



# CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS ACADEMIC SENATE POLICY

## Grade Forgiveness Policy

**Policy #: SP 08-09**

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**Approval Date:**

**Effective Date:**

**Expiration Date:**

**Applicability:** Undergraduate Students

**Definitions:**

**Purpose:** To replace SP 03-32 to make CSUCI policy consistent with Executive Order No. 1037.

**Background:** Executive Order No. 1037 limits the number of units undergraduate students may repeat with grade forgiveness to sixteen (16). This order also restricts the number of times a student may repeat a course with grade forgiveness to twice. In our current policy there is no explicit limitation of the number of times a student may repeat a course with grade forgiveness, and the number of units a student may repeat with grade forgiveness is limited to eighteen (18).

**Policy:**

The Forgiveness of Previously Earned Grade Policy may be used only by undergraduate students. It may not be used by graduate/post-baccalaureate students working on master's degrees, graduate certificates, teaching credentials or by unclassified post-baccalaureate students, even when they might take undergraduate courses. This policy applies only to courses taken at CSUCI and repeated at CSUCI. In the case of a repeated course, the subsequent grade is substituted for the earlier one in the computation of units attempted and grade point average. The previous course grade(s) remain(s) on the record, but is/are annotated as being discounted from grade point average calculations.

1. Undergraduate students may repeat up to a total of sixteen (16) semester units taken at CSUCI, for forgiveness. Beyond 16 semester units, all grades received will be averaged into the GPA.
2. Undergraduate students may repeat an individual course for grade forgiveness no more than twice (3 times total).
3. This policy may be used only on grades of "WU," "F," "D-," "D," "D+," "C-," "IC."



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4. This policy may not be used on grades of "A+", "A", "A-", "B+", "B", "B-", "C+", "C", "I".
5. A grade assigned as a result of student disciplinary procedures cannot be forgiven and will be computed in the grade point average.