

CSU Channel Islands
Curriculum Committee Minutes
October 15, 2015 - Sage Hall 2030
10:00am – 11:30am

Members:	Blake Gillespie, Carola Matera	Jared Barton Monica Pereira	Geoff Buhl Kaia Tollefson	Margarita Lopez
Staff:	Andrea Skinner Barbara Duffin Janet Rizzoli	Blake Büller Gina Farrar Mary Laurence	Rachel Danielson Monica Rivas	

Absent: Margarita Lopez, Barbara Duffin, Gina Farrar
Guest: Hung Dang

APPROVAL OF AGENDA

- **Agenda: 10/15/2015 – APPROVED**
- **Minutes: 10/08/2015 – APPROVED**

INFORMATIONAL AND DISCUSSION ITEMS

- Course Numbering : Hung Dang
 - Geoff: Our problem is in the UDIGE range due to cross-listing.
 - All classes are of the form PREFIX ###
 - No reason not to have #####
 - Excellent example of things people didn't think about at the start. The problem is self-created.
 - Reusing numbers creates a real problem for degree audit system.
 - Janet: what if we wait two years?
 - Hung: won't matter even if we wait 10 years. Registrars don't last forever!
 - Blake: let's just expand the prefixes.
 - Geoff: when a UDIGE losses its status, it's supposed to change its number. That's bad. Let's just blow up the band.
 - Andrea: yes, if we stop renumbering and drop the "UDIGE band", all is well.
 - Blake: removing the UDIGE band appears to be a solution.
 - JB to self: need to do a policy change.
 - SP 01-03; SP 01-08. Maybe others?
 - Geoff & Monica: special topics?
 - Hung: Art's a department—really need more prefixes! Each of these is not a course of study.
 - Yes, this'll create work. But when is it better to do this work, now or at 18000 FTE?
 - Rachel confirms that creating new prefixes is not an issue, but reusing a number is a Big Deal.
 - How do we decide whose program needs a new prefix? Geoff: AACI: program review!
 - Monica P: how do we avoid this again? People got excited back in the day, and now we have this issue.
 - Hung: that's why we need a university registrar. Not all policies you think up in Curriculum can actually exist in the world.
 - Off topic, but imp: Hung wants to know how we get the CI GPA on the CI transcript? Whose policy is this?
 - Blake B: how can students easily identify UDIGEs?
 - Rachel: will take more programming to track UDIGEs in CARR now. Will need to keep <name?> apprised of this.
 - Monica: don't forget GVAR policy
- Policy on Double-Counting (passed in 2001; still appropriate?)
 - We have had a protracted discussion. Monica R. raised an important point about double-counting between majors and options, and Geoff raised one between GE and other GEs. Attempts to re-write the draft policy to accommodate those raised more issues than they overcame. We ceased attempting to re-re-revise, and just re-revised.
 - Noticing when double-counting issues affect programs is something Curriculum will need to notice in the future.
 - Andrea to compile a list of courses that the double counting may effect.

- Stale course review
 - Do we need to look at it? No, but the programs that are on the list deserve a head's up.
 - Programs need to mod their programs. Tell them about the “econ way”?
 - Geoff wants to know which stale courses are GE.
- Discussion of double-counting policy
Jared will get the documents ready to go.
- Jared updated the CC on the Minor Policy sent to Senate. Jared listed the Senate reply to the minor policy. The policy will be brought back to the CC for the committee to take a look at to be re-sent to Senate.

CONSENT ITEMS FOR APPROVAL

REGULAR REVIEW ITEMS: **ALL DEFFERED**

- **BUS 499**
- **ECON 300**
- **ECON 310**
- **ECON 311**
- **ECON 329**
- **ECON 362**
- **ECON 411**
- **ECON 464**
- **ECON 496**
- **ECON 499**
- **FIN 300**
- **FIN 410**
- **FIN 411**
- **FIN 412**
- **FIN 413**
- **MGT 326**
- **MGT 410**
- **MGT 421**
- **MIS 490**
- **MKT 310**
- **MKT 311**
- **NRS 401**

DEFERRED ITEMS

- Policy regarding On-Line Degrees and Courses (coming from Senate task force)
- Senate Policies and Extended University: Applicability, Challenges, Catch-22s?
- 490–499 course series: define differences between/standardize numbers
- Policy on Repeatability: Should we revisit?
- Auditing courses: do we need a policy?
- Define use of variable units
- Forms Issues – Staffing Language, header on long form
- Cross-listed Course Procedure (multiple chairs)
- How to Use New Resources Section
- Policy on bi-lingual course offerings?
- Benchmarks for UDIGE courses
- Status and recommendations for Curriculum Management Software