Academic Senate Meeting Minutes

1908 Smith, MVS Decision Making Center

Tuesday, March 24, 2015, 2:30-4:30pm

**Attendees:** Leafstedt, Jill; Veldman, Brittnee; Miller, Jason; Flores, Cynthia; Thoms, Brian; Jenkins, Jacob; Sanchez, Luis; Carswell, Sean; Dean, Michelle; Berman, Michael; Soltys, Michael; Samatar, Sofia; Jensen, Karen A; Monsma, Brad; Aloisio, Simone; Mack, Carol; Nevins, Colleen M; Klompien, Kathleen; Matjas, Luke; Jimenez Jimenez, Antonio; Hartung, Beth; Jim Meriwether; John Griffin; McThomas, Mary; Frisch, Scott; Correia, Manuel; Grzegorczyk, Ivona; Francois, Marie E; Jennifer E. Perry; Colleen Harris-Keith; Genevieve Evans Taylor; Schmidhauser, Tom; Yudelson, John; Salazar, Christina; Campbell, Matthew; Grier, Jeanne; Gayle Hutchinson; Wallace, Amy; Stephen Clark; Matt Furmanski; Michael Bourgeois; Margarita Lopez-Lopez; Vanessa Bahena; Greg Wood; Lindsey O’Connor; Tracylee Clarke; Geoff Buhl; A.J. Bieszczad; Georgina Guzman; Nancy Gill; Virgil Adams; Erin Pehlivan; Brad Monsma; Sean Kelly; Liz King; Catherine Burriss; Jennie Luna; Karen Carey; Merilyn Buchanan; Selenne Banuelos; Jose Alamillo; Steve Stratton; Andrew Morris; Debi Hoffmann; Irina Costache; Monica Pereira; Jaime Hannans; Phil Hampton; Kaia Tollefson; Ruben Alarcon; Alison Perchuk; Dennis Downey; Mary Adler; Dax Jacobson; Catherine Doll; Julia Balen; Bob Bleicher; Betsy Quintero; Nichole Ipach; Gary Kinsey; Janet Pinkley; Sue Andrzejewski; Elizabeth Sowers; Paul Murphy.

1. Approval of the Agenda
   1. Meeting called to order at 2:34pm;
   2. S. Kelly moved that following report from Senate Chair that the report from FPC take place – agenda amended with no objections.
2. Approval of the Minutes of February 24, 2015
   1. Minutes approved with no objections
3. Report from the Provost (Hutchinson)
   1. G. Hutchinson: honors convocation scheduled for May 9th, with an academic focus, plus changing the lineup a bit on how to best deliver student awards;
   2. Update on search for Asst. Provost – should have results next week, announcement to follow;
   3. 5 out of 6 candidates have accepted offers as new tenure track faculty for 15-16 AY.
   4. Budget resources have been posted under Strategic Planning Task Force website, and invites have been extended to FPC;
   5. A. Wallace: WASC is two weeks away, let me know if you have class, but meeting invites are out; open meetings for students on Wed. April 8th, pizza is provided; Thurs. April 9th are open meetings for faculty and staff; G. Hutchinson extended thanks to A. Wallace;
   6. G. Hutchinson: last year at this time Senate asked for planning and development for athletics; task force was formed (D. Rodriguez, D. Hoffman) to ensure new process will be more transparent; President Rush decided to go back to the drawing board – a private company did an analysis (Strategic Edge), provided list of considerations, which was submitted Aug-2014; the President has not approved preliminary report yet, but it will be posted to website as soon as available; please note that this is just the beginning, they’re coming at the end of April (Strategic Edge).
4. Report from Statewide Senators (Aloisio and Yudelson)
   1. J. Yudelson: ACR-73 discussion (resolution 8 years ago); new Baccalaureate programs at community college – 15 original majors, 9 were accepted by Chancellor White; community colleges don’t have to get our approval, we just need to be consulted; total hires was listed at 700-720, but please note that net is only 124 increase in entire CSU;
   2. Follow-up on tenure density, reviewed charts within Excel file (see website for full details);
   3. G. Hutchinson clarified “MPP” definition and levels, many MPP are essential function staff;
   4. J. Grier observed that this was data collected system-wide
   5. M. Francois observed that split is also due to which campuses have to count MPPS in grants (not all do)
5. Report from CFA President (Griffin)
   1. J. Griffin: “Check your check” – we had salary increases, but were informed of numerous mistakes, urged everyone to check their raise amount (i.e. 1.6%) (e.g. People who have FERP’d may not have received this)
   2. Whitepapers put out by the CFA, please take a look
   3. Met with chair of higher education sub-committee, had a good meeting in terms of helpful legislation coming down
   4. Other campuses, lecturers have been included in equity discussions, hopeful that same will happen at CI
   5. Elections are coming next month
6. Report from the Senate Chair (Grier)
   1. J. Grier: was asked to serve on the Executive Director of ASI search committee for Dr. Evans Taylor replacement; phone interviews over spring break, March 26th first candidate arrives, Apr. 6th second candidate arrives. Open forums are scheduled for all campus feedback.
   2. Structure Task Force held two open forums; update on what the process is so far; J. Jenkins also present today and is on task force; forthcoming survey will go out to all faculty, putting forth three different models for your review, open until about Apr. 17th; after data collected, best model will go to a new task force, who will reconvene in the Fall; basically asks, “what do we want to be when we grow up”;
   3. J. Grier reviewed these three models (see website with full descriptions);
   4. J. Jenkins commented that these were broad strokes, more about which general direction should we go in;
   5. J. Grier: group will not be able to meet the charge of committee restructuring; think about having a structure that mirrors statewide senate; survey to come out soon
   6. J. Balen asked what kind of research was done with campus cultures; J. Grier answered that lots of data was received from senate chairs on this and is available on request.
7. Fiscal Policies Committee report
   1. S. Kelly representing the FPC, reviewed PowerPoint for Senate, a recap of previous Intent to Raise Questions request for additional information (see Senate website under committee link to FPC for further details)
8. Continuing Business Items
   1. SP 14-11 Arts Management Minor (Curriculum)
      1. J. Grier: this is open on the floor for discussion; Senate motion by C. Burriss to add electives from Performing Arts, PA335 and PA492 = no objections, added by consent;
      2. VOTE: 43 YES = 43; 2 NO; 5 ABSTAIN
   2. SP 14-12 Policy on Assigned Time for Service to Students (Executive)
      1. J. Grier: this was initiated by our CBA, 9 WTUs over 3-year period; a few edits on #3 and #6 as observed; J. Balen commented about the representation burden for instructors of color, hopes that campus will take this into consideration as we are evaluating WTU awards;
      2. VOTE: YES = 42; NO = 3; ABSTAIN = 4
9. New Business Items
   1. Academic Freedom Resolution (Executive)
      1. J. Grier: sister campuses highlighted need for comprehensive policy of academic freedom, called for a motion; C. Burriss moved, D. Hoffman seconds;
      2. J. Yudelson: basis of academic freedom tied to freedom of speech, hopeful that CI will follow in these footsteps; A. Morris: aware of faculty being punished on expressions on social media; J. Yudelson there was a previous resolution, but never went anywhere – this one updates previous from 1970s;
      3. A. Wallace asks if CI already has a policy – J. Grier answered yes, and this resolution is asking for a system-wide policy; A. Wallace could this then affect the CI policy? J. Grier – Yes.
      4. Added as second reading item
   2. Biology Pest Control Adviser Certificate Program (APC)
      1. R. Alarcon: opened by stating that we are surrounded by agriculture, Ventura County is top 10 in agriculture, but currently lack of programs to help students get into the field with higher paying entry-level positions – these were factors in creating this certificate program; demographics in this field are aging, average age of 55-60yrs old; also, not a lot of campuses that offer this program, closest campuses are Cal Poly Pomona and San Luis Obispo; CI students will also have ability to receive credit for internships; anticipated 5-8 students coming through Extended U;
      2. C. Burriss observed that there seems to be a minimum number of units required, but recommended courses add up to more than this minimum;
      3. P. Hampton asked if these courses provide adequate preparation to pass the state exam, as we want to avoid setting up students for failure at the point of exam; please provide additional info on what the test looks like before second reading;
      4. J. Yudelson asked if there is any emphasis on use of organics versus chemicals – answer from R. Alarcon was ‘Yes,’ this is referred to as integrated pest management and is an emphasis already in place;
      5. J. Meriwether expressed his concern of whether or not we will be able to offer courses often enough – answer from R. Alarcon was that stateside courses planned to be offered every 2 years.
   3. Policy for On-Line Teaching and Learning (Exec)
      1. D. Downey moved, A. Jimenez seconds to open discussion;
      2. D. Jacobson: attempted to get input from wide variety of contributors, sticking points have to do with curriculum control, i.e. who gets to decide who can teach online, what courses, etc.
      3. J. Meriwether stated that this represents committee’s best effort amid lots of varied feedback;
      4. D. Downey referred to previous SP 12-08 on listing online courses, asked what about flip side of 30% face-to-face minimum in Modes of Instruction (page 2); J. Grier answered that this would be a recommendation to revise the SP 12-08 policy itself, rather than revising it in this online teaching & learning policy document;
      5. A. Morris: asked since there are no physical limitations online (i.e. no space limits for chair seats, etc.), what was the thinking in creating limitations; D. Jacobson answered in terms of faculty support / evaluations, didn’t want faculty to be taken advantage of – e.g. 500 students being thrown into a class might cause large burden; M. Cook further commented that currently faculty can add students if they have the space, but can also add more online if they choose – if they choose not, this document would offer protections; J. Leafstedt noted that the high-level of interaction between faculty and students needs to be preserved, another reason for enrollment limitations;
      6. C. Burriss asked questions on #5 Use of Outside Contractors, suggested perhaps a different wording to tie first sentence to second sentence; J. Balen further suggested that we may want to put this forth to the Senate, in cases where we may not have relevant faculty;
      7. J. Yudelson commented that the concept of “relevant faculty” is the question at hand; CI has a high density of lecturers, yet not all programs allow a lecturer vote – this could result in a mandated online teaching load that is counter to a lecturer’s right to academic freedom; secondly, if they are not qualified to teach, there’s the concern of will this affect one’s entitlement, and will there be enough resources to get those up to speed who are willing to expand their instruction in an online format?
      8. C. Burriss recalled that Section 3 offers entitlement protections;
      9. J. Leafstedt noted that the committee attempted to reconcile concerns of program integrity, lab courses came up a lot in discussions as examples of what might not be ready to be offered online;
      10. A. Jimenez observed that there’s some language for lecturers, but no language for tenure track faculty, which could be an issue for those that are asked to teach in one modality but want to do it in another; J. Grier responded noting that programs are given control of this decision making process, and that the committee didn’t want to dictate what programs did.
10. Intent to Raise Questions
    1. J. Grier read through answers to previous questions, informing Senate to please see website for full details;
    2. G. Hutchinson made request to FPC for more efforts towards increased transparency and advance communication before making Senate presentations; G. Hutchinson noted her being charged with definition of “value added,” then invited J. Meriwether to assist with this definition;
    3. D. Downey followed-up on J. Gorman’s response to question, that it did not exactly hit the point and could we get a follow-up
    4. J. Leafstedt asked if we could know about the impact of recruitment in terms of housing, and if Senate Exec can be charged with collecting this information.
11. Reports from Standing Committees (*As Needed*)

Faculty Affairs Committee

* No report

Fiscal Policies

* See #7 above

Student Academic Policies and Procedures

* No report

Curriculum Committee

* No report

General Education

* No report

Committee on Committees

* Accepting nominations for Senate officers; had a lecturer senator election, J. Grier will send out an announcement on this (Thursday)

Committee on Centers and Institutes

* No report

Professional Leave Committee

* No report

Mini-Grant Review Committee

1. Reports from Other Committees/Centers on Campus
   1. No report

12. Announcements

\* C. Burriss – this Thursday is the Twelfth Night production, $10 for faculty and staff, $15 for general public, in Malibu 140 at 8:00pm;

\* A. Jimenez – training opportunity re: for faculty avoiding bias in hiring process and RTP process; also on ISLAS website;

\* K. Jensen – 7th annual conference for Education / Nursing coming on May 7, 2015; head of CI physical education program is speaking;

13. Adjourn

Motion to adjourn by G. Wood, meeting adjourned by consensus at 4:30pm.