

CSU Channel Islands
Curriculum Committee Meeting Minutes
August 30, 2005

Attendees:	Nancy Mozingo	Virgil Adams	Liz King
	Steve Stratton	Kathy Musashi	Callie Pettit
Absent:	Bill Cordeiro	Lillian Castaneda	
Guests:	Steve Lefevre		

Nancy Mozingo chaired the meeting.

1. Committee Composition. The new members were given a packet that included the Curriculum Committee Guidelines and forms. Lillian Castaneda is on leave until October 2005. Nancy will inquire with the Senate Exec to see if a new member should be elected. Kathy will send her copy of the packet.
2. Co-Chairs. Bill Cordeiro and Nancy Mozingo agreed to serve as co-chairs of the committee for the 2005-2006 academic year. After a short discussion it was voted upon and both Bill Cordeiro and Nancy Mozingo were elected co-chairs of the committee.
3. Permanent Meeting Time: The committee agreed to meet every Tuesday at 10:30 to 12:30 in the Dean's Conference Room for the fall semester. Kathy to set up meeting in Outlook.
4. Review of the following items and forms:
 - A. Curriculum Guide
 - B. Deadlines for Submission
 - C. Copy Budget of \$500
 - D. New Course Proposals
 - E. CEU Process differs for Extended Ed
 - F. Petitions for Substitutions
5. Items to be placed on Pending Review List
 - A. Prefix Issues (Guidelines)
 - B. Bylaw Changes to go before Senate
 - C. Library Representative has non-voting status
6. Next Meeting:
 - A. BA Performing Arts Program and Courses
(Callie to forward docs to members)
7. Steve Lefevre spoke to the relationship of the Committee to his office. He review upcoming programs and gave a status report on the Fall 06 programs. He has also begun working with the Fall 07 programs. The Committee agreed to handle the BA Early Childhood Studies as soon as it is available (probably November 05). The timeline for program processing was discussed.