California State University Channel Islands
NEW COURSE PROPOSAL
Courses must be submitted by October 15, 2010, and finalized by the end of the fall semester for the next catalog production.
Use YELLOWED areas to enter data.

DATE (*Change if modified and redate file with current date)*)   8/3/2011; REV 10.20.11

PROGRAM AREA(S)   ENGLISH

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1. **Course Information.** *[Follow accepted catalog format.]*
   Prefix(es) (Add additional prefixes if cross-listed) **and Course No. ENGL 251**
   Title: SECRETS OF ACADEMIC WRITING   Units: 3
   X Prerequisites ENGL 102/3 OR 105 OR 106
   ☐ Corequisites ☐
   ☐ Consent of Instructor Required for Enrollment
   Catalog Description (Do not use any symbols): Locate, examine, analyze and practice genres of academic writing within a discipline. Discuss how and why writers publish in a discipline, consider guidelines for writers, and deconstruct the ways that writers organize their material. Practice academic writing genres to gain entry into the secrets of the discipline, and learn how to present according to expectations.

Grading Scheme:	Repeatability:	Course Level Information:
☐ A-F Grades	☐ Repeatable for a maximum of ☐ units	X Undergraduate
☐ Credit/No Credit	Total Completions Allowed ☐	☐ Post-Baccalaureate/Credential
X Optional (Student Choice)	☐ Multiple Enrollment in Same Semester	☐ Graduate

Mode of Instruction/Components (*Hours per Unit are defaulted*).

	Units	Hours per Unit	Benchmark Enrollment	Graded Component	CS & HEGIS # (Filled in by the Dean)
Lecture	3	1	25	X	
Seminar	☐	1	☐	☐	
Laboratory	☐	3	☐	☐	
Activity	☐	2	☐	☐	
Field Studies			☐		
Indep Study	☐		☐	☐	
Other Blank	☐		☐	☐	

Leave the following hours per week areas blank. The hours per week will be filled out for you.
3 hours lecture per week
     hours blank per week

2. **Course Attributes:**

   ☐ **General Education Categories**:   All courses with GE category notations (including deletions) must be submitted to the GE website: http://summit.csuci.edu/geapproval. Upon completion, the GE Committee will forward your documents to the Curriculum Committee for further processing.
   A (English Language, Communication, Critical Thinking)
   ☐ A-1 Oral Communication
   A-2 English Writing
   A-3 Critical Thinking
   B (Mathematics, Sciences & Technology)
   ☐ B-1 Physical Sciences
   B-2 Life Sciences – Biology
   B-3 Mathematics – Mathematics and Applications
   B-4 Computers and Information Technology

C (Fine Arts, Literature, Languages & Cultures)
    C-1 Art
    C-2 Literature Courses
    C-3a Language
    C-3b Multicultural
    D (Social Perspectives)
    E (Human Psychological and Physiological Perspectives)
    UDIGE/INTD Interdisciplinary
    Meets University Writing Requirement
    Meets University Language Requirement

American Institutions, Title V Section 40404: Government US Constitution US History
Refer to website, Exec Order 405, for more information: http://senate.csuci.edu/comm/curriculum/resources.htm
Service Learning Course (Approval from the Center for Community Engagement must be received before you can request this course attribute).

3. Justification and Requirements for the Course. (Make a brief statement to justify the need for the course)

A.   Justification: We currently do not have a sophomore level writing course on our campus. Most students complete freshman composition either here or at a community college and do not study writing again until the UDIGE courses—and many of those assume writing knowledge and background but do not teach it. This course fills a critical gap at CI by providing sustained instruction in writing organization, support, and technique for students across majors. The new version of GE may be able to use the course as part of their sophomore series; with this in mind, we have included two objectives that fit well into this course and meet the new GE needs as well.

B.   Degree Requirement: Requirement for the Major/Minor   **Note: Submit Program Modification if**
                                       X   Elective for the Major/Minor   **this course changes your program**.
                                       X   Free Elective

4. Student Learning Outcomes. (*List in numerical order. You may wish to use the following resource in utilizing measurable verbs: http://senate.csuci.edu/comm/curriculum/resources.htm*)

Upon completion of the course, students will be able to:

- Locate and evaluate disciplinary* journal articles and other common publication types
- Access needed information effectively and efficiently.   (Outcome 3.1, GE Goals and Outcomes document)
- Evaluate information and its sources critically. (Outcome 3.2 of the GE Goals and Outcomes document.)
- Analyze the organization and language use of disciplinary articles
- Locate and explain the author's guidelines for disciplinary journals and conferences
- Identify specific expectations for disciplinary writing
- Explain and apply appropriate citation formats
- Produce segments of academic writing that meet basic disciplinary expectations
- Produce academic presentation materials that meet basic disciplinary expectations
- Write effectively in various forms

*disciplinary refers to the students' field of study; if undeclared, the student will select a potential field

5. Course Content in Outline Form. *[Be as brief as possible, but use as much space as necessary]*

1. Secrets of becoming a good writer
2. Disciplinary questions, audience & purpose
3. Disciplinary genres & formats
4. Sources and evidence
5. Disciplinary jargon
6. Academic presentations: tools and techniques

Does this course content overlap with a course offered in your academic program? **Yes** x   **No**
If YES, what course(s) and provide a justification of the overlap.

English 330 offers some help to students in learning how to write across disciplines but is a project-based course in which students are reading materials in a variety of disciplines with a goal to producing a group-generated text. By contrast, Secrets of Academic Writing analyzes writing within (not across) disciplinary genres and discusses expectations and technique for students to use in their majors.

Does this course content overlap a course offered in another academic area? **Yes**   **No** x
If YES, what course(s) and provide a justification of the overlap.

Overlapping courses require Chairs' signatures.

6. **Cross-listed Courses** (*Please note each prefix in item No. 1)*
   A. List Cross-listed Courses (Signature of Academic Chair(s) of the other academic area(s) is required).
       List each cross-listed prefix for the course:

   B. Program responsible for staffing: English

7. **References.** *[Provide 3 - 5 references]*

   - Bean, John, Virginia Chappell, and Alice Gillam. *Reading Rhetorically: A Reader for Writers*. New York: Pearson/Longman, 2005.
   - Graff, Gerald & Birkenstein, Cathy. *They Say/I Say: The Moves that Matter in Academic Writing*. New York: Norton, 2011
   - Russell, David R. *Writing in the Academic Disciplines: A Curricular History*. Carbondale, IL: Southern Illinois University Press, 2002.
   - Soles, Derek. *The Essentials of Academic Writing*. New York: Houghton Mifflin Co., 2005.

8. **Tenure Track Faculty Qualified to Teach This Course.**

   Mary Adler, Bob Mayberry, Brad Monsma, Julia Balen, Jacquelyn Kilpatrick

9. **Requested Effective Date:**
   First semester offered: Fall 2012

10. **New Resources Requested. Yes**   **No** x
    If YES, list the resources needed.

    A. Computer Needs (data processing, audio visual, broadcasting, other equipment, etc.)

    B. Library Needs (streaming media, video hosting, databases, exhibit space, etc.)
    Library support in information literacy is essential.

    C.   Facility/Space/Transportation Needs

    D.   Lab Fee Requested (please refer to Dean's Office for additional processing) **Yes**   **No** x

    E.   Other

11. **Will this new course alter any degree, credential, certificate, or minor in your program? Yes**   **No** x

If, YES attach a program update or program modification form for all programs affected.
<u>Priority deadline</u> for New Minors and Programs: October 4, 2010 of preceding year.
<u>Priority deadline</u> for Course Proposals and Modifications: October 15, 2010, of preceding year.
Last day to submit forms to be considered during the current academic year: April 15th.

Mary Adler   8/9/11

Proposer of Course (Type in name. Signatures will be collected after Curriculum approval)   Date

Approval Sheet

Program/Course: ENGL 251

If your course has a General Education Component or involves Center affiliation, the Center will also sign off during the approval process.

Multiple Chair fields are available for cross-listed courses.

The CI program review process includes a report from the respective department/program on its progress toward accessibility requirement compliance. By signing below, I acknowledge the importance of incorporating accessibility in course design.

Program Chair		
	Signature	Date

Program Chair		
	Signature	Date

Program Chair		
	Signature	Date

General Education Chair		
	Signature	Date

Center for International Affairs Director		
	Signature	Date

Center for Integrative Studies Director		
	Signature	Date

Center for Multicultural Engagement Director		
	Signature	Date

Center for Civic Engagement Director		
	Signature	Date

Curriculum Chair		
	Signature	Date

AVP		
	Signature	Date