



**ACADEMIC
SENATE**
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Senate Executive Committee
AGENDA
Tuesday, April 22, 2014
Provost's Conference Room, Bell Tower West 2185
2:30pm

Members Present: Mary Adler, Simone Aloisio, Frank Barajas, Lillian Castaneda, Stephen Clark, Nancy Deans, Therese Eyer mann, Jeanne Grier, Jim Meriwether, Nitika Parmar, Sara Sanders, Cindy Wyels.

I. Meeting Called to Order
2:37pm.

II. Approval of the Agenda
Approved without objection

III. Approval of the Minutes from April 1, 2014
Approved without objection

IV. Continuing Business

- SP 13-11 Student Opinion of Teaching Survey (FAC)

Chair introduced this measure. Revisions were sent out yesterday. After some research, it was determined that quantitative measures are in fact required for the student evaluations. Faculty Affairs has made a request for presentation at Senate. It was determined that two of their slides should be shown during Senate second reading. It was also noted that their PowerPoint was also included with rationale with regard to the development of questions. Policy will continue on to second reading.

- 13-12 Policy on Mode of Instruction (FAC)

Changes were made based upon comments at Senate. N. Parmar noted there may be lively debate with this policy. N. Parmar also asked if this policy refers to courses that are changing from face to face to online, or could it include courses that are changing from online to face to face? Chair clarified that this applies for courses switching from face to face to on-line or blended.

Chair noted that the following policies that were reviewed for first reading at the last senate meeting have also now passed through the President's Policy and Planning Council:
13-13 Policy on PI Financial Conflict of Interest (RSP)
13-14 Policy on RSP Records Retention (RSP)
13-15 Policy on Subrecipient Monitoring (RSP)



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- 2017-2018 Academic Calendar (Faculty Affairs)

Regarding comments that were made previously inquiring about possibly having a fall graduation, T. Eyermann suggested getting on data how many students will have completed the units that they need in December and to then take that information to Graduation Committee and Elizabeth Rubalcaba. Chair will follow up on that, as well as on the campus potentially having two five-week sessions in summer.

N. Deans asked about bylaws revisions. Chair noted that those questions have been put aside for the upcoming summer. There may discussions in the summer about larger-scale strategic planning.

V. New Business

- Systemwide smoking ban

S. Sanders announced that CI Student Government (SG) –along with the California State Student Association - is collecting information on potential CSU-wide smoking ban. S. Sanders indicated that she would like input from Senate Exec. S. Aloisio asked what is goal of task force. S. Sanders indicated that the idea was proposed to SG by Chancellor's office and was then given to Student Government to create resolution by end of May. Provost Hutchinson mentioned that there is a systemwide advisory committee to students with disabilities that has recently been working on a systemwide smoke-free policy. Campus will have two years to create that policy. Provost will give S. Sanders the Committee contact information.

- Miscellaneous questions and updates

J. Meriwether asked regarding status of Field Trip Policy/Risk Management Policy. Chair and Provost updated everyone that these are being worked on and there are no current updates. J. Meriwether also asked for an update on the B.A. in Global studies. It was passed in senate last academic year and has not yet been sent to the Chancellor's Office. A letter of support for the program is needed from Provost.

C. Wyels asked about status of Athletics Task Force. Ed Lebioda has been invited to speak at the upcoming Senate with a report on the Athletics Planning Committee. It was also noted that that planning committee has not met yet.

Chair is waiting for update on Space (Allocation) Committee as mentioned at President's Policy and Planning Committee, a subset of Master Planning Committee. T. Eyermann gave history of the Master Planning Committee, UPAC, and the Space Committee, as well as the previous work of the Campus visioning Committee and the Physical Master plan Process. Discussion of faculty consultation in various areas including orientation, commencement, campus planning and the strategic plan, athletics, and the future performing arts center.



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S. Aloisio suggested having a STEM day at Orientation.

Discussion of President's Rush's video message on CI2025/ "The Big Idea" including Performing Arts Center and sports facilities. J. Meriwether added that growth rate should be added to matters of faculty consultation. Regarding public-private partnerships – faculty want input on priorities. Chair asked if there are meetings planned regarding the CI2025 initiative.

M. Adler gave background on past experience of serving on physical master plan committee. Conveyed that meetings were more for informational purposes rather than actively participatory, without much faculty involvement. Chair Grier added that some faculty are appointed to related committees, but are still waiting to meet or serve. C. Wyels commented about where we want campus culture to go – consultation and authentic shared governance? – and the potential effect on faculty morale caused by having them write and carry out HSI grants only to undo significant parts of that work.

VI. Chair Report

- Discussion: Proposed Policy Process

Chair explained that all policies will go through the clearinghouse to decide if they should go to the other body. However, Chair noted that the clearinghouse itself does not hold or stop policies from going to another body, adding that a policy on sustainability will be coming to Senate in Fall. Regarding the question of what type of areas will Senate oversee, the clearinghouse is meeting next week to discuss. J. Meriwether disagrees that it will be all policies and added that Senate is a unique entity. Discussion. M. Adler suggested taking out first layer of Clearinghouse. Discussion of this and other potential modifications. S. Aloisio clarified that wording on right was taken to apply only to administrative policies. J. Meriwether suggested changes in wording to reflect that assumption and moving third sentence in first paragraph to be first. It was also discussed whether a clearinghouse was needed, as Senate meetings are open for all constituents.

N. Parmar asked if there is a student representative on President's Policy and Planning Council (PPPC) and it was answered yes. N. Parmar also asked what if Senate and PPPC don't agree for admin policy- who makes final call? Chair suggested that the policy in that case has to go back to both bodies. Chair also pointed out that the conference committee – for matters that require meet and confer- is different; clearinghouse acts as the "bookends" of the process. Clearinghouse will examine these issues even further in the future.

VII. Other Business

- e-Catalog deadlines and policy implementation dates



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Chair discussed challenges for catalog deadlines; not all policies passed in Spring will get into catalog. Discussion of October 15 as a catalog deadline date for Spring. Discussion of whether it's possible to hold policies as active, even if they are not published in catalog yet. Student academic policies are the ones most in question; catalog rights mostly refer to student graduation policies. Discussion that academic policies should be effective immediately. M. Adler read from catalog [Policies and Regulations](#): *Policies are subject to change at any time as policies are issued or updated.*

N. Deans asked about how students are made aware of new policies. S. Sanders answered that she refers to catalog from freshman orientation and searches online for updates. N. Parmar agrees about possible appendix in e-catalog. E-catalog will be worked on over summer.

- University and Senate Committees

Call for universities will be going out once Senate Committees elections are over.

- UNIV Program

C. Wyels was asked to bring a topic to Senate Exec regarding creating a permanent UNIV program. Noting, Mission Centers have somewhat tenuous connection to curriculum currently. They are looking at creating conversions from lecturer to tenure line, and other conversions as well. S. Aloisio suggested supporting existing programs and noted that this proposal could potentially take away from tenure-track hiring in other programs. N. Parmar asked if UNIV programs were funded by grants? C. Wyels developed that they were originally funded by grants with the intention to eventually become institutionalized. T. Eyermann added that scholarships will also be at institutionalized in the future. Provost added that there were recent budget request to institutionalize HSI grants. Chair floated the question of whether would this have to go on the Academic Master Plan (AMP). It was determined that yes, they would.

VIII. Chair wrap-up:

Chair noted that this is the last Senate Exec meeting of the year and mentioned several members whose terms will be expiring: Mary Adler, Frank Barajas, at-large representatives. Also, Simone's Statewide Academic Senate (ASCSU/ SWAS) term is expiring and he is running for next year's seat as well. Lillian Castaneda is stepping down due to class conflicts. Nancy Deans' term as California Faculty Association (CFA) is also ending.

Chair thanked everyone for their support and participation this year, and noted that Stephen Clark, Cindy Wyels and herself, Jeanne Grier, have all been re-elected to their respective Senate Executive Officer Positions. Chair gave special thanks to Therese Eyermann for her wisdom and contributions over the last ten years.



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IX. Adjourn
4:08pm