Curriculum Committee Minutes
September 10, 2015 - Sage Hall 2030
10:00am – 11:30am

Members: Blake Gillespie,   Jared Barton   Geoff Buhl   Margarita Lopez
                Carola Matera   Monica Pereira   Kaia Tollefson

Staff: Andrea Skinner   Blake Büller   Rachel Danielson
                Barbara Duffin   Gina Farrar   Monica Rivas
                Janet Rizzoli

Absent: B. Büller, R. Danielson, G. Farrar, J. Grier, M. Lopez and C. Matera

Guests: D. Wakelee and H. Dang,

APPROVAL OF AGENDA
- **Agenda 09-10-15 approved with changes: future items tabled for discussion until all members of the committee are present.**

INFORMATIONAL AND DISCUSSION ITEMS
- **CC matters – B. Gillespie discussion on priorities/division of duties/expectations**

Blake Gillespie: "How to change the process in CC. How will the senate be remodeled? What recommendation we can make to the provost to shape our outcome. We need to review how we did it in the past. We need to spend 2 to 3 meetings thinking about the process.

Monica Pereira: Discussion on how this CC will proceed.

Geoff Buhl: "CC is more than just courses". "To focus on the process has been hindering the CC focus".

Andrea Skinner talked about the new Ecurriculum software to come in June 2016 and for the members to please write down the questions and what they would like the system to do.

Dan Wakelee discussed about how the CC need the business process to be. "At what point things need to be determined electronically and at what point the CC needs to meet to vote."

Blake Gillespie went over the Curriculum folder in the public folder and the process from last year.
Geoff Buhl: "we need to decide if this is a substantial change to the curriculum or not."

Jared Barton went over explaining folder by folder in the curriculum folder in the shared drive.

Blake Gillespie: "We might want to deprioritize form. What do we want for this Committee?"

Dan Wakelee explained that he was charged with reviewing the current AMP, in the current AMP (Academic Master Plan) there 15 programs: 6 already said they are not moving forward, 6 are moving forward 2 undecided and 1 approved Global studies BS. And he was also charged in developing a new process to manage the AMP, how courses get added to it.

The CC voted YES unanimously to table this agenda, any discussion on the new process and a voting of a new CC Chair and Co-Chair until all members of CC are present.

Dan Hung updated the CC on enrollment and FTEs for 2015-2016 academic year and how his department is trying to streamline the enrollment process at CI.

Dan mentioned Course Match and AB386 and CSU Fully Online and that for the CC to submit question to him on the topic so he can present them in the next AVP meeting.

CONSENT ITEMS FOR APPROVAL: TABLED
- **Chemistry Program**   **Program Update-language**
- **Health Science Hierarchy**   **Program/Faculty Updates**
- **Performing Arts Hierarchy**   **Program/Faculty Updates**
- **Philosophy Hierarchy**   **Program/Faculty Updates**
- **Nursing SLO's**   **Program Update**

FUTURE SPRING 2015 DISCUSSION ITEMS: TABLED
- **Policy regarding On-Line Degrees and Courses (coming from Senate task force)**
- **Senate Policies and Extended University: Applicability, Challenges, Catch-22s?**
- **490–499 course series: define differences between/standardize numbers**
- **Policy on Repeatability: Should we revisit?**
- **Auditing courses: do we need a policy?**

DEFERRED ITEMS
- **Define use of variable units**
- **Forms Issues – Staffing Language, header on long form**   **Perchuk**
- **Cross-listed Course Procedure (multiple chairs)**   **Perchuk**
- **How to Use New Resources Section**   **Perchuk**
- **Policy on bi-lingual course offerings?**   **Perchuk**
- **Benchmarks for UDIGE courses**   **Perchuk & Buhl; Buhl to follow-up on GE Status**
- **Sub-committee on Curriculum Management Software**   **Pending**