conduct interviews with student applicants on the campus, and publicizes opportunities for faculty. In addition, all members of ACIP serve on one of several standing committees and should be available to meet twice a year: Faculty Affairs (selection of Resident Directors), Program Review, Student Affairs, and another more general advisory committee. The Executive Committee is formed by the chair, the committee chairs and ex-officio Chair. The most important thing is that the person be internationally minded and willing to bring information to the campus; we're looking for replacement or A. Jimenez, please contact him for further details on involvement;
  - b. Task Force for Online Learning and Teaching is discussing intellectual property issues;
  - c. Senate Structures Task Force: holding two brown bag sessions, next Tuesday, then Friday 3/6/15 – materials forthcoming on models being proposed.
8. Continuing Business Items
  - a. SP 14-10 GPS Minor (Curriculum)
    - i. A. Perchuk thanked everyone for their feedback to make a stronger minor
    - ii. J. Grier: this is a second reading item up for a vote;
    - iii. Voting results are 42 YES, 2 NO, 4 ABSTAIN: SP 14-10 is approved.

9. New Business Items

- a. Arts Management Minor (Curriculum)
  - i. M. Francois moved to put this minor to the floor, second by C. Burriss;
  - ii. A. Perchuk noted that this was a minor suggested by students, is a great opportunity for an interdisciplinary minor, and makes use of courses that we already have;
  - iii. A. Morris: recalled that 68 different universities already have this as a major, so this makes sense for us with our strategic location near Los Angeles (e.g. next door to one of the world's major art centers) and its "strategic competitive advantage";
  - iv. C. Burriss suggested a friendly amendment to add Performing Arts course – J. Grier reminded that it's not yet time for friendly amendments, but suggestions can be taken and noted; A. Jimenez suggested for two courses that are currently listed as electives, that these courses instead become required rather than electives;
- b. Policy on Assigned Time for Service to Students (Executive)
  - i. M. Pereira moved to put this policy to the floor, C. Harris-Keith seconds; S. Aloisio noted that CBA provides pool of assigned time, Professional Leaves Committee has been tasked to create procedures; S. Stratton asked if there was a reason why the applicability section says "instructional faculty" – J. Grier answered that it represents all Unit 3; J. Balen asked to clarify if it basically translated into three 3 Unit courses for the year – J. Grier answered Yes.

10. Intent to Raise Questions

- a. A. Morris: request for administration to look at enhancing bike share – are there funds available to help faculty purchase bikes; reasoning = enhances efficiency due to faculty spending less time getting to / from appointments / classes given current parking "issues";
- b. Luis Sanchez: what plans does CI have for outreach to local high schools; is there any existing outreach program where CI ensures that local high school students, especially those in underserved communities, view our campus as a viable option to earn a college degree;
- c. S. Kelly: question directed at VPs for Academic Affairs, Student Affairs, Business and Financial Affairs, Technology and Communication – According to the By Laws of the Academic Senate, the charge of the Fiscal Policies Committee is to "review the University's annual budget" and make "policy recommendations concerning the optimum utilization of resources in the achievement of university academic objectives." To comply with this charge we require information from the major divisions of the university. Through the office of the Provost the Fiscal Policies Committee has requested

information from each of the major divisions of the university regarding the use of university resources in their areas (questions available upon request).

Do you intend to supply the Fiscal Policies Committee of the Academic Senate with this information? If so, what is your timeline for doing so? G.

Hutchinson: has received info, now forwarded to VPs – meeting tomorrow to gather extensive information, as well as determining timelines;

- d. J. Meriwether: pleased to get Pres. Rush email about new Doctorate in Education degree program; however, please provide an explanation to faculty as to why the BA in Global Studies degree program – approved by the Academic Senate a full year prior to the Ed.D. program – has yet to be approved by the CO and has now been leapfrogged.
- e. A. Perchuk: is it possible to trim the large palm tree on the north side of Camarillo Road, which is protruding into the breakdown and travel lanes, causing a hazard for motorists, cyclists and pedestrians?
- f. A. Jimenez: are Food Services on campus taking any steps to include animal products that are humanely raised? If so, what are these steps? If not, please explain why not;
- g. B. Monsma: can there be attention devoted to creating more public outdoor spaces that can be shared use among students, faculty and staff? Recently, outdoor eating/meeting space has been privatized and fenced in, and plans for new dining spaces will also be private. If public funds are used to provide space to meet the business model of a contractor, can funds also be designated to meet the non-commercial needs of the community? These spaces are essential for creating the kind of community that CI has long articulated itself to be.

#### 11. Reports from Standing Committees (*As Needed*)

##### Faculty Affairs Committee

- Currently working on policy that will address any Center that does not already have by-laws on electing directorships

##### Fiscal Policies

- S. Frisch noted that this year is a small growth year, currently working on a revised memo to Academic Affairs per topics mentioned by S. Kelly earlier

##### Student Academic Policies and Procedures

##### Curriculum Committee

- Working on substantive issues such as policies on minors, repeatability of courses, auditing and double-counting of courses, GE requirements, etc.

##### General Education

- G. Buhl: undergoing senate policy reviews for everything related to GE; made a call to Senate if there's anyone else willing to look at older senate policies to see if they relate to GE and to help rate these

policies; Exec Order most importantly says that for the Golden Four (A1, A2, A3 and B3), must have a minimum grade requirement of a “C” to satisfy requirement;

- G. Buhl: course-match and SB 386: 80-90% are GE courses, some are upper division, might not be as writing intensive; expressed concern of potential loss of some local control of general education due to course matching; articulation in progress for any online course being available for any CSU student regardless of campus affiliation; M. Francois asked if course matches are in residence – G. Buhl answered Yes; follow-up question asked when is the effective date for the “C” benchmark for the Golden Four – G. Buhl recalled Fall of 2016.

#### Committee on Committees

- C. Delaney: election season is here, call went out to lecture faculty, nomination period open through March 6<sup>th</sup>; come early April we will have a public event where platforms from candidates will be heard

#### Committee on Centers and Institutes

- P. Hampton: we have been tasked with all Center policies review, currently under review and will submit soon

#### Professional Leaves Committee

#### Mini-Grant Review Committee

- Currently reviewing applications; will be reviewing UNIV 498 proposals, applications open until March 6<sup>th</sup>

#### 12. Reports from Other Committees/Centers on Campus

- N. Parmar: please note that yoga sessions are coming right after spring break, including “office yoga”; these sessions will be open to everyone

#### 13. Announcements

- A. Jimenez highlighted upcoming UNIV 392 trips
- J. Balen highlighted award recipients; Lessons from Ferguson event is upcoming, as well as Black Poets Speak, other events displayed on the CME website in the Events section;
- M. Pereira reminded that flier is out for Fiesta de la Rasa, other events coming such as Noche de Fiesta;
- S. Aloisio reminded everyone about IRA application deadline on March 1<sup>st</sup>
- N. Parmar reminded that any projects involving human subjects must go through IRB approval process
- M. Francois announced that CSUN will not be taking majors where CI is offering majors; CSUN offering an event during our spring break, please let me know if you’d like to attend on March 19<sup>th</sup> (see Senate newsletter)

#### 14. Adjourn

- J. Balen moved to adjourn meeting, C. Harris-Keith seconds, meeting is adjourned at 4:00pm