California State University Channel Islands
NEW COURSE PROPOSAL

Courses must be submitted by October 15, 2011, and finalized by the end of the fall semester for the next catalog production.
Use YELLOWED areas to enter data.

DATE (*Change if modified and redate file with current date)*)   SEPTEMBER 29, 2011; REV 10.21.11

PROGRAM AREA(S)   MASTERS OF PUBLIC ADMINISTRATION

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1. **Course Information.** *[Follow accepted catalog format.]*

   Prefix(es) (Add additional prefixes if cross-listed) **and Course No. MPA 506**

   Title: Public Budgeting Units: 3

   Prerequisites

   Corequisites

   Consent of Instructor Required for Enrollment

   Catalog Description (Do not use any symbols): **Survey of current theory and practice of budgeting and financial management in the public sector. Topics include: revenue forecasting, expenditure estimation, and budget balancing.**

   Grading Scheme:

   x A-F Grades

   Credit/No Credit
   Optional (Student Choice)

   Repeatability:

   Repeatable for a maximum of   units

   Total Completions Allowed
   Multiple Enrollment in Same Semester

   Course Level Information:

   Undergraduate

   Post-Baccalaureate/Credential
   x Graduate

   Mode of Instruction/Components (*Hours per Unit are defaulted*).

	Units	Hours per Unit	Benchmark Enrollment	Graded Component	CS & HEGIS # (Filled in by the De□n)
Lecture		1			
Seminar	3	1	20	X	
Laboratory		3			
Activity		2			
Field Studies					
Indep Study					
Other Blank					

   Leave the following hours per week areas blank. The hours per week will be filled out for you.
   3 hours seminar per week
   hours blank per week   Is this course delivered online?   Yes_____   No_X___

2. **Course Attributes:**

   General Education Categories: All courses with GE category notations (including deletions) must be submitted to the GE website: http://summit.csuci.edu/geapproval. Upon completion, the GE Committee will forward your documents to the Curriculum Committee for further processing.
   A (English Language, Communication, Critical Thinking)
   A-1 Oral Communication
   A-2 English Writing
   A-3 Critical Thinking
   B (Mathematics, Sciences & Technology)
   B-1 Physical Sciences
   B-2 Life Sciences – Biology
   B-3 Mathematics – Mathematics and Applications

　　　B-4 Computers and Information Technology
C (Fine Arts, Literature, Languages & Cultures)
　　　C-1 Art
　　　C-2 Literature Courses
　　　C-3a Language
　　　C-3b Multicultural
　　D (Social Perspectives)
　　E (Human Psychological and Physiological Perspectives)
　　UDIGE/INTD Interdisciplinary
　　Meets University Writing Requirement
　　Meets University Language Requirement

　　American Institutions, Title V Section 40404:　　Government　　US Constitution　　US History
Refer to website, Exec Order 405, for more information: http://senate.csuci.edu/comm/curriculum/resources.htm
　　Service Learning Course (Approval from the Center for Community Engagement must be received before you can request this course attribute).

3. **Justification and Requirements for the Course.** (Make a brief statement to justify the need for the course)
   A. Justification: This is a required core course in the Master of Public Administration program. Virtually every MPA program requires such a course, and it is consistent with NASPAA Standards which require "the ability to incorporate into decisions, considerations of…fiscal and environmental sustainability."

   B. Degree Requirement:　　x Requirement for the Major/Minor　　　**Note: Submit Program Modification if**
   　　　　　　　　　　　　　　Elective for the Major/Minor　　　　**this course changes your program**.
   　　　　　　　　　　　　　　Free Elective

4. **Student Learning Outcomes.** (*List in numerical order. You may wish to use the following resource in utilizing measurable verbs: http://senate.csuci.edu/comm/curriculum/resources.htm*)
   　　Upon completion of the course, the student will be able to:
   Compare and contrast public organizations with profit based organizations

   - Use spreadsheet software to forecast anticipated revenue based on revenue history

   - Create a capital budget for a hypothetical governmental jurisdiction

   - Describe and critique the budget cycles at the federal and state levels

   - Create a balanced budget through negotiations

   - Describe budgetary reforms that have been attempted as well as those that are actively being considered by policy makers

5. **Course Content in Outline Form.** *[Be as brief as possible, but use as much space as necessary]*
   　　Market failure and the functions of government

   　　　　Privatization

   　　Budgeting, Budget Structures and Budget Reform

   　　　　Budget Process and Logic

   　　　　The Budget Cycle

   　　　　Government Accounting and Financial Reporting

   　　Budget Structures and Institutions

The Federal Budget

State and Local Budgets (California/Ventura County Emphasis)

Budget Methods and Practices

Preparation of agency budget requests

Review of Budgets

The executive budget

Managing budget execution

Audit and evaluation

Budget Classification and reform

Preformance budgets

Program budgets

New performance budgeting

Capital budgeting

Taxation

Income taxes

Taxes on goods and services

Property taxes

Revenue from user fees

Revenue forecasting

Intergovernmental fiscal relations

Managing funds

Cash management

Does this course content overlap with a course offered in your academic program? **Yes**   **No** x
If YES, what course(s) and provide a justification of the overlap.

Does this course content overlap a course offered in another academic area? **Yes**   **No** x
If YES, what course(s) and provide a justification of the overlap.

Overlapping courses require Chairs' signatures.

6. **Cross-listed Courses** (*Please note each prefix in item No. 1*)
   A. List Cross-listed Courses (Signature of Academic Chair(s) of the other academic area(s) is required).
   List each cross-listed prefix for the course:

B. Program responsible for staffing: Political Science

7. **References.** *[Provide 3 - 5 references]*

Bland, Robert L. (2007) A Budgeting Guide for Local Government Managers. Washington, DC: International City/County Managers Association.

Konigsberg, Charles S. (2007) America's Priorities: How the U.S. Government Raises and Spends $3,000,000,000,000 (Trillion) Per Year. Bloomington, IN: AuthorHouse

Lee, Robert D. Jr., Ronald W. Johnson and Philip G. Joyce. (2008) Public Budgeting Systems. Sudbury, MA: Jones and Bartlett Publishers.

Mikesell, John L. (2007) Fiscal Administration: Analysis and Applications for the Public Sector. Belmont, CA: Thomsom Higher Education.

Miller, Gerald J, W. Bartley Hildreth and Jack Rabin. (2000) Performance Based Budgeting. Boulder, CO: Westview Press.

8. **Tenure Track Faculty Qualified to Teach This Course.**

Scott Frisch

9. **Requested Effective Date:**
   First semester offered:

10. **New Resources Requested. Yes**   **No** x
    If YES, list the resources needed.

    A. Computer Needs (data processing, audio visual, broadcasting, other equipment, etc.)

    B. Library Needs (streaming media, video hosting, databases, exhibit space, etc.)

    C. Facility/Space/Transportation Needs

    D. Lab Fee Requested (please refer to Dean's Office for additional processing) **Yes**   **No**

    E. Other

11. **Will this new course alter any degree, credential, certificate, or minor in your program? Yes   No**
    If, YES attach a program update or program modification form for all programs affected.
    Priority deadline for New Minors and Programs: October 1, 2011 of preceding year.
    Priority deadline for Course Proposals and Modifications: October 15, 2011, of preceding year.
    Last day to submit forms to be considered during the current academic year: April 15th.

Scott A. Frisch

Proposer of Course (Type in name. Signatures will be collected after Curriculum approval)   Date

Approval Sheet

Program/Course: ▮▮▮

If your course has a General Education Component or involves Center affiliation, the Center will also sign off during the approval process.

Multiple Chair fields are available for cross-listed courses.

The CI program review process includes a report from the respective department/program on its progress toward accessibility requirement compliance. By signing below, I acknowledge the importance of incorporating accessibility in course design.

Program Chair		
	Signature	Date

Program Chair		
	Signature	Date

Program Chair		
	Signature	Date

General Education Chair		
	Signature	Date

Center for International Affairs Director		
	Signature	Date

Center for Integrative Studies Director		
	Signature	Date

Center for Multicultural Engagement Director		
	Signature	Date

Center for Civic Engagement Director		
	Signature	Date

Curriculum Chair		
	Signature	Date

AVP		
	Signature	Date