**California State University Channel Islands**

**Course Modification Proposal**

**Courses must be submitted by October 15, 2016, and finalized by the end of the fall semester**

**to make the next catalog (2017-18) production**

Date (Change date each time revised):

Program Area(s):       Course no:

**Directions: All sections of this form must be completed. Use YELLOWED areas to enter data. All documents are stand-alone sources of course information. Please highlight in yellow new/modified language in “New” column.**

1. **Indicate Changes and Justification for Each.** *[Mark all change areas that apply]*

    Course title     Course Content

    Prefix/suffix     Course Learning Outcomes

    Course number     References

    Units     GE

    Staffing formula and enrollment limits     Other

    Prerequisites/Corequisites     Reactivate Course

    Catalog description

    Mode of Instruction

**Justification:**

***(Please provide justification(s) for each marked item above).*** *Be as brief as possible but use as much space as necessary.]:*

**2. Course Information.**

*[Follow accepted catalog format.]* ***(Add additional prefixes i f cross-listed)***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| OLD | NEW | | | |
| Prefix       Course#  Title       Units (     ) | Prefix       Course#  Title       Units (     ) | | | |
| hours  per week | | hours  per week | | |
| hours       per week | | hours       per week | | |
|  | |  | | |
| Prerequisites: | | Prerequisites: | | |
| Consent of Instructor Required for Enrollment | | Consent of Instructor Required for Enrollment | | |
| Corequisites: | | Corequisites: | | |
| **Catalog Description** (Do not use any symbols): | | **Catalog Description** (Do not use any symbols)**:** | | |
| General Education Categories: | | | General Education Categories: |
| Grading Scheme (Select one below): | | | Grading Scheme (Select one below): |
| A – F | | | A – F | | |
| Credit/No Credit | | | Credit/No Credit | | |
| Optional (Student’s Choice) | | | Optional (Student’s Choice) | | |
| Repeatable for up to       units | | | Repeatable for up to       units | | |
| Total Completions | | | Total Completions | | |
| Multiple Enrollment in Same Semester Y/N | | | Multiple Enrollment in Same Semester Y/N | | |
| Course Level: | | | Course Level: | | |
| Undergraduate | | | Undergraduate | | |
| Post-Baccalaureate | | | Post-Baccalaureate | | |
| Graduate | | | Graduate | | |
|  | | |  | | |

**3. Mode of Instruction (Hours per Unit are defaulted) Hegis Code(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(Provided by the Dean)

**Existing Proposed**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Units** | HoursPerUnit | **Benchmark**  **Enrollment** | Graded |  |  | Units | **Hours**  **Per Unit** | **Benchmark Enrollment** | Graded | **CS No.**  **(filled out**  **by Dean)** |
| Lecture |  | **1** |  |  |  | Lecture |  | **1** |  |  |  |
| Seminar |  | **1** |  |  |  | Seminar |  | **1** |  |  |  |
| Lab |  | **3** |  |  |  | Lab |  | **3** |  |  |  |
| Activity |  | **2** |  |  |  | Activity |  | **2** |  |  |  |
| Field Studies |  |  |  |  |  | Field Studies |  |  |  |  |  |
| Indep Study |  |  |  |  |  | Indep Study |  |  |  |  |  |
| Other |  |  |  |  |  | Other |  |  |  |  |  |
| Online | **\_\_\_\_** |  |  |  |  | Online | **\_\_\_\_** |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |

**4. Course Attributes:**

|  |  |  |
| --- | --- | --- |
|  | | |
| **General Education Categories**: All courses with GE category notations (including deletions) must be submitted to the GE website: <http://summit.csuci.edu/geapproval>. Upon completion, the GE Committee will forward your documents to the Curriculum Committee for further processing. | | |
| **A (English Language, Communication, Critical Thinking)** |  |
| A-1 Oral Communication |  |
| A-2 English Writing |  |
| A-3 Critical Thinking |  |
| **B (Mathematics, Sciences & Technology)** |  |
| B-1 Physical Sciences |  |
| B-2 Life Sciences – Biology |  |
| B-3 Mathematics – Mathematics and Applications |  |
| B-4 Computers and Information Technology |  |
| **C (Fine Arts, Literature, Languages & Cultures)** |  |
| C-1 Art |  |
| C-2 Literature Courses |  |
| C-3a Language |  |
| C-3b Multicultural |  |
| **D (Social Perspectives)** |  |
| **E (Human Psychological and Physiological Perspectives)** |  |
| **UDIGE/INTD Interdisciplinary** |  |
| **Meets University Writing Requirement (Graduation Writing Assessment Requirement)** |  |
| **Meets University Language Requirement** |  |
|  | | |
| **American Institutions, Title V Section 40404**:     Government     US Constitution     US History  Regarding Exec Order 405, for more information: <http://senate.csuci.edu/comm/curriculum/resources.htm> | | |
| **Service Learning Course** (Approval from the Center for Community Engagement must be received before you  can request this course attribute). | | |
| Online Course (Answer YES if the course is ALWAYS delivered online). | | |

**5. Justification and Requirements for the Course.** *[Make a brief statement to justify the need for the course]*

|  |  |
| --- | --- |
| **OLD** | NEW |
|  |  |
|  |  |
| Requirement for the Major/Minor | Requirement for the Major/Minor |
| Elective for the Major/Minor | Elective for the Major/Minor |
| Free Elective | Free Elective |

**Submit Program Modification if this course changes your program.**

**6. Student Learning Outcomes.** (List in numerical order. Please refer to the Curriculum Committee’s “Learning Outcomes” guideline for measurable outcomes that reflect elements of Bloom’s Taxonomy: [*http://senate.csuci.edu/comm/curriculum/resources.htm*](http://senate.csuci.edu/comm/curriculum/resources.htm). The committee recommends 4 to 8 student learning outcomes, unless governed by an external agency (e.g., Nursing).

Upon completion of the course, the student will be able to: Upon completion of the course, the student will be able to:

|  |  |
| --- | --- |
| **OLD** | NEW |
|  |  |

**7. Course Content in Outline Form.** (Be as brief as possible, but use as much space as necessary)

|  |  |
| --- | --- |
| **OLD** | NEW |
|  |  |

**Does this course content overlap with a course offered in your academic program? Yes**     **No**

**If YES, what course(s) and provide a justification of the overlap.**

**Does this course content overlap a course offered in another academic area? Yes**     **No**

**If YES, what course(s) and provide a justification of the overlap.**

**Overlapping courses require Chairs’ signatures.**

**8. Cross-listed Courses (Please note each prefix in item No. 1)**

* 1. **List cross-listed courses (Signature of Academic Chair(s) of the other academic area(s) is required).**
  2. **List each cross-listed prefix for the course:**
  3. **Program responsible for staffing:**

**9. References.** *[Provide 3-5 references]*

**OLD**

**NEW**

**10. Tenure Track Faculty qualified to teach this course.**

**11. Requested Effective Date or First Semester offered:**

**12. New Resource Requested: Yes**      **No**

**If YES, list the resources needed.**

**A. Computer Needs (data processing, audio visual, broadcasting, other equipment, etc.)**

**B. Library Needs (streaming media, video hosting, databases, exhibit space, etc.)**

**C. Facility/Space/Transportation Needs:**

**D. Lab Fee Requested: Yes**      **No**     **( Refer to the Dean’s Office for additional processing)**

**E. Other.**

**13. Will this course modification alter any degree, credential, certificate, or minor in your program? Yes**      **No**

If, YES attach a program update or program modification form for all programs affected.

Deadline for New Minors and Programs: October 1, 2016.

Deadline for Course Proposals and Modifications, and for Program Modifications: October 15, 2016.

Last day to submit forms to be ***considered*** during the current academic year: April 1, 2017.

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Proposer(s) of Course Modification Date

Type in name. Signatures will be collected after Curriculum approval.

**Approval Sheet**

**Course:**

If your course has a General Education Component or involves Center affiliation, the Center will also sign off during the approval process.

Multiple Chair fields are available for cross-listed courses.

The CI program review process includes a report from the respective department/program on its progress toward accessibility requirement compliance. By signing below, I acknowledge the importance of incorporating accessibility in course design.

|  |  |  |
| --- | --- | --- |
| Program Chair |  |  |

Signature Date

|  |  |  |
| --- | --- | --- |
| Program Chair |  |  |

Signature Date

|  |  |  |
| --- | --- | --- |
| Program Chair |  |  |

Signature Date

|  |  |  |
| --- | --- | --- |
| General Education Chair |  |  |

Signature Date

|  |  |  |
| --- | --- | --- |
| Center for Intl Affairs Director |  |  |

Signature Date

|  |  |  |
| --- | --- | --- |
| Center for Integrative Studies  Director |  |  |

Signature Date

|  |  |  |
| --- | --- | --- |
| Center for Multicultural Engagement Director |  |  |

Signature Date

|  |  |  |
| --- | --- | --- |
| Center for Community Engagement Director |  |  |

Signature Date

|  |  |  |
| --- | --- | --- |
| Curriculum Chair |  |  |

Signature Date

|  |  |  |
| --- | --- | --- |
| AVP |  |  |

Signature Date