

CSU Channel Islands  
**Curriculum Committee Minutes**  
**Tuesday, September 2, 2014 - Sage Hall 2030**  
**9:00 am – 10:00 am**

Members:	Alison Perchuk, Co-chair Geoff Buhl Jennifer Perry	Blake Gillespie Karen Jensen	Jared Barton Monica Pereira	
Staff:	Rosa Rodriguez	Todd Oberson	Ginger Reyes	Janet Rizzoli
Guests:	Jeannie Grier	Hung Dang	Dan Wakelee	
Absent:	Ginger Reyes			

**CONSENT ITEMS FOR APPROVAL:**

- Minutes 4/22/14 - Approved

**INFORMATIONAL & DISCUSSION ITEMS**

- Introductions of new members: Blake Gillespie, Monica Pereira
- Nominations for and election of co-chairs: Blake Gillespie was elected as Co-Chair
- Hung Dang, Admissions and Enrollment- AVP for Enrollment Services reported on concerns regarding transfer credit process on our campus and need for staff to handle this process more efficiently.
- Jeannie Grier, Senate President: Jeannie reminded the CC of the importance of their roles and that they also serve on APC. Substantive changes to programs should go to Senate, would also like a co-chair to report CC updates to Senate.
- Dan Wakelee, Associate Provost: reported that the PeopleSoft integration project was completed this summer and will be going live next week. This project will ease the process of entering course information in PS and Acalog. Also reported that a new Articulation assistant is being hired to assist with the TMC (Transfer Model Curriculum) workload. Dan will report on benchmarks enrollments, components and TMC at next CC meeting.
- Geoff Buhl, GE Processing: Geoff gave an overview on the role of the GE committee
- Practical matters:
  - i. Deadlines: Oct. 1/ Oct. 15: Perchuk reminded CC of deadlines for submission of course and program updates
  - ii. Internal organization, division of labor on CC: Jensen will report CC updates to Senate; Barton and Perry will assist with GE related matters.

Meeting adjourned at 10a.m

**REGULAR REVIEW ITEMS**

- *Postponed for discussion at next Curriculum Committee Meeting on 9/9/2014 at 9 a.m.*

**OTHER DEFERRED ITEMS**

- Define differences between 494 and 497 courses
- Define use of variable units
- Forms Issues – Staffing Language, header on long form Perchuk
- Cross-listed Course Procedure (multiple chairs) Perchuk
- Handle Stale Courses in the Spring Perchuk
- How to Use New Resources Section Perchuk
- Benchmarks for UDIGE courses Perchuk & Buhl; Buhl to follow-up on GE status
- Bilingual Course Inquiry Pending ECS response
- Sub-committee on Curriculum Management Software Pending