SENATE RESOLUTION 03-03

Senate Resolution on Academic Structure

Passed at the April 29, 2003 meeting of the Academic Senate

APPROVALS:

[Signature]
Louise Lutze-Mann
Chair, Academic Senate

Date: 5.30.03
And be it further resolved that we recommend that Academic Affairs adopt the following departmental structure:

Faculty will create centers that cross disciplinary lines to further the mission. Each center will have a named leader and affiliated University's mission.

Each program area will work collaboratively and cooperatively with other disciplines to promote interdisciplinary and the programmatic needs. This responsibility may include, but not be limited to, allocation of budget, RTP, scheduling, etc.

Each program area will work independently with administration to determine additional levels of responsibility based on

- Time faculty,
- Operational issues (e.g., classrooms, equipment, etc.), and
- Communication with administration.

Each program area is responsible for scheduling, curriculum development, recruitment, advising, selecting and evaluating part-

Each program area will be overseen by faculty within the program discipline unless faculty within that discipline agree to

Operational Procedures:

To create an environment where faculty may flourish within their disciplines and the University community.

To promote interdisciplinary.

To support the mission of the University by providing a quality educational experience for our students and

CSU Organizational Principles for Academic Programs:

Be it hereby resolved that we adopt the following principles and procedures:

Wheares the academic senate recognizes the necessity of adopting a structure for Academic Affairs that facilitates the goals and
The Department of Multiple Programs is proposed to assist smaller degree and non-degree programs in working collaboratively to develop and incubate CSUCI programs.

Each discipline area (e.g. Physics) would be represented by a Discipline Coordinator responsible for scheduling, curriculum development, recruitment, and other duties associated with building programs. Each program area may represent itself at Dept. Chairs’ meetings when issues of interest to the program are under discussion.

The Chair of Multiple Programs would be elected by the Multiple Programs faculty and serve primarily as a conduit to and from the Administration. Other departmental duties would be shared among the other faculty in a cooperative manner. Further discussion on the specific duties of the Chair will be necessary.
Be it further resolved that Chairs may have the following responsibilities within Departments (see following chart for the Dept. of Multiple Programs):

- Class Scheduling
- Program and Curriculum Development
- Coordinating Student Advising
- Holding Regular Department Meetings
- Selecting and evaluating part time faculty and technical support personnel
- Budget
- Enrollment Management
- Space and Equipment Management
- Student grievances and appeals
- Liaison with Dean and University
- Coordinating hiring of fulltime faculty
- Taking an organizing role in the RTP process
- Overseeing Department committees
- Strategic planning

### Department of Multiple Programs may be responsible for:

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<th>Responsible for</th>
<th>Not responsible for</th>
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<tr>
<td><strong>DMP Chair</strong></td>
<td>Coordination with Academic Affairs</td>
<td>RTP</td>
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<td></td>
<td>Advocating for Discipline Coordinators needs</td>
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<td>Communication</td>
<td>Strategic planning</td>
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<td>Review of Adjunct Faculty</td>
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<td>Budget supervision of disciplines</td>
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<td><strong>Discipline Coordinators</strong></td>
<td>Ensuring effective communication within discipline</td>
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<td>Operational issues (e.g. classrooms,</td>
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equipment etc.
Scheduling
RTP
Curriculum development
Recruitment
Selecting and evaluating part time faculty
Other duties associated with building programs
Review of fulltime temporary Faculty
Consult on budget allocation

And be it further resolved that Departments may set their own criteria for selection of chairs, and may choose to have rotating chairs, shared chairs, or chairs elected to set terms. Chairs may also be hired into departments from outside. All selection procedures shall adhere to the collective bargaining agreement.

And be it further resolved that every Center that is established to support interdisciplinarity have a Director who receives the same reassigned time as a Department Chair.