Academic Senate Agenda

1908 Smith, MVS Decision Making Center

Tuesday, September 13, 2016, 2:30-4:30PM

Attendees (79): Adams, Virgil; Adler, Mary; Aloisio, Simone; Anderson, Sean; Anderson, Stacey; Andrzejewski, Susan; Aquino, Bryn; Awad, Ahmed; Balen, Julia; Banuelos, Selenne; Barajas, Frank; Bleicher, Bob; Buhl, Geoffrey W; Burriss, Catherine S; Carswell, Sean; Castillo, Heather; Clark, Stephen J.; Cook, Matthew; Correia, Manuel; Davis-Smith, LaSonya; Dean, Michelle; Delaney, Colleen Marie; Delgado, Jasmine; de Oca, Beatrice; Downey, Dennis J.; Sowers, Elizabeth; Elliott, Jesse; Flores, Cynthia; García, José; Gonzalez, Javier; Grier, Jeanne; Grzegorczyk, Ivona; Guzman, Georgina; Hampton, Philip; Hannans, Jaime A; Harris-Keith, Colleen; Huang, Nian-Sheng; Isaacs, Jason; Itkonen, Tiina; Jenkins, Jacob; Jimenez, Antonio; Kadakal, Reha; Kelly, Sean Q; Kenny Feister, Megan; Lee, Sohui; Lopez, Margarita; Lu, Zhong John; Luna, Jennie; Mack, Carol; Martinez, James; Matjas, Luke; McColpin, Aaron; Meriwether, Jim; Monsma, Brad; Murphy, Paul; Nevins, Colleen M; Niemi, Charlene; Olson, Kirsten; Ornelas-Higdon, Julia; Patsch, Kiersten; Pereira, Monica; Perry, Jennifer; Pinkley, Janet; Quintero, Elizabeth P.; Rodriguez, Donald; Sanchez, Luis; Schmidhauser, Tom; Soenke, Melissa; Soltys, Michael; Stratton, Stephen; Thoms, Brian; Tollefson, Kaia; Veldman, Brittnee; Wagner, Billy; Wakelee, Dan; Weis, Chuck; White, Annie; Wood, Greg; Wormald, Clare; Wyels, Cindy;

1. Approval of the Agenda
	1. Meeting called to order at 2:30PM; C. Wyels made a note to reserve a bigger room for next semester, thanked everyone for attending; I. Grzegorczyk moved to approve agenda, second by J. Grier, agenda approved with no objections;
2. Approval of the Minutes of May 10, 2016
	1. I. Grzegorczyk moved to approve 5/10/16 meeting minutes, second by C. Nevins, minutes approved with no objections;
3. Report from the President (Beck)
	1. President Beck greeted senators and stated that she was really glad to be here for first faculty meeting, welcomed senators to the start of the new semester, and noted that we are joined by lots of new students on campus;
	2. Regarding parking availability, good news is that there are 250 new spots that will open on Monday of next week (9/19);
	3. President Beck asked if anyone had been to Islands Café yet, as it just opened yesterday with its expansion; if not, please check it out; it is exciting news for students;
	4. Regarding student housing, pleased to announce that there are 600 new student housing units for students, all of whom have moved in; recalled that she was even able to help a few students move in;
	5. Summarized her listening tour: it’s been 30 days now, and it has been wonderful to talk to all of us; stay tuned for more upcoming faulty lunches, will continue to get a good understanding of who we are and what our priorities are; noted that those of you who are following her on social media will notice that the students are really engaged; President Beck is currently asking students “what does the CI Way mean to you?” and commented that she is noticing numerous responses that say “it’s our CI faculty”; it’s extraordinary to hear that;
	6. Final significant update is with regard to the Provost search; we’ve hired a search firm, and there is a scoping meeting this Friday (9/16/16) from 8:40-9:40AM in Malibu 100; for feedback a search committee has been formed; noted that this year appears to be a highly competitive year overall, with five different CSUs currently searching for Provosts; advised everyone to make an effort to learn who the people on the Provost search committee are and to reach out to them to continue these important conversations;
4. Report from the Interim Provost (Wakelee)
	1. D. Wakelee summarized that last fall Senate passed a resolution request that our campus not use state funds for the Institute for Global Economic Research (IGER); here he reported that this has been followed through, we are no longer using state funds in this manner;
	2. Announced that this fall we have gone out for 20 new faculty searches, encouraged faculty to participate in that process;
	3. Referred to mention of this at convocation, there is a CSU-wide graduation initiative; the legislature, the governor, the Department of Finance, and related state agencies are changing the model on what the measures of success are, particularly in terms of four-year graduation rates, so please be advised that these changes will influence campus planning; timeline will likely be later in the year, but with a significant impact on our campus; CI is positioned well in comparison to other campuses, i.e. we’re not starting from 9% like some of our sister campuses, but the focus will still be on achieving incremental growth;
5. Report from Statewide Senators (Aloisio; Yudelson in class)
	1. C. Wyels noted that J. Yudelson is in class, so can’t attend Senate meetings, but please still reach out to him as he is available for your inquiries on statewide matters;
	2. S. Aloisio recalled that their last meeting was in May, the next one is later this month; agreed that when statewide says “success” it would be accurate to simply transfer the phrase “four-year graduation rate”; no news yet on changing the funding model, but this is kind of an opportunity, as the CO is awarding some money for “low hanging fruit” for things we can do to change the graduation rate; if we are well positioned we might get more “carrots”;
	3. Another statewide highlight is tenure density; there is a tenure density task force, and S. Aloisio is on this task force, so please contact him if you have questions about this;
6. Report from CFA President (Griffin):
	1. J. Griffin summarized that there is good news out of the legislature: Shirley Weber (from SDSU) has been successful in getting an audit to track CSU management compensation; for the first time we’ll be able to see these numbers and possibly relate it to the tenure track density numbers we’ve been discussing;
	2. Summarized that faculty will be undergoing more contract negotiations; last time was only about money, but this time the whole contract is open, so everything is available for discussion, particularly benefits; stay tuned for a forthcoming survey going out mid-October, after the next meeting on Oct. 4th; also Kevin Weir will be on campus to offer context on what’s happening statewide in terms of preparations for these contract negotiations;
7. Report from the Senate Chair (Wyels)
	1. C. Wyels shared Senate themes for the year, 1) communication, 2) planning, and 3) aligning resources with priorities;
	2. Noting that a key resource of faculty is our time; Wyels displayed a slide on CI tenure-track faculty by year of hire, quoted revised numbers for service roles vs. available personnel; argued that given Senate’s limited time (once every three weeks for a maximum of two hours), the best use of this meeting time is **discussion, debate**, information sharing, **decision-making**, and community building. Argued for maximizing available time for discussion, debate, and **reaching informed decisions**.
	3. With regard to requests for information sharing, explained that Senate Exec has elected to allocate time sparingly; promotes the idea of “blended” sessions for such things, especially given the intent for such sessions is to reach “the faculty”—of whom at most 11-12% attend Senate. Accordingly, Wyels is working with J. Leafstedt, in Teaching and Learning Innovations, to provide suggestions and resources to help people consider how best to reach the faculty, whether the goal is information sharing or faculty feedback. More information will be shared via the materials provided before Senate. Wyels noted that this will be a transition: some mistakes are inevitable, and feedback will be valuable; Blogging about this and other things – the comments provide one feedback mechanism.
	4. Wyels reviewed Robert’s Rules that dictate that each senator may speak at most twice, for a total of at most 5 minutes, on any topic on the agenda. Noted that this is a restrictive guideline; better is the spirit of informed debate, of listening and learning from one another, from making points or raising questions concisely… and for valuing one another as colleagues and avoiding letting issues become personal. Advocated for modeling and promoting a culture of informed critical and civil debate, reasoning, and decision-making.
	5. Noted that our Fiscal Policies Committee (FPC) drafted recommendations last Spring, which are back and contained in the meeting materials for today; asked faculty to take a look at their recommendations to help FPC craft their resolution that will benefit our campus;
	6. Provided an update on our Provost Search Committee: Search Committee formed in accordance with SP14-15 and SP15-05. Members are listed below; we will conduct this search supported by Academic Search, with Dr. Ann Die Hasselmo as our senior consultant.

Members of Provost Search Committee

1 Cindy Wyels, Chair Senate Chair, Professor of Mathematics

2 Beth Hartung Assistant Provost

3 Genevieve Evans Taylor Chief of Staff

*4* Alison Potter Academic Program Analyst (DAA non-MPP Staff)

*5* Dennis Downey Program Chair & Professor of Sociology (Academic Senate)

*6* Carrick DeHart Director for Major Gifts (MPP non-DAA)

7 Marlene Pelayo VP Student Government (ASI/DSA Vetted Student)

8 Geoffrey Buhl Associate Professor of Mathematics

9 Marie Francois University Experience Director

Search Scoping meetings are this Friday – faculty forum 8:40 – 9:40 am in Malibu 100. Consultants will be meeting with several groups throughout the day; already have printed material re CI in hand. Goal is to publish our ad in the October issue of the Chronicle of Higher Education. Draft timeline has semi-finalists interviewing at the start of the semester; finalists coming to campus after faculty hiring rounds are completed;

* 1. Recalled that last semester we revised our Student Rating of Teaching (SRT) Instrument, which the faculty overwhelmingly approved; noted that we now have this new instrument and will be using it this Fall;
	2. Regarding honorary degrees, the President’s Office has put out a call for nominations, please submit these to G. Evans Taylor or C. Wyels;
	3. Announced that Faculty in Business and STEM for the Business & Technology Partnership Faculty of the Year Award is also asking for nominations; please give these to C. Wyels, C. DeHart or I. Grzegorczyk;
	4. Announced that we have a welcome reception today, immediately following this Senate meeting, in order to honor our scholar in residence, Dr. Giovanna Giusti; please join us in the Founders Courtyard from 4:30-6:00PM.
1. Extended Announcements (up to 5 min. each)
	1. CAPS and CARE Team Presentation by K. Olsen: Disability Resource Programs (DRP) and Counseling and Psychological Services (CAPS)
		1. K. Olsen introduced herself as Director of CAPS, also here today is colleague V. Cirino-Paez, Associate Director of DRP. Highlighted their available resources to help students be successful; CAPS office located in BTE 1856, close to entrance by Malibu Hall; offers a wide variety of services at no additional fee to students; crisis intervention and same day walk-in services available;
		2. Faculty can have students call in or even walk students over to CAPS; also has 24/7 phone counseling available; for example, faculty may receive a concerning email or contact outside of business hours and could receive assistance from the phone counseling line; a psychiatrist is available who can prescribe medicine; provides clinical services for students only, counseling services for faculty are available;
		3. A. Jiménez Jiménez asked what about cases where a crisis situation happens in the classroom, is CAPS available to call for a student in distress,; K. Olson answered that CAPS does not typically do that because it’s such a public setting, and there are privacy concerns, so it’s better to bring the student to CAPS for counseling; however, CAPS is available to present in a class setting if something disturbing has happened;
		4. J. Lu asked how much advance notice is needed for a class session– answer was that they can be ready on short notice and can adjust their presentation length as needed;
		5. The CAPS PowerPoint presentation and additional information is available on the Senate webpage, meeting information, Sept. 13, 2016;
		6. J. Lu asked if faculty are notified by DRP when an outside notetaker is hired to come in to a class;; V. Cirino-Paez answered that there are few tiers of note-takers, beginning with students already enrolled who serve as note-takers and receive a stipend; in these cases, DRP will notify faculty that they have obtained a note-taker; there are cases where students won’t come forward, so the last resort is to hire outside note-takers on an hourly basis, and in those cases faculty are notified of the identity of the note-taker;
		7. K. Olson summarized CARE Team availability and mission; reviewed CARE Team Reporting Form; noted that this form is not the same as a student conduct report but is meant for students experiencing crisis or behaving in ways the faculty or other students find disturbing or disruptive; CARE Team will then follow up with the faculty submitting the report to help connect the dots; encourages faculty and students to be “active bystanders”;
		8. M. Adler recommended that if you put “CARE Team” in the CI search bar in order to find the reporting form quickly;
	2. ~~Jill Leafstedt: CI Learn and upcoming pilot of a new learning management system~~ (will postpone until October 4, 2016)
2. Continuing Business Items

(none)

1. New Business Items

New Degree Proposal: Bachelor of Arts in Liberal Studies (through a Degree Completion Program in partnership with Cal State Online)

* C. Wyels first provided background into the way the agenda is shaped; noted that continuing business is generally for items that we vote on, so in today’s case there would be no continued business;
* B. Bleicher introduced proposal, recalled that it stems from the need expressed by a population that was looking for online programs; referenced CSU and Grand Canyon University as examples of similar programs; the proposed program is looking for students that have completed 70 units, including all of their GE and the foreign language; the course offerings are upper division only; Cal State Online is the marketing and recruiting group from the Chancellor’s Office, who aims to help to reconnect students with degree programs via such online offerings;
* CI currently has one of these programs in the MVS School of Business; S. Alosio asked if this is a completion degree in Business – B. Bleicher answered no, it’s not a completion degree;
* B. Bleicher noted that because of its nature, Liberal Studies relies on all of the disciplines listed in the proposal, logistically speaking the degree needed a package of 20-25 classes; wanted to organize these courses around our four mission pillars; currently there are a dozen or so courses that need to be developed online; recalled discussions with faculty submitting courses if they were willing to put these online at some point and with a $4000 start up stipend from Extended Education;
* I. Grzegorczyk moved for discussion, C. Burriss to second; I. Grzegorczyk understood that it will be offered to Extended Education, but asked how is it going to work from the point of view from the programs, because anything that is offered online does not compensate the department; G. Berg answered that this refers to course-match rather than programs, this program is not really through Cal State Online, which really doesn’t exist anymore; what’s in its place is now decentralized, meaning that the money doesn’t go to the Chancellor’s Office, but the control would be retained on our campus; G. Berg added that this program would be specific to re-entry students; B. Aquino asked what mechanism keeps other students from enrolling, and why those students would not be able to enroll;
* G. Buhl voiced some concerns, recalled his service on General Education and Curriculum Committees; he did not believe that a critical look has been given to this by faculty, secondly, noted that a lot of this program has yet to be developed online, including over half of the courses; added that some of the faculty that were listed are no longer here at CI, others are no longer faculty, so questioned whether faculty listed in the proposal are still committed to teaching in the program; noted that the budget for this program’s marketing/improvement is quite significant; commented that looking at the budget raised even more questions; further commented that as our campus has the lowest tenure density of CSUs, this program does not make sense at CI; questioned how the program serves our region and whether it truly serves our students.
1. Intent to Raise Questions
	1. C. Wyels summarized that this is why some people come to Senate; that any senator can raise their hand to ask anything;
	2. C. Burriss wanted to know an ETA for the publishing of the maps and/or lists for 1) all gender restrooms; and 2) lactation rooms on campus;
	3. M. Adler commented that she is fully in favor of people skateboarding, but has had several close calls with skateboarders riding in the street in front of cars – asked given that the University has a policy that skateboarders are allowed to ride on sidewalks and are prohibited from riding on roadways, what plans are in place to communicate these policies to skateboarders to ensure their safety and the safety of others? [received this related link from M. Berman <http://policy.csuci.edu/FA/81/FA.81.002.htm>]

12. Reports from Standing Committees (*As Needed*)

 Faculty Affairs Committee

* No report

 Fiscal Policies

* C. Burriss noted that they hadn’t met yet as a committee, but there is important business; one item is a document that is included in today’s meeting materials, take a look at this document; a forthcoming one-question Qualtrics survey will come to your email (i.e. “do you have any comments”); please contact C. Burriss or M. Francois with any feedback you may have;
* J. Elliot asked if we can be informed of who the chairs are of the respective committees; C. Wyels answered that committees choose their own chairs, but to check the committee website at the conclusion of the elections for more information;

 Student Academic Policies and Procedures

* No report

 Curriculum Committee

* J. Rizzoli reminded to please include course proposals by Oct. 17th; J. Elliot asked when are new program proposals due – J. Rizzoli answered that new programs are due Oct. 3rd;

 General Education

* G. Buhl announced deadline for new course mods or decertification is Oct. 15th; keep in mind that GE program consists of over 350 courses, so if you want to add to this total, think about whether there is a need for this course;

 Committee on Committees

* No report

 Committee on Centers and Institutes

* No report

 Professional Leave Committee

* No report

 Mini-Grant Review Committee

 - No report

13. Announcements (no more than 2 min. each)

* 1. L. Davis-Smith on Nursing and Health Science Faculty Search: Process and Timeline – L. Davis-Smith recalled that the Nursing Program had a failed search for the chair position, as a result of K. Jensen’s plans to retire; a search committee has been composed of C. Nevens, K. Tollefson, J. Pinkley and L. Davis-Smith, and they are currently working through the process of hiring a new chair; have hired a firm (the Hollinger Group) who specializes in requirements for nursing programs; timeline is accelerated at the advice of the search firm; screening of candidates begins mid-Sept, phone interviews end of Sept, by mid-October will be bringing candidates to campus for in-person interviews;
	2. Christine Joyau: Recruiting Students to Serve on DSA Committees
		1. C. Wyels summarized that Student Affairs / C. Joyau is available to assist for student committee positions that faculty need ; forms are available to communicate faculty needs and student availability; please pick up the flyers brought to today’s meeting and go to the website for additional information;
	3. S. Aloisio: announced IRA proposal deadline of Oct. 1st; last year there was a surplus, so send your proposals for activities in Spring 2017 that you are in need of IRA funds for;
	4. On behalf of N. Parmar (not in attendance), C. Wyels announced a stem cell colloquium, where students are doing presentations on stem cell research; referenced flyer displayed at Senate, dates are Sept. 24th, 9am-3:30pm at Del Norte Hall;
	5. J. Elliot announced that every third Wed after Senate, there will be a lunch time concert series; if anyone would like to join, please do so from 12:30-1:30 in the Student Union Building;
	6. P. Murphy announced his CD Release Party event for his Paul Murphy Afro-Jazz Project; please attend next Thursday at The Canyon Club at 8:30PM, opening for the band Young Dubliners;
	7. C. Wyels closed with her availability on the Tuesdays we don’t have Senate, is open for coffee meetings, and please reference the Senate Blog for available times;

14. Adjourn

* 1. Motion to adjourn by S. Stratton, second by M. Adler, meeting adjourned at 3:45pm.