

NEW COURSE PROPOSAL

Courses must be submitted by October 15, 2014, and finalized by the end of that fall semester for the next catalog production.

Use YELLOWED areas to enter data.

DATE (*Change if modified and redate file with current date*)

OCTOBER 10, 2014; REV. 12.03.14

PROGRAM AREA(S)

LIBERAL STUDIES

1. Course Information. *[Follow accepted catalog format.]*

Prefix(es) (Add additional prefixes if cross-listed) and **Course No.** LS 300

Title: LIBERAL STUDIES SERVICE-LEARNING **Units:** 3

X Prerequisites Junior standing; Concentrated Studies majors only

Corequisites

X Consent of Instructor Required for Enrollment

Catalog Description (Do not use any symbols): **A service-learning course designed to broaden involvement in community projects, engage in critical reflection, build social networks with other Concentrated Studies students, and develop written and verbal communication skills.**

Grading Scheme:

X A-F Grades

Credit/No Credit

Optional (Student Choice)

Repeatability:

Repeatable for a maximum of units

Total Completions Allowed

Multiple Enrollment in Same Semester

Course Level Information:

X Undergraduate

Post-Baccalaureate/Credential

Graduate

Mode of Instruction/Components (*Hours per Unit are defaulted.*)

	Units	Hours per Unit	Default Section Size	Graded Component	CS & HEGIS # (Filled in by the Provost's Office)
Lecture		1			
Seminar	2	1	20	X	
Laboratory		3			
Activity	1	2	20	X	
Field Studies					
Indep Study					
Other Blank					

Leave the following hours per week areas blank. The hours per week will be filled out for you.

hours lecture per week

hours blank per week

2. Course Attributes:

General Education Categories: All courses with GE category notations (including deletions) must be submitted to the GE website: <http://summit.csuci.edu/geapproval>. Upon completion, the GE Committee will forward your documents to the Curriculum Committee for further processing.

A (English Language, Communication, Critical Thinking)

A-1 Oral Communication

A-2 English Writing

A-3 Critical Thinking

B (Mathematics, Sciences & Technology)

B-1 Physical Sciences

B-2 Life Sciences – Biology

B-3 Mathematics – Mathematics and Applications

☐ B-4 Computers and Information Technology
C (Fine Arts, Literature, Languages & Cultures)

☐ C-1 Art
☐ C-2 Literature Courses
☐ C-3a Language
☐ C-3b Multicultural

D (Social Perspectives)

E (Human Psychological and Physiological Perspectives)

UDIGE/INTD Interdisciplinary

Meets University Writing Requirement (Graduation Writing Assessment Requirement)

Meets University Language Requirement

☐ **American Institutions, Title V Section 40404:** ☐ Government ☐ US Constitution ☐ US History
Regarding Exec Order 405, for more information: <http://senate.csuci.edu/comm/curriculum/resources.htm>

X Service Learning Course (Approval from the Center for Community Engagement must be received before you can request this course attribute). *Email approval attached*

☐ **Online Course** (Answer YES if the course is ALWAYS delivered online).

We plan to offer this face-to-face for our stateside program; it will be offered 100% online for the proposed B.A. Liberal Studies (Degree Completion Program in Partnership with Calstate online). In the online platform, students will be required to contact a community partner in their area and provide a minimum of 25 hours of service based on the partner organization's needs. A supervisor in the community organization will verify the hours served and complete an evaluation of the student's performance. Students will complete written reflections on a weekly basis as well as a final reflection. They will also be expected to participate in an asynchronous interactive course discussion board sharing their own experiences and reflections and responding to a minimum number of posts from their peers.

☐ **Lab Fee Request** – Lab fee requests should be directed to the Student Fee Committee.

3. Justification and Requirements for the Course. (Make a brief statement to justify the need for the course)

A. Justification: This course will enable Concentrated Studies majors to further develop critical thinking skills building on their lower division work, develop a network of support with other students, and provide service to their community. The focus for this service is left open intentionally to serve the diverse interests inherent in concentrated studies majors who are pursuing different career pathways.

B. Degree Requirement: ☒ Requirement for the Major/Minor
☐ Elective for the Major/Minor
☐ Free Elective

Note: Submit Program Modification if this course changes your program.

4. Student Learning Outcomes. List in numerical order. Please refer to the Curriculum Committee's "Learning Outcomes" guideline for measurable outcomes that reflect elements of Bloom's Taxonomy: <http://senate.csuci.edu/comm/curriculum/resources.htm>. The committee recommends 4 to 8 student learning outcomes, unless governed by an external agency (e.g., Nursing).
Upon completion of the course, the student will be able to:

1. Demonstrate characteristics of open-mindedness, civility, and ethical behaviors;
2. Communicate reflections by writing a reflection journal and through group discussion;
3. Demonstrate effective community collaboration;
4. Express awareness of their own personal dispositions, assumptions, and leadership philosophy;
5. Present ideas and information effectively to peers and community partners through a variety of media.

5. Course Content in Outline Form. [Be as brief as possible, but use as much space as necessary]

Serving to Learn: Learning to Serve – Giving back to your community

Choosing a Community Partner: Matching Needs and Interests

Social Networking in and beyond the college campus: Support mechanisms for success

Critical Reflection: What is it and why is it important to a successful life

Writing Reflective Essays: Developing cogent arguments based on evidence, reading, and reflecting

Sharing Your Experiences: Effective presentations in class and community settings

Does this course content overlap with a course offered in your academic program? **Yes** **No X**

If YES, what course(s) and provide a justification of the overlap.

Does this course content overlap a course offered in another academic area? **Yes** **No X**

If YES, what course(s) and provide a justification of the overlap.

A question was raised about UNIV 250. UNIV 250 is a research and community service oriented seminar designed for second-year students who arrived at CI as native freshman. LS 300 is offered at an upper-division level and is available only to Liberal Studies majors; its objective is to build a sense of camaraderie among Liberal Studies students who are not otherwise in classes with each other. It also offers units of upper-division credit toward graduation requirements, which is more appropriate for the junior transfer students who predominate in the Liberal Studies program.

Overlapping courses require Chairs' signatures.

6. Cross-listed Courses (Please note each prefix in item No. 1) Beyond three disciplines consult with the Curriculum Committee.

A. List Cross-listed Courses (Signature of Academic Chair(s) of the other academic area(s) is required).

List each cross-listed prefix for the course:

B. Program responsible for staffing:

7. References. [Provide 3 - 5 references]

Cress, C.M., Collier, P.J., & Reitenauer, V.L. (2013). Learning through serving: A student guidebook for service-learning and civic engagement across academic disciplines and cultural communities, 2nd Edition. Sterling, VA: Stylus.

Kouzes, J. M., & Posner, B. Z. (1987). *The leadership challenge: How to get extraordinary things done in organizations*. San Francisco: Jossey-Bass

Levin, P. (2002). Successful teamwork. (2005). New York, NY: McGraw Hill.

Murray, M., & Kujundzic, N. (2005). *Critical reflection: A textbook for critical thinking*. Montreal: McGill-Queen's University Press

Rainbolt, G. W., & Dwyer, S. L. (2015). Critical thinking: The art of argument, 2nd Edition. Stamford, CT: Cengage Learning

8. Tenure Track Faculty Qualified to Teach This Course.

Robert Bleicher, Merilyn Buchanan, Lillian Castaneda, Manuel Correia, Jill Leafstedt, Kaia Tollefson

9. Requested Effective Date:

First semester offered: Fall, 2015

10. New Resources Requested. **Yes** **No X**

If YES, list the resources needed.

A. Computer Needs (data processing, audio visual, broadcasting, other equipment, etc.)

B. Library Needs (streaming media, video hosting, databases, exhibit space, etc.)

C. Facility/Space/Transportation Needs
None

D. Lab Fee Requested Yes ☐ No (Lab fee requests should be directed to the Student Fee Committee)

E. Other: Email from Dennis Downey indicating approval from the Center for Community Engagement as support for this being designated a service-learning course.

From: Downey, Dennis J.
Sent: Tuesday, October 07, 2014 11:44 AM
To: Bleicher, Bob
Cc: Pacheco, Pilar
Subject: RE: new service learning course

Hi Bob,

I'm sorry it has taken us so long to get back to you on this. Quite frankly, we're still just learning about our role in the curriculum process. As I mentioned, I took the opportunity to meet with Alison Perchuk last week to find out more. In the future, we're going to try to create a more systematic process for review and approval of service-learning courses – so thanks for the opportunity to get us pointed and moving in that direction!

In the meantime, **I think all you need is our informal approval – and we're happy to provide that.** We know that you have a lot of experience in the field of service learning – as you know, we both really liked your article (with Manuel) on SL reflection. I found the course proposal that you sent a little difficult to follow – but I assume that is because you were trying to use the general course proposal format to present service-learning structures and outcomes (so, a bit of the square peg and round hole, as it were). But, again, we believe you have a solid sense of what is necessary for a good service-learning course. At some point down the line, we would be interested in sitting down and discussing the course more fully – but that isn't necessary to move it along at this point.

So, you can let the Curriculum Committee know that we're on board with the course – and then we can talk more at some point later this year. Sound good?

Thanks, Bob, and we'll be in touch – Dennis & Pilar.

11. Will this new course alter any degree, credential, certificate, or minor in your program? Yes ☒ No ☐
If, YES attach a program update or program modification form for all programs affected.
Priority deadline for New Minors and Programs: **October 1, 2013** of preceding year.
Priority deadline for Course Proposals and Modifications: **October 15, 2013**, of preceding year.
Last day to submit forms to be considered during the current academic year: **April 15th.**

Robert Bleicher ☐

Proposer of Course (Type in name. Signatures will be collected after Curriculum approval)

Date

Approval Sheet

Program/Course:

If your course has a General Education Component or involves Center affiliation, the Center will also sign off during the approval process.

Multiple Chair fields are available for cross-listed courses.

The CI program review process includes a report from the respective department/program on its progress toward accessibility requirement compliance. By signing below, I acknowledge the importance of incorporating accessibility in course design.

Program Chair		
Signature		Date
Program Chair		
Signature		Date
Program Chair		
Signature		Date
General Education Chair		
Signature		Date
Center for International Affairs Director		
Signature		Date
Center for Integrative Studies Director		
Signature		Date
Center for Multicultural Engagement Director		
Signature		Date
Center for Civic Engagement Director		
Signature		Date
Curriculum Chair		
Signature		Date
AVP		
Signature		Date