

**NEW COURSE PROPOSAL****Courses must be submitted by November 2, 2009, for priority catalog review.**DATE (*Change if modified and redate file with current date*)

7-27-2010; REV 11.1.10; REV 11.22.10

PROGRAM AREA(S)

HEALTH SCIENCE

**1. Course Information.** *[Follow accepted catalog format.]***Prefix(es)** (Add additional prefixes if cross-listed) and **Course No.** **HLTH 200****Title:** **DIAGNOSTIC AND PROCEDURAL CODING** **Units:** **2**

x Prerequisites HLTH 100

Corequisites

Consent of Instructor Required for Enrollment

**Catalog Description** (Do not use any symbols ): Covers the medical billing and coding system and legal, ethical and regulatory concepts; regulatory concepts including HIPAA compliance requirements, health care industry-specific techniques for filing insurance and performing diagnostic and procedural coding tasks.**Grading Scheme:**

x A-F Grades

Credit/No Credit

Optional (Student Choice)

**Repeatability:**

Repeatable for a maximum of units

Total Completions Allowed

Multiple Enrollment in Same Semester

**Course Level Information:**

x Undergraduate

Post-Baccalaureate/Credential

Graduate

**Mode of Instruction/Components** (*Hours per Unit are defaulted*).

	<b>Units</b>	<b>Hours per Unit</b>	<b>Benchmark Enrollment</b>	<b>Graded Component</b>	<b>CS &amp; HEGIS #</b> (Filled in by the De□n)
Lecture	2	1	30	x	
Seminar		1			
Laboratory		3			
Activity		2			
Field Studies					
Indep Study					
Other Blank					

Leave the following hours per week areas blank. The hours per week will be filled out for you.

2 hours **lecture** per week

hours blank per week

**2. Course Attributes:****General Education Categories:** All courses with GE category notations (including deletions) must be submitted to the GE website: <http://summit.csuci.edu/geapproval>. Upon completion, the GE Committee will forward your documents to the Curriculum Committee for further processing.**A (English Language, Communication, Critical Thinking)**

A-1 Oral Communication

A-2 English Writing

A-3 Critical Thinking

**B (Mathematics, Sciences & Technology)**

B-1 Physical Sciences

B-2 Life Sciences – Biology

B-3 Mathematics – Mathematics and Applications

B-4 Computers and Information Technology

**C (Fine Arts, Literature, Languages & Cultures)**

C-1 Art

C-2 Literature Courses

C-3a Language

## Meets University Language Requirement

2

Module 5: Procedural Coding

CPT Overview

Evaluation & Management Coding

Anesthesia Coding

Surgery Coding (by body and organ system)

Laboratory & Pathology Coding

Radiology Coding

Medicine Coding

HCPCS Level II Coding

Module 6: Completion & Certification Prep

Instructions for marking course complete

Employment Strategies

Certification

Steps to access National Health careers Association

Does this course content overlap with a course offered in your academic program? **Yes** ☐ **No** ☒

If YES, what course(s) and provide a justification of the overlap.

Does this course content overlap a course offered in another academic area? **Yes** ☐ **No** ☒

If YES, what course(s) and provide a justification of the overlap.

Overlapping courses require Chairs' signatures.

**6. Cross-listed Courses** *(Please note each prefix in item No. 1)*

**A.** List Cross-listed Courses (Signature of Academic Chair(s) of the other academic area(s) is required).

List each cross-listed prefix for the course:

**B.** Program responsible for staffing: Health Science

**7. References.** *[Provide 3 - 5 references]*

A Guide to Health Insurance Billing. Marie A Moisio, Publisher: Thomson Delmar Learning; 1 edition. 2000, ISBN-10: 0766812073

Medical Billing, Coding, and Reimbursement. Loretta Sinclair, Publisher: Annotation Press, 2007, ISBN-10: 1599770067

Step-by-Step Medical Coding 2010 Edition. Carol J. Buck Publisher: Saunders, 2009, ISBN-10: 1416068368

Current Year's CPT Coding Manual

Current Year's ICD-9-CM Coding Manual

**8. Tenure Track Faculty Qualified to Teach This Course.**

Health Science faculty

**9. Requested Effective Date:**

First semester offered: F2012

**10. New Resources Requested. Yes** ☒ **No** ☐

If YES, list the resources needed.

**A.** Computer Needs (data processing, audio visual, broadcasting, other equipment, etc.)

**B.** Library Needs (streaming media, video hosting, databases, exhibit space, etc.)

☒

C. Facility/Space/Transportation Needs

☐

D. Lab Fee Requested (please refer to Dean's Office for additional processing) Yes

☐

No

☐

E. Other

☐

11. Will this new course alter any degree, credential, certificate, or minor in your program? Yes

☐

No x

If, YES attach a program update or program modification form for all programs affected.

Priority deadline for New Minors and Programs: October 5, 2009 of preceding year.

Priority deadline for Course Proposals and Modifications: November 2, 2009, of preceding year.

Last day to submit forms to be considered during the current academic year: April 15<sup>th</sup>.

Ching-Hua Wang

7-27-2010

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Proposer of Course (Type in name. Signatures will be collected after Curriculum approval)

Date

# Approval Sheet

**Program/Course:**           

If your course has a General Education Component or involves Center affiliation, the Center will also sign off during the approval process.

Multiple Chair fields are available for cross-listed courses.

Program Chair		
	Signature	Date
Program Chair		
	Signature	Date
Program Chair		
	Signature	Date
General Education Chair		
	Signature	Date
Center for International Affairs Director		
	Signature	Date
Center for Integrative Studies Director		
	Signature	Date
Center for Multicultural Engagement Director		
	Signature	Date
Center for Civic Engagement Director		
	Signature	Date
Curriculum Chair		
	Signature	Date
Dean of Faculty		
	Signature	Date