

CSU Channel Islands
Curriculum Committee Minutes
September 17, 2015 - Sage Hall 2030
11:00am – 12:15pm

Members:	Blake Gillespie, Carola Matera	Jared Barton Monica Pereira	Geoff Buhl Kaia Tollefson	Margarita Lopez
Staff:	Andrea Skinner Barbara Duffin Janet Rizzoli	Blake Büller Gina Farrar	Rachel Danielson Monica Rivas	

Absent: Barbara Duffin, Gina Farrar

APPROVAL OF AGENDA

- **Agenda 9/17/2015 approved with changes: emend this agenda to Strike the consent items that the committee did not have a change to view: Health Science Hierarchy; Performing Arts Hierarchy, Philosophy Hierarchy.**

ITEMS DISCUSSED

CC Chair and Co-Chair voted. Elected: Blake Gillespie and Jared Barton.
 CC restructuring recommendations discussion occurred: "How we are going to allocate jobs and how to streamline the work".
 Discussion on the proposed draft of new program development and review process by Dan Wakelee.
 Jared: "What is the power of the APC at the early stage?"

Discussion on what the committee role is. What the process is going to look like.
 On the white board explanation:

Forms

Short
 Long
 WASC
 CO
 CC

1. Description
2. LO
3. RAD
4. Curricular Quality

Truncation AMPCommittee Role

APC Veto
 Curricular Quality
 Administrative tasks (compliance)
 (C- Schedule and UMV)
 VS
 Administrative Role

Calendar
 Dead-end

Process

NEED
 GE Submit?

1. Andrea → Janet Consent Checklist?
2. Janet (Is it consent **)
3. Andrea → Individual Fac Folders
4. Fac. Pre review (Check List**)

Consent items below were approved
 Chemistry Program
 Nursing SLO's

Program Update-language	APPROVED
Program Update	APPROVED

There was a brief discussion on what items to include on the consent item checklist.
 Andrea was instructed to set up the new process in the curriculum folder.

INFORMATIONAL AND DISCUSSION ITEMS TABLED

- **Minutes of 4.14.2015 – Final meeting of Sp 2015 semester - Approved via email after last meeting**

- CC review procedures discussion (assignments and consent item checklist)
- Policy on Minors: continuation of discussion from meeting of 4/7/2015. (Draft copy in Public folders > Pre-Review- was emailed to J. Grier at end of Spring 2015 semester)
- Policy on Double-Counting (passed in 2001; still appropriate?)
- Stale course review

CONSENT ITEMS FOR APPROVAL **TABLED**

- | | |
|------------------------------------|--------------------------------|
| • Health Science Hierarchy | Program/Faculty Updates |
| • Performing Arts Hierarchy | Program/Faculty Updates |
| • Philosophy Hierarchy | Program/Faculty Updates |

REGULAR REVIEW ITEMS

DEFERRED ITEMS

- Policy regarding On-Line Degrees and Courses (coming from Senate task force)
- Senate Policies and Extended University: Applicability, Challenges, Catch-22s?
- 490–499 course series: define differences between/standardize numbers
- Policy on Repeatability: Should we revisit?
- Auditing courses: do we need a policy?
- Define use of variable units
- Forms Issues – Staffing Language, header on long form
- Cross-listed Course Procedure (multiple chairs)
- How to Use New Resources Section
- Policy on bi-lingual course offerings?
- Benchmarks for UDIGE courses
- Status and recommendations for Curriculum Management Software

PROCESS

- ① ANDEA → JANET
- ② JANET, et al. → IS IT CURRENT?
- ③ ANDEA → INDIVIDUAL POLICIES
- ④ FAC. PRE-REVIEW CHECKLIST
- ⑤ CC DISAPPROVE

NEED
GE SIGN?
CONSENT CHECKLIST?

FORMS

- Short
 - Long
 - WASC
 - Chancellor's
 - L.C. Gims
- ① DESCRIPTION
 - ② L.O.
 - ③ MGMT
 - ④ CURRICULAR QUALITY

TRUNCATING AMP

COMMITTEE POLE

A/C VETO
CURRICULAR QUALITY
ADMINISTRATIVE TASKS (COMPLIANCE)
CL - SCHOOL ENV

VS

ADMINISTRATIVE POLE

CALENDAR
DEAD-END