

**NEW COURSE PROPOSAL**

**Courses must be submitted by October 15, 2011, and finalized by the end of the fall semester for the next catalog production.**

**Use YELLOWED areas to enter data.**

DATE (*Change if modified and redate file with current date*)

SEPTEMBER 29, 2011; REV 10.21.11

PROGRAM AREA(S)

MASTERS OF PUBLIC ADMINISTRATION

**1. Course Information.** *[Follow accepted catalog format.]*

**Prefix(es)** (Add additional prefixes if cross-listed) and **Course No.** MPA 505

**Title:** Administrative Law and Ethics **Units:** 3

Prerequisites

Corequisites

Consent of Instructor Required for Enrollment

**Catalog Description** (Do not use any symbols): **Examines the legal foundation and environment of public administration in the United States. Also introduces key concepts of public sector ethics.**

**Grading Scheme:**

x A-F Grades

Credit/No Credit

Optional (Student Choice)

**Repeatability:**

Repeatable for a maximum of units

Total Completions Allowed

Multiple Enrollment in Same Semester

**Course Level Information:**

Undergraduate

Post-Baccalaureate/Credential

x Graduate

**Mode of Instruction/Components** (*Hours per Unit are defaulted.*)

	Units	Hours per Unit	Benchmark Enrollment	Graded Component	CS & HEGIS # (Filled in by the De□n)
Lec□ure		1			
Seminar	3	1	20	X	
Laboratory		3			
Activity		2			
Field Studies					
Indep Study					
Other Blank					

Leave the following hours per week areas blank. The hours per week will be filled out for you.

3 hours seminar per week

hours blank per week

Is this course delivered online? Yes\_\_\_\_ No\_X\_\_

**2. Course Attributes:**

**General Education Categories:** All courses with GE category notations (including deletions) must be submitted to the GE website: <http://summit.csuci.edu/geapproval>. Upon completion, the GE Committee will forward your documents to the Curriculum Committee for further processing.

**A (English Language, Communication, Critical Thinking)**

A-1 Oral Communication

A-2 English Writing

A-3 Critical Thinking

**B (Mathematics, Sciences & Technology)**

B-1 Physical Sciences

B-2 Life Sciences – Biology

B-3 Mathematics – Mathematics and Applications

B-4 Computers and Information Technology

**C (Fine Arts, Literature, Languages & Cultures)**

C-1 Art  
C-2 Literature Courses  
C-3a Language  
C-3b Multicultural

**D (Social Perspectives)**

**E (Human Psychological and Physiological Perspectives)**

**UDIGE/INTD Interdisciplinary**

**Meets University Writing Requirement**

**Meets University Language Requirement**

**American Institutions, Title V Section 40404:** Government US Constitution US History

Refer to website, Exec Order 405, for more information: <http://senate.csuci.edu/comm/curriculum/resources.htm>

**Service Learning Course** (Approval from the Center for Community Engagement must be received before you can request this course attribute).

**3. Justification and Requirements for the Course.** (Make a brief statement to justify the need for the course)

A. Justification: This is a required core course in the Master of Public Administration program. Virtually every MPA program requires such a course, and it is consistent with NASPAA Standards which require “the ability to incorporate into decisions considerations of ethics.”

B. Degree Requirement:      x Requirement for the Major/Minor  
   ☐ Elective for the Major/Minor  
   ☐ Free Elective

**Note: Submit Program Modification if this course changes your program.**

**4. Student Learning Outcomes.** (List in numerical order. You may wish to use the following resource in utilizing measurable verbs: <http://senate.csuci.edu/comm/curriculum/resources.htm>)

Upon completion of the course, the student will be able to:

Explore and evaluate alternative solutions to ethical problems

Discuss the principles of administrative law and their practical application in a modern public sector context

Describe the administrative process including the constitutional and statutory requirements for agency rule making and adjudication

Engage in group discussion and case analysis of important legal and constitutional issues concerning the public sector

Communicate an understanding of fundamental ethical theories and principles

**5. Course Content in Outline Form.** [Be as brief as possible, but use as much space as necessary]

Administrative Law

Constitutional design and questions

Statutory Interpretations and the bureaucracy

Administrative Procedures Act

Rule Making

Adjudication

Bureaucratic power and challenges

Intergovernmental relations and administrative law

Key Cases in Administrative Law

Administrative Ethics

The Responsible Administrator

Ethical Frameworks for decision making

Bureaucracy, democracy and the common good

Unmasking administrative evil

Key cases in public administration ethics

Does this course content overlap with a course offered in your academic program? **Yes** ☐ **No** ☒

If YES, what course(s) and provide a justification of the overlap. ☐

Does this course content overlap a course offered in another academic area? **Yes** ☐ **No** ☒

If YES, what course(s) and provide a justification of the overlap. ☐

Overlapping courses require Chairs' signatures.

**6. Cross-listed Courses** *(Please note each prefix in item No. 1)*

**A.** List Cross-listed Courses (Signature of Academic Chair(s) of the other academic area(s) is required).

List each cross-listed prefix for the course: ☐

**B.** Program responsible for staffing: Political Science

**7. References.** *[Provide 3 - 5 references]*

Adams, B. Guy, Danny L. Balfour and Philip Zimbardo. (2009) *Unmasking Administrative Evil*, revised edition. Armonk, NY: M.E. Sharpe.

Cooper, Terry L. (2006) *The Responsible Administrator: An Approach to Ethics for the Administrative Role*, 5<sup>th</sup> Edition. San Francisco: Jossey Bass

Cooper, Philip J. (2007) *Public Law and Public Administration*. Thomson Learning

Gawthrop, Louis C. (1998) *Public Service and Democracy: Ethical Imperatives for the 21<sup>st</sup> Century*. New York: Chatham House Publishers

Kerwin, Cornelius M. (2003). *Rulemaking: How Government Agencies Write Law and Make Policy*. Washington: CQ Press.

**8. Tenure Track Faculty Qualified to Teach This Course.**

Scott Frisch

**9. Requested Effective Date:**

First semester offered: ☐

**10. New Resources Requested. Yes ☐ No ☒**

If YES, list the resources needed.

A. Computer Needs (data processing, audio visual, broadcasting, other equipment, etc.)  
☐

B. Library Needs (streaming media, video hosting, databases, exhibit space, etc.)  
☐

C. Facility/Space/Transportation Needs  
☐

D. Lab Fee Requested (please refer to Dean's Office for additional processing) Yes ☐ No ☐

E. Other  
☐

**11. Will this new course alter any degree, credential, certificate, or minor in your program? Yes ☐ No ☐**

If, YES attach a program update or program modification form for all programs affected.

Priority deadline for New Minors and Programs: **October 1, 2011** of preceding year.

Priority deadline for Course Proposals and Modifications: **October 15, 2011**, of preceding year.

Last day to submit forms to be considered during the current academic year: **April 15<sup>th</sup>**.

Scott A. Frisch

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Proposer of Course (Type in name. Signatures will be collected after Curriculum approval)      Date

# Approval Sheet

**Program/Course:**           

If your course has a General Education Component or involves Center affiliation, the Center will also sign off during the approval process.

Multiple Chair fields are available for cross-listed courses.

The CI program review process includes a report from the respective department/program on its progress toward accessibility requirement compliance. By signing below, I acknowledge the importance of incorporating accessibility in course design.

Program Chair		
	Signature	Date
Program Chair		
	Signature	Date
Program Chair		
	Signature	Date
General Education Chair		
	Signature	Date
Center for International Affairs Director		
	Signature	Date
Center for Integrative Studies Director		
	Signature	Date
Center for Multicultural Engagement Director		
	Signature	Date
Center for Civic Engagement Director		
	Signature	Date
Curriculum Chair		
	Signature	Date
AVP		
	Signature	Date