

Meeting Minutes
Senate Executive Committee
Tuesday, September 24, 2013
Provost's Conference Room, Bell Tower West 2185
2:30pm

Attendance:

Mary Adler, Simone Aloisio, Frank Barajas, Lillian Castaneda, Stephen Clark, Nancy Deans, Colleen Delaney, Therese Eyermann, Jeanne Grier, Beth Hartung, Gayle Hutchinson, Cindy Wyels

I. Chair:

Meeting called to order at 2:35 pm.

II. Approval of Agenda:

Approval of Agenda without dissent

III. Approval of Minutes of September 3, 2013

Approval of Minutes from previous Senate meeting with no corrections.

IV. Gary Kinsey- Time Certain

Update was sent via email regarding Dr. Kinsey with a time certain from 2:35-2:45pm in order to speak to concerns about bylaw revisions affecting the Curriculum Committee.

G. Kinsey expressed concern with protocols and policy with filling Committee slots, namely Curriculum Committee; the concern lies with vacant spots being filled by various programs, some without representation for a number of years (example: Education or Business). He would like more communication to AVPs.

S. Aloisio stated this was a bylaws change, and added that recruiting faculty in open spots was done both in Senate and via emails, but there were not enough faculty to fill the spots. C. Delaney added that committees are unable to move forward when openings are unfilled. It was also mentioned that, like many other committees on campus, the Curriculum Committee is open for anyone to attend and voice opinion, but without a vote.

J. Grier voiced Stephen Stratton's prior concerns about the at-large position on General Education changed due to the bylaws. J. Grier reported on the number of positions that were open after Spring elections. G. Kinsey stated that he was not part of the emails and other communications about the open positions, and would like both the lack of representation to be addressed, as well as the lack of AVP communication. Additionally, he stated that better communication with Associate Vice Presidents would be beneficial to the Committee on Committees as well, since AVPs could talk to faculty about volunteering for open positions.

B. Hartung suggested that Senate could post upcoming as well as pending business in the web page, such as possible bylaws changes.

J. Grier went on to mention a similar situation that arose with the General Education Committee being affected by a bylaws change as well (Point of information: Education currently does not have a seat on GE, but will have one at the end of the current at-large term filled by a Librarian, at which point Library will not have an opportunity to serve unless seats are unfilled.)

Discussion about whether this is a needed item for a by-laws change. S. Aloisio suggested this may not be a priority for another task force for bylaws, especially given that the latest by-laws change is so recent. Chair Grier asked if there are other changes that need to be identified in the bylaws. M. Adler and N. Deans recommended areas needing amending. J. Grier will be making a list of needed bylaws changes for one comprehensive change.

V. Chair Report and Announcements

Chair Grier gave an update on SP 12-16 Student Evaluation of Teaching policy, noting that the most recent policy on Student Evaluations of Teaching was SP07-12, requiring a minimum of two courses every academic year to be evaluated. J. Grier will be sending SP 12-16 back to Faculty Affairs along with the President's response.

N. Deans added that since President Rush didn't sign SP 12-16 the evaluation of courses reverts to all courses, according to current CBA (Article 15.15). Discussion of how this should be noted/represented on website? SP12-16 was passed by Senate. It should be noted on website that 12-16 was passed by Senate and noted in some way that it wasn't signed by president. Nancy will send CBA article number to Jeanne.

VI. New business items

A. S. Clark introduced the item that a representative from Academic Technology would like to speak at Senate. Brief presentation by photographer/videographer – Approved

M. Adler suggested giving a time window and Chair Grier suggested a time limit. F. Barajas left the meeting at this point and L. Castaneda arrived at 3:00p.m.

B. Faculty searches

Chair Grier introduced this item. Provost Hutchinson is in the middle of gathering information and will speak about this at Senate. Asked Committee for more information as how process has worked in the past. S. Aloisio gave background in terms of yield and explained positions in the past have not been budgeted until someone is hired, and he and C. Wyels explained that yield was roughly 50 percent some years in the past.

Discussion of rationale behind splitting searches into fall and spring process. Lengthy discussion of pro's and con's behind both fall and spring searches, including generally better Fall candidate availability and qualifications (including "All But Dissertation" candidates). Discussion of different hiring cycles for different disciplines. C. Delaney added detail that Spring hiring means offers only come in March which means fewer candidates are available. C. Wyels added that disciplines are allowed to make case as to why they are hiring in spring or fall. Simone: Budgeting position as searches. Keeps the budget with the program.

B. Hartung added that, at her former institution, most positions belonged to and stayed with the school (not the department), and S. Aloisio added that (at other places), if Sociology didn't get a fill it would be unheard of to lose the line.

C. Wyels added that failed searches have led to an immense amount of hidden, unaccounted time costs for faculty who do the time and work of reading applications, and interviewing candidates.

Chair Grier added that after passing resolutions on hiring, just prior to the previous Provost arriving to campus it seems we were not doing such wide searches, yet our yield was still not 100%. M. Adler gave point of information and identified hiring resolution as [SR 11-05](#) (faculty hiring/overall) and [SR 11-06](#) (support of tenure track hiring).

Provost Hutchinson will utilize this information in giving her report. In her Senate report, she will talk about faculty searches and report on indirect and direct funds from Extended University.

C. Fiscal Policies

G. Hutchinson introduced this item. She will be meeting with Fiscal Policies Committee about the committee's charge, role, and budget. J. Grier contributed with that, historically, Fiscal Policies used to vet Academic Affairs budget and make spending recommendations to Provost who would generally follow their recommendation. Currently, they would like guidance on how the new Provost would like them to operate. Last year's Fiscal Policies created a report with recommendations on program growth (or lack thereof), enrollment growth and faculty hiring. J. Grier will ask the committee to forward the report to the Provost.

B. Hartung gave background and point of information on bylaws about Fiscal Policies committee (aside). During Furlough years the committee's normal course of work was suspended and with permission of senate changed their charge.

D. Amy Wallace- WASC

J. Grier announced that Amy Wallace gave a report to President's Cabinet about overview of upcoming WASC Accreditation. Gathered Committee's opinion on presenting in senate. General agreement. J. Grier will ask Amy for WASC summary slides presented to Cabinet.

E. Faculty Search Coordinating Committee

Two members asked about having a representative from Search Coordinating Committee to report what's been done in fall, and to go over the dates as well. It was confirmed that there will be representatives speaking on these items, to be placed among the other reports.

F. Any Other Business?

L. Castaneda entered the meeting at this point and mentioned that she was appointed to FA for statewide senate. Mentioned resolution in support of tenure faculty hiring across CSU, as well as resolution regarding faculty on the CSU Board of Trustees. Chair asked if the Committee would like to want to make these types of resolutions a resolution for Channel Islands' Senate. General agreement on the tenure-track hiring resolution. S. Aloisio and L. Castaneda can work on draft. Chair Grier will send out the resolution outside and add to next agenda.

S. Aloisio mentioned the 2 page summary of ASCSU resolutions and other business passed and suggested sending along to committee. Chair will send it along with Agenda. S. Aloisio also mentioned the Statewide Senate resolution against Community Colleges offering 4 year degrees.

G. Any other bylaws issues?

Chair mentioned that she will keep starting track of bylaw issues, including initial issues such as GE Committee and issue of representative of constituencies not having representations on committees as slots go unfilled. G. Hutchinson asked if she would also look at larger organizational structures. M. Adler mentioned Committee on Centers bylaws may need revise in terms of who's reviewing programs.

C. Wyels mentioned past outstanding bylaws issues including: clarifying lecturer senator voting rights and responsibilities, possibility of lecturer representative in senate exec reserved for lecturers. Chair mentioned that bylaws were revised, vote on lecturer representative prior to executive committee being nominated. Lecturers also eligible to be on committees. All senators are eligible to be on committee: N. Deans mentioned that nowhere in bylaws does it define how long the terms of lecturers are. Chair asked everyone to send her emails with any concerns.

Adjourn
--3:45pm