California State University Channel Islands

NEW COURSE PROPOSAL

Courses must be submitted by October 15, 2013, and finalized by the end of that fall semester for the next catalog production.

Use YELLOWED areas to enter data.

DATE (Change if modified and redate file with current date) SEPTEMBER 15, 2013; REV 12.3.13; REV 12.9.13
PROGRAM AREA(S) EDUCATION

1. Course Information. [Follow accepted catalog format.]
Prefix(es) (Add additional prefixes if cross-listed) and Course No. EDPL 628
Title: ORGANIZATION AND ADMINISTRATION OF STUDENT AFFAIRS Units: 3
X Prerequisites Admission to the Master of Arts in Education, Educational Leadership Specialization
Corequisites
Consent of Instructor Required for Enrollment
Catalog Description (Do not use any symbols): Examines the organization and administration of student affairs in higher education from historical, philosophical and ethical perspectives. Topics include the function of student affairs, essential competencies of a student affairs leaders and future issues impacting student affairs leaders.

Grading Scheme: 

<table>
<thead>
<tr>
<th>Grading Scheme</th>
<th>Repeatability:</th>
<th>Course Level Information:</th>
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<tbody>
<tr>
<td>X A-F Grades</td>
<td>Repeatable for a maximum of units</td>
<td>Undergraduate</td>
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<tr>
<td>Credit/No Credit</td>
<td>Total Completions Allowed</td>
<td>Post-Baccalaureate/Credential</td>
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<tr>
<td>Optional (Student Choice)</td>
<td>Multiple Enrollment in Same Semester</td>
<td>X Graduate</td>
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Mode of Instruction/Components (Hours per Unit are defaulted).

<table>
<thead>
<tr>
<th>Mode of Instruction/Components</th>
<th>Units</th>
<th>Hours per Unit</th>
<th>Benchmark Enrollment</th>
<th>Graded Component</th>
<th>CS &amp; HEGIS #</th>
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<tbody>
<tr>
<td>Lecture</td>
<td>3</td>
<td>1</td>
<td>20</td>
<td>X</td>
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<td>Seminar</td>
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<td>Laboratory</td>
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<td>Activity</td>
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<td>Field Studies</td>
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<td>Indep Study</td>
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<td>Other Blank</td>
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Leave the following hours per week areas blank. The hours per week will be filled out for you.
3 hours lecture per week
3 hours blank per week

Is this course always delivered online? Yes _____ No ____ X__ (Answer YES if the course is ALWAYS delivered online).

2. Course Attributes:

General Education Categories: All courses with GE category notations (including deletions) must be submitted to the GE website: http://summit.csuci.edu/geapproval. Upon completion, the GE Committee will forward your documents to the Curriculum Committee for further processing.

A (English Language, Communication, Critical Thinking)
- A-1 Oral Communication
- A-2 English Writing
- A-3 Critical Thinking

B (Mathematics, Sciences & Technology)
3. **Justification and Requirements for the Course.** (Make a brief statement to justify the need for the course)

   A. Justification: This course will be a requirement for those pursuing the higher education focus in the Masters of Arts, Educational Leadership Specialization.

   B. Degree Requirement:  
   - Requirement for the Major/Minor  
   - Elective for the Major/Minor  
   X Elective for the Major/Minor  
   - Free Elective  

   **Note:** Submit Program Modification if this course changes your program.

4. **Student Learning Outcomes.** List in numerical order. Please refer to the Curriculum Committee’s “Learning Outcomes” guideline for measurable outcomes that reflect elements of Bloom’s Taxonomy: [http://senate.csuci.edu/comm/curriculum/resources.htm](http://senate.csuci.edu/comm/curriculum/resources.htm). The committee recommends 4 to 8 student learning outcomes, unless governed by an external agency (e.g., Nursing).

Upon completion of the course, the student will be able to:

1. Discuss the historical and philosophical development and theoretical foundations of student affairs
2. Evaluate legal and ethical considerations related to student affairs leadership
3. Describe the purpose, organization, roles, and functions of student affairs and its relationship to the academic community
4. Analyze strategies for effectively organizing and managing student affairs programs and services
5. Discuss the essential competencies of a student affairs leader
6. Hypothesize and discuss future issues impacting student affairs

5. **Course Content in Outline Form.** *Be as brief as possible, but use as much space as necessary*

   1. History and the development of student affairs
   2. Campus climate and diversity
   3. Professional foundations and principles
      a. Ethical standards
      b. Legal issues
   4. Theoretical foundations of the profession
      a. Identity development
      b. Student learning
      c. Student success
   5. Organizing and managing programs and services
      a. Organizational models in student affairs
      b. Strategy and intentionality in student affairs
      c. Financing student affairs
d. Data-based decision making
e. The political environment of a student affairs leader

6. Essential competencies of a student affairs leader
   a. Multicultural competence
   b. Leadership
   c. Staffing and supervision
d. Teaching in the co-curriculum
e. Counseling and helping skills
f. Advising and consultation
g. Conflict resolution
h. Community development
   i. Professionalism
   j. Academic and student affairs partnership
   k. Professional development

7. The future of student affairs
   a. Using research to inform practice
   b. Student technology use
c. Online education

Does this course content overlap with a course offered in your academic program? Yes ☒ No X
If YES, what course(s) and provide a justification of the overlap.

Does this course content overlap a course offered in another academic area? Yes ☒ No X
If YES, what course(s) and provide a justification of the overlap.

Overlapping courses require Chairs’ signatures.

6. **Cross-listed Courses (Please note each prefix in item No. 1)**
   A. List Cross-listed Courses (Signature of Academic Chair(s) of the other academic area(s) is required).
      List each cross-listed prefix for the course:
   B. Program responsible for staffing: School of Education

7. **References. [Provide 3 - 5 references]**


8. **Tenure Track Faculty Qualified to Teach This Course.**
9. **Requested Effective Date:**
First semester offered: Spring 2015

10. **New Resources Requested. Yes □ No X**
If YES, list the resources needed.

   A. Computer Needs (data processing, audio visual, broadcasting, other equipment, etc.)
   
   B. Library Needs (streaming media, video hosting, databases, exhibit space, etc.)
   
   C. Facility/Space/Transportation Needs
   
   D. Lab Fee Requested (please refer to Dean’s Office for additional processing) Yes □ No X
   
   E. Other

11. **Will this new course alter any degree, credential, certificate, or minor in your program? Yes X No □**
If, YES attach a program update or program modification form for all programs affected.
Priority deadline for New Minors and Programs: October 1, 2013 of preceding year.
Priority deadline for Course Proposals and Modifications: October 15, 2013, of preceding year.
Last day to submit forms to be considered during the current academic year: April 15th.

   Manuel Correia 12/9/13

Proposer of Course (Type in name. Signatures will be collected after Curriculum approval) Date
Approval Sheet

**Program/Course:** EDPL 628

If your course has a General Education Component or involves Center affiliation, the Center will also sign off during the approval process.

Multiple Chair fields are available for cross-listed courses.

The CI program review process includes a report from the respective department/program on its progress toward accessibility requirement compliance. By signing below, I acknowledge the importance of incorporating accessibility in course design.

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<th>Program Chair</th>
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<td>Program Chair</td>
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<td>General Education Chair</td>
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<td>Center for International Affairs Director</td>
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<td>Center for Integrative Studies Director</td>
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<td>Center for Multicultural Engagement Director</td>
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