**Academic Senate Meeting Minutes**

1500 Del Norte

Tuesday, March 28, 2017; 2:30-4:30 pm

Attendees (60): Adler, Mary; Alamillo, José; Aloisio, Simone; Anderson, Sean; Anderson, Stacey; Aquino, Bryn; Balen, Julia; Banuelos, Selenne; Buhl, Geoffrey W; Burriss, Catherine S; Cook, Matt; Dean, Michelle; Delaney, Colleen Marie; Delgado, Jasmine; Downey, Dennis J.; Evans Taylor, Genevieve; Flores, Cynthia; Francois, Marie; García, José; Gillespie, Blake; Grier, Jeanne; Grzegorczyk, Ivona; Hampton, Philip; Hannans, Jaime A; Harris, Colleen; Hoffman, Debi; Isaacs, Jason; Itkonen, Tiina; Jiménez Jiménez, Antonio; Kelly, Sean Q; Kenny Feister, Megan; Leafstedt, Jill; Lee, Sohui; Liu, KuanFen, Lopez-Lopez, Margarita; Martinez, James; Matjas, Luke; Meriwether, Jim; Murphy, Paul; Nevins, Colleen M; Ornelas-Higdon, Julia; Pereira, Monica; Perchuk, Alison; Pilarczyk, Pawel; Rodriguez, Don; Sanchez, Luis; Schmidhauser, Tom; Smith, Christina; Soper, Rachel; Sowers, Elizabeth; Stratton, Stephen; Thoms, Brian; Trimble-O’Connor, Lindsey; Veldman, Brittnee; Wakelee, Dan; Weis, Chuck; White, Annie; Wood, Greg; Wyels, Cindy; Yudelson, John;

1. Approval of the Agenda
   1. Senate Officers observed that as of 2:30pm one more person was needed for quorum; moved to reports while others arrived – meeting later called to order at 2:42pm; no objections to approving the agenda as amended;
2. Approval of the Minutes of Feb. 28, 2017
   1. Meeting minutes from 2/28/17 were approved with no objections;
3. Report from the Provost
   1. D. Wakelee discussed email sent regarding strategic initiatives process; referred to our 2025 Graduation Initiative (2025 GI); goal of information is to help make people aware of the broader issues, in effort to help programs identify their priorities;
   2. Noted that there are now four sub-committees of the 2025 GI; as part of this, your input is requested in areas where we can make progress, such as any procedures / policies on campus that may contain obstacles to our graduation rates; your input will help us to focus on these efforts in areas that we’re able to control;
   3. Hiring announcements: the new Chair of Nursing will begin this spring; good news—we had 20 faculty searches this year; pleased to report that we have agreements for 19 new faculty who have agreed to join us in the Fall (announcement met with applause); this represents a higher success rate than we typically have;
   4. Thanked Kate Harrington, who is retiring, for her service to our campus;
4. Report from Statewide Senators
   1. S. Aloisio discussed the tenure density task force meeting, which is close to a final draft of a report; looking to report on this at next Senate meeting; in reference to the 2025 GI, S. Aloisio recalled that CSU Executive Vice Chancellor Blanchard talked about hiring more tenure track faculty as well as academic advisors, but it appears that additional money for this will not be forthcoming; other topics were discussed including enrollment management, financial aid, and campus policies that may be barriers to timely graduation;
   2. J. Yudelson added comments from tenure density task force, which put together a contingency of employment clause, later withdrawn; there may be continued work on this issue; another controversial topic was intellectual property – Faculty Affairs says that this relates to Article 37 and should involve the CFA; there was also a presentation by the Chief Technology Officer, our own Michael Berman, focusing on technology innovation; one strategy mentioned is to move away from hardware toward cloud-based technology; another strategy is to harmonize student ID numbers between CSU campuses; also looking at how the CSU may find alternatives to the PeopleSoft portal;
5. Report from CFA President
   1. J. Griffin summarized that CFA is in support of improving tenure density; cited a statistical drop over the last decade from 46% tenure faculty to currently 40% nationwide;
   2. Recalled the 85th assembly meeting, which meets twice a year to discuss strategies and elect officials; CFA has been concerned about upcoming changes in the Supreme Court and some of the challenges of organized labor, which leads to a discussion of increasing union dues; currently they are 1.05%, an increase to 1.35% is being discussed—this would be a .3% increase; one purpose is to try to build up reserves to mitigate potential damage to unions that may result from Supreme Court changes;
   3. Thanked those taking the survey; responses will be considered as bargaining begins for the next CBA agreement; CFA will meet over the next couple of months to discuss the results of the survey and decide on strategies;
   4. Announced that “Lobby Day” in Sacramento is coming up on Apr 4-5th; CFA will be visiting to talk to CA representatives at the Capitol;
6. Report from the Senate Chair
   1. C. Wyels hoped that faculty had a good spring break and noted that we’re now in the sprint phase of the academic year;
   2. Provost search is in a quiet period; details are in the Senate newsletter blog; seeks to share perspectives due to higher engagement level of the Senate chair; once the new Provost is named, we start a phase of introducing him/her to our culture;
   3. Campus budget overview sessions are currently providing opportunities to look at the university budget as a whole and consider the best use of existing funds, amid limited new funds;
   4. The Chancellor’s Office (CO) has requested information on the General Ed policy from campuses; Senate Exec has routed this to gather this campus feedback; noted potential changes to remedial math and other remedial courses; Dr. Loren J. Blanchard, Executive Vice Chancellor, will be visiting CI;
   5. Senate is lacking nominations for some Senate Officer positions, and the current by-laws do not account for this situation; C. Wyels recalled serving in all three Senate officer positions, is happy to answer questions on any; faculty are encouraged to please send nominations by Apr. 1st deadline;
   6. Reminded everyone that the Annual Library Celebration of Faculty Scholarly and Creative Activities is tonight after Senate at 4:30pm;
7. Continuing Business Items (none)
   1. \*Policy on Assigned Time for Exceptional Service to Students (Senate Exec)
      1. C. Wyels called for any feedback to the policy on the floor;
      2. S. Aloisio called for a vote, seconded by M. Cook;
      3. VOTE: 38 In Favor – 1 Opposed – 4 Abstain; the policy was approved;
8. New Business Item
   1. \*Proposed Academic Renewal Policy (SAPP)
      1. A. Perchuk moved to discuss, M. Kenny Fiester seconded;
      2. Background: P. Murphy introduced the policy, explaining that there currently is no policy in place; SAPP’s goal is to align the policy with EO 1037; recalled examples where some students have tried retroactively to withdraw from a semester; referenced some of the criteria applicable from the policy document (e.g. that five years have elapsed from students’ completed work and that they have met GPA requirements);
      3. Discussion: C. Wyels asked about the benefit for students – P. Murphy replied that sometimes these students have experienced traumatic situations, where one semester is unfortunate, but otherwise they’ve been successful; A. Perchuk asked—given the language that “all degree requirements except for GPA will have been met,” which means a student is close to graduation, and that a decision will only be made after five years—what happens to a student who confronts this trauma in their second to last semester; C. Smith replied that unfortunately the EO mandates the five years; D. Wakelee added that currently students have no recourse, but the EO allows campuses to basically wipe that semester away; right now if this occurs they have to withdraw in the same semester; I. Grzegorczyk asked, why don’t we have a retro withdrawal policy, cited hospitalization example; D. Wakelee replied that it is not permitted under federal financial aid laws; this policy is not for the purpose of withdrawing, it allows us to overlook a distant semester of coursework;
   2. \*Proposed Cross-Listing Policy (Curriculum)
      1. A. Perchuk moved to discuss, M. Kenny Fiester seconded;
      2. Background: M. Francois recalled that this is the third try on a functioning policy, cited others from 2001-2002; recalled that a group of chairs in AY14-15 met to consider challenges to the applicability and enforceability of the existing cross-listing policy; Curriculum Committee worked on the language, noting that at the bottom is the new text; summarized that it brings the responsibility to the program when marrying curriculum, aiming to result in the reduction of cross-listings for a course;
      3. Discussion: C. Burriss asked to clarify change from previous language – M. Francois replied that sometimes a program has the funding but doesn’t have the faculty to teach the course; cited ANTH/HIST 449 example where History was funded but Anthropology faculty taught it; A. Perchuk asked why is a third cross-listing not allowed, citing examples of majors here that are “studies” majors, e.g., a listing for ART/HIST/GLST and/or CHS; C. Wyels noted that the proposers felt strongly about only two cross listings; P. Hampton recalled some of the chair comments about class scheduling, asked if it would be appropriate to include points on this; G. Buhl observed that it doesn’t have any requirement that both cross listings actually have the faculty to teach the program, recommended that this should be a requirement; M. Francois responded to P. Hampton’s point that item eight actually covers scheduling; B. Veldman noticed minor formatting issues of having two number nines and an extra letter;
9. Extended Announcements (up to 5 min. each
   1. \*Emergency Intervention Task Force update
      1. C. Wyels gave background on this, it is a follow up to a Fall ItRQ;
      2. Presentation: T. Deboni gave presentation on the Emergency Intervention Task Force (additional information available on the Senate meeting materials webpage); displayed breakdown of each area, Emergency Funds, Food Security, and Housing Security; regarding Emergency Funds, many of the short-term goals have been met; we’ve partnered with Advancement who have secured donations; the initial goals were to get money in the pot and food in the pantry, and both have been met, but still not a perfect system yet; regarding long-term goals, the maximum amount students can be allotted is $500, which will not impact a student’s financial aid structure; other upcoming updates are a relocation of the Food Pantry in Summer 2017 to Arroyo Hall, continuing work with Dining Services in terms of offering hot meals and the delivery of hot meals; also, looking into registration and administration as compared to student walk-in without taking any identifying information; Referenced other sub-committee joint collaborations: they did receive some temporary dollars via the 2025 GI to help provide these services and also the follow ups with students to check in on them; looking into networking with the CARE Team, as there is frequent overlap with these students; working with Dr. Abel from Sociology who is performing some data analysis on emergency services usage with her students;
   2. Multicultural Dream Center; resources for immigrants: Martha Zavala
      1. C. Wyels introduced Martha Zavala Perez, an alum from CI class of 2013;
      2. Presentation: M. Zavala Perez summarized her role as the head of Undocumented Student Services, noting that she herself came to the school undocumented; her job is to provide these needed resources, especially to faculty who have the most contact with our students; it’s okay if faculty do not have all the answers, but please acknowledge students’ feelings about these issues, as their normal way of life has been interrupted; referenced “Red Cards,” available at the Center, which outline the rights of students in case of an ICE agent detention; this information is factual, current and is applicable to our campus; encouraged faculty to participate in the Ally Program, where points can be accumulated for participation; rewards for point accumulation include keys that can be displayed outside of office doors;
      3. Discussion: J. Ornelas-Higdon asked if there are legal resources available to students in this regard – M. Zavala Perez said that the University does not keep attorneys on retainer, but she does have a list of local legal resources for referral; please feel free to contact her with additional questions;
10. Reports from Senate Committees (*As Needed)*

* General Education (GE)– no report
* Curriculum (CC) – no report
* Faculty Affairs (FAC) – no report;
* Fiscal Policies (FP)– M. Francois summarized that they’re wrapping up tag team meetings with all the divisions to meet their charge, met with President Beck about the budget process in past and future, now being tied to our strategic initiatives; please contact M. Francois or C. Burriss with questions;
* Committee on Committees (CoC)– C. Delaney announced a need for Senate Officer nominations; please include a platform statement; in early April, other announcements will be sent, recommended that committee chairs check their rosters for accuracy in terms of who may be needed to fill vacant positions and who is going on or returning from sabbatical;
* Professional Leave – no report
* Mini-Grant Review – no report
* Centers & Institutes (CCI)– no report
* Student Academic Policies & Procedures (SAPP) – no report

1. Reports from Other Committees/Centers on Campus

* Food Committee – A. White noted that they are working on a food delivery program from the Islands Café; noted that they now have a farmers market, where vegan options are available;
* Business & Technology – I. Grzegorczyk announced a leadership dinner on Apr 20th; it is a fundraiser for students; faculty pay a minimum of a $7 fee, and then programs can pay the remaining $68, for a total of $75 dinner charge (non-faculty rate is normally $150); J. Connell will be the support staff member for this, please contact him to RSVP;

1. Intent to Raise Questions (ItRQ)
   1. C. Wyels referred to document displayed (see Senate materials for additional details); please contact Faculty Affairs for assistance with Question #1 and S. Frisch for assistance with Question #2;
   2. Call for any new questions at this meeting; no new questions received;
2. Announcements (no more than 2 min. each)
   1. Strategic Initiatives Faculty Feedback/ Idea Generation
      1. M. Francois added to D. Wakelee’s previous statement about this, noting that she is the faculty representative for this; summarized that there will be opportunities to share ideas on what other things we might do as a campus community; please think big and be creative, help us to be inspirational;
   2. J. Leafstedt announced a brown bag at noon on the new Canvas platform; faculty will be hearing more about this in April;
   3. C. Burriss announced that the Arts Under The Stars event is in its sixth year and will be Friday May 5th, the same day as the President’s investiture; involves performances by hundreds of students, along with faculty and staff; there are business cards up by the sign-in sheets; A. Jiménez Jiménez added that this year it is also bilingual, and his students are helping to translate every significant piece of text; C. Burriss was asked if it would be recorded and responded that it would definitely be recorded and may even be live-streamed;
   4. C. Weis announced annual Social Justice in Education conference this Saturday; it’s free and there’s lunch;
   5. A. Perchuk announced that Wednesday, Apr 12th at 6pm will be the final presentation in the Global Premodern Studies Speaker Series; Marc Allen will be speaking on the origins of warfare;
   6. J. Pinkley announced the faculty accomplishments party immediately after Senate; it will feature a food truck, beer selected by M. Cook and wine selected by D. Hoffman; the theme is “Alternative Facts”;
   7. J. Balén announced that the person who helped CI with the Bracero Project is on campus today, highlighting internship opportunities at the Smithsonian Museum;
   8. C. Wyels reminded Senators that there are two more Senate meetings, and April 6th is the deadline to submit materials;
3. Adjourn
   1. C. Burriss moved, M. Francois seconded, meeting adjourned at 4:00pm

\*Material to review prior to the meeting (available via the [Senate webpage](http://senate.csuci.edu/meetingdates.htm))