SENATE RESOLUTION 04-03

Senate Resolution on Departmental Structure

Part I Passed at the April 14, 2003 meeting of the Academic Senate
Part II Passed at the April 28, 2003 meeting of the Academic Senate

APPROVALS:

Date: 5-5-03

Louise Lutze-Marr
Chair, Academic Senate
And be it further resolved that we recommend that Academic Affairs adopt the following departmental structure:

- Faculty will create centers that cross disciplinary lines. To further the mission, each center will have a named leader and affiliated University’s mission.

- Each program area will work collaboratively and cooperatively with other disciplines to promote interdisciplinary and the

  programmatic needs. This responsibility may include, but not be limited to, allocation of budget, RTP, scheduling,

  and communication with administration.

- Each program area is responsible to the faculty within the program discipline unless faculty within the discipline agree.

  aggregating with other program areas.

- Each program area will be overseen by faculty within the program discipline.

Operational Procedures:

- To create an environment where faculty may thrive within their disciplines and the University Community;

  promoting interdisciplinary

- To support the mission of the University by providing a quality educational experience for our students and

CSCI Organizational Principles for Academic Programs:

be it hereby resolved that we adopt the following principles and procedures:

Whereas the academic senate recognizes the necessity of adopting a structure for academic Affairs that facilitates the goals and

Senate Resolution on Departmental Structure Part I
The Department of Multiple Programs is proposed to assist smaller degree and non-degree programs in working collaboratively to develop and incubate CSUCI programs.

Each discipline area (e.g. Physics) would be represented by a Discipline Coordinator responsible for scheduling, curriculum development, recruitment, and other duties associated with building programs. Each program area may represent itself at Dept. Chairs’ meetings when issues of interest to the program are under discussion.

The Chair of Multiple Programs would be elected by the Multiple Programs faculty and serve primarily as a conduit to and from the Administration. Other departmental duties would be shared among the other faculty in a cooperative manner. Further discussion on the specific duties of the Chair will be necessary.
Senate Resolution on Departmental Structure Part II

Be it further resolved that Chairs may have the following responsibilities within Departments (see following chart for the Dept. of Multiple Programs):

- Class Scheduling
- Program and Curriculum Development
- Coordinating Student Advising
- Holding Regular Department Meetings
- Selecting and evaluating part time faculty and technical support personnel
- Budget
- Enrollment Management
- Space and Equipment Management
- Student grievances and appeals
- Liaison with Dean and University
- Coordinating hiring of fulltime faculty
- Taking an organizing role in the RTP process
  - Overseeing Department committees
  - Strategic planning
## Department of Multiple Programs may be responsible for:

<table>
<thead>
<tr>
<th>Responsible for:</th>
<th>Not responsible for:</th>
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<tbody>
<tr>
<td><strong>DMP Chair</strong></td>
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<tr>
<td>• Coordination with Academic Affairs</td>
<td>• RTP</td>
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<tr>
<td>• Advocating for Discipline Coordinators needs</td>
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<tr>
<td>• Communication</td>
<td>Strategic planning</td>
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<td>• Review of Adjunct Faculty</td>
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<td>• Budget supervision of disciplines</td>
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<tr>
<td><strong>Discipline Coordinators</strong></td>
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<tr>
<td>• Ensuring effective communication within discipline</td>
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<td>• Operational issues (e.g. classrooms, equipment etc.)</td>
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<tr>
<td>• Scheduling</td>
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<tr>
<td>• RTP</td>
<td>Strategic planning</td>
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<td>• Curriculum development</td>
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<td>• Recruitment</td>
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<td>• Selecting and evaluating part time faculty</td>
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<td>• Other duties associated with building programs</td>
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<tr>
<td>• Review of fulltime temporary Faculty</td>
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<td>• Consult on budget allocation</td>
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And be it further resolved that Departments may set their own criteria for selection of chairs, and may choose to have rotating chairs, shared chairs, or chairs elected to set terms. Chairs may also be hired into departments from outside. All selection procedures shall adhere to the collective bargaining agreement.

And be it further resolved that every Center that is established to support interdisciplinarity have a Director who receives the same reassigned time as a Department Chair.