

CSU Channel Islands  
**Curriculum Committee Minutes**  
**September 10, 2013 - Sage Hall 2030**  
**8:30am to 10:00am**

Members:	Matt Cook, Co-Chair Alison Perchuk, Co-Chair	Jared Barton Geoff Buhl	Chris Cogan Jennifer Perry
Staff:	Kathy Musashi Ginger Reyes	Janet Rizzoli	Todd Oberson
Guests:	Jeanne Grier		
Absent:	Education Rep		

1. INTRODUCTION – Everyone introduced themselves and new members welcomed.
2. SENATE CHAIR – Jeanne Grier thanked the committee for their work on the committee and recommended some ways for the committee to focus its work this year. She asked that the committee not get caught up in the minutia of the forms and that some roles be parsed out so the entire committee does not have to focus on the same review items, freeing up more time to look at the big picture.

She also noted that Karen Jensen or Jesse Elliott would be on the committee, filling the Education slot, that will not be represented due to the new policy initiated for Senate Committees. Jeanne also suggested that there are too many courses in each discipline.

There was discussion about our inactivation process that handles stale courses. A larger discussion took place after Jeanne left the meeting about the committee's focus this year. Alison will be drafting a focus document that will be circulated on campus noting deadlines and the committee's focus this year. Ginger Reyes suggested developing a rubric to reflect the Committee's opinions about submittals.

3. MEETING TIME – After full discussion, it was determined that the committee will begin its meetings at 8:00 am on Tuesdays. The meetings will run from 8:00am to 9:30am every Tuesday this semester.
4. MINUTES – Not mentioned this meeting.
5. CONSENT ITEMS – It was suggested and agreed that there would be a separate list of Consent Items on the agenda. All hierarchy (GoTo) information will be placed there as any items identified by the committee members.
6. CO-CHAIR ELECTIONS. Matt Cook and Alison Perchuk self-nominated. They were both elected by unanimous consent.

7. APPROVED REGULAR COURSES AND PROGRAMS and OTHER ITEMS
  - **COMP IT 466 Computer Graphic Systems & Design II** **Mod, reactivate**
  - **Computer Science BS** **Mod**
  - **Computer Science Go To Update** **Mod**
  - **COMP/IT 421 Unix System Programming II** **Mod**
  - **IT 151 – IT Programming** **Mod**
  - **BSIT Program** **Mod**
  - **BSIT Go To Update** **Mod**

8. PENDING ITEMS
  - Define differences between 494 and 497 courses
  - Define use of variable units
  - Limitation of benchmark enrollment in UDIGE courses
  - Forms Issues – Staffing Language, Reactivation Practice, Perchuk
  - Benchmark Limits for UDIGE courses, Buhl