

Senate Executive Committee
Meeting Minutes
Tuesday, October 15, 2013
Provost's Conference Room, Bell Tower West 2185
2:30pm

Attendance: Simone Aloisio, Frank Barajas, Vanessa Bahena, Lillian Castaneda, Stephen Clark, Nancy Deans, Colleen Delaney, Jeanne Grier, Elizabeth Hartung, Gayle Hutchinson, Cindy Wyels.

Guests Present: Jason Miller

I. Meeting Called to Order

2:32pm

II. Approval of the Agenda.

Motion to approve by B. Hartung, seconded by S. Aloisio.

III. Approval of the Minutes from September 24, 2013

Minutes approved without dissent.

IV. Chair Report

J. Grier spoke about CSU Senate Chairs meeting in Long Beach. Chair reported that many campuses are discussing issues related to technology & technology-mediated instruction, with areas of focus including decision makers for what courses go online, (generally a faculty member); concern about percentages of courses online (due to WASC 50% rules); how many GE courses are online; and percentage of faculty load that can be online.

G. Hutchinson asked if Task Force on campus looking into these things? Mention of Technology Advisory Committee, Curriculum, Faculty Affairs/ Faculty Development Advisory committee. It was stated that there is currently no policy in place for those items. Provost suggested asking what other policies other Campus Chairs put into place. J. Grier said many of the Senate Chairs are looking at sharing data on similar policies systemwide. Gave an update on MOOCs at San José State – Udacity negotiations are in process and the campus still has not yet offered a MOOC through San José state faculty for credit. V. Bahena asked whether that means MOOCs being offered are being taught by faculty other than San José state faculty. J. Grier answered yes.

Provost also mentioned that she has charged Daniel Wakelee with asking for faculty volunteers for ICE/OCE- Online Concurrent Enrollment. Not clear on difference between OCE and Cal State Online. Collecting cross-campus information.

Chair also reported upon how assigned time for Senate differs from campus to campus. Noted that other CSU campuses have assigned time for Senate officers and large committee chairs including Curriculum, Faculty Affairs. Chair mentioned varying Committee structures, but also the commonality of problems filling Senate Committee slots. Potential concerns include reward for service, including for lecturers.

Finally, Chair Grier reported on the subject of Policy tracking- what happens after policies are passed by Senate. Discussed varying timelines between campuses. S. Aloisio asked about possibly getting a Presidential office response to the Sustainability and other resolutions. Chair asked as to Committee's thoughts on Presidential response regarding resolutions. Chair will follow up on possibility of getting a Presidential response.

V. New Business

a. Resolution to Define Student Research (SRSC)

J. Miller was introduced as guest speaker. Chair reminded everyone that purpose of Senate Exec is to assess whether or not a policy is ready for Senate floor. J. Miller thanked everybody on behalf of Student Research Steering Committee and gave background on resolution. It was determined that the Policy has previously appeared before Senate Exec.

B. Hartung asked if text was same as last year- aside from striking of "undergraduate" language. J. Grier confirmed that resolution was defined more generally this time. G. Hutchinson asked if there is an equivalent council for graduate students? J. Miller noted that a regulatory body for undergraduates is due to unique pedagogy of undergraduate research. N. Deans commented that there was much former discussion about CUR definition on bottom of page. Policy will move forward as SR 13-01.

b. Policy on Academic Probation (SAPP)

C. Wyels introduced policy. Policy combines two deadlines and gives Advising more time to advise students. (one week). Minimal discussion. SP 13-01 will move forward to Senate.

c. Policy on Unit Load Limitation (SAPP)

C. Wyels introduced policy. This policy maintains limit of 18 units and adds lower unit load limitation for students on Academic Probation. Noted that unit load approver will vary by whether students are on probation or not. M. Adler forwarded a question: what if a major has not yet been declared? Discussion. B. Hartung asked about need for students on probation to take lower course load. S. Aloisio commented that a numbers of chairs currently sign, and with the way the Policy is currently written, obtaining signatures could possibly lead to confusion and inconsistency. S. Clark spoke about signature delegation form. Committee suggested changing language in Section "a." to reflect current processes and signature delegations within programs. SP 13-02 will move forward to Senate with changes made.

L. Castaneda entered the meeting at this point.

VI. Other Business

a. Creation of Strategic Process (Barajas)

Discussion of what to do with all of the Strategic Plans on campus. F. Barajas noted that HSI grants and Title V grants have to be on Strategic Plan in order to be approved. Also suggested possibly of Diversity Strategic Plan and Hiring Strategic plan being integrated into larger Strategic plan. Would like larger participation in Strategic plan, more information on number of

respondents to previous survey, and a broader timeline for participation. How can those who did not participate in survey participate moving forward in the Strategic Plan?

B. Hartung spoke that the purpose of the survey was to direct faculty conversation and define the issues. L. Ayre-Smith will resend PowerPoint on Strategic Planning to Senate Exec.

Provost Hutchinson spoke regarding Strategic Plan. Acknowledged task force and mentioned that in her opinion, the survey seems incomplete. She and M. Berman made an attempt to better organize the findings (via themes) and they made a draft presentation to the President's Policy and Planning Council. Next steps for Strategic Plan include bringing Strategic Plan to Community in a series of forums, reviewing & prioritizing 2011-2016 Academic Plan, as well as balancing immediate goals of planning and growth with long-range university strategic and diversity plans. Chair mentioned town hall as a possible venue for discussion and there was General agreement among committee. Provost will send out a copy of the draft presentation that was presented at PPPC.

Provost mentioned Provost's Council Retreat focus of strategic planning and a series of sessions on diversity at AVP/ Provost's Council retreat. Provost acknowledged importance of making diversity more overt in mission and strategic plan. F. Barajas asked as to the completion date for Strategic Plans, and Provost answered that Fall will be spent gathering information. G. Hutchinson offered to give update in Senate Exec or Senate. Welcomed suggestions.

b. Resolutions from other campuses (Grier)

Chair was asked by Diana Guerin whether CI would like to have a resolution in support of having a faculty trustee on the BOT. M. Adler commented that she approves of such a resolution, but that the rationale should be more well-crafted than theirs. V. Bahena also voiced her approval and gave an anecdote of the popularity of this topic from a meeting of the California State Student Association. Overall agreement on creating this resolution. S. Aloisio will write a draft and item will be circulated along with other Senate materials for Thursday.

VII. Announcements

Provost announced that D. Wakelee has been appointed to Associate Provost. A call for interim appointment for Assistant Provost for Academic Affairs is going out and will be closing on 10/28. Discussion of hiring practices and policies regarding appointment versus an open position; it was noted that others believe this was an open position. S. Aloisio spoke to previous history of appointments, past faculty reaction to those processes, and expectations among faculty that the process would have changed going forward. Discussion of concern about open communication, timely of release of information, and faculty participation versus concern of centralized decision making. Discussion of role and scope of duties for Interim Assistant Provost.

G. Hutchinson acknowledged need for greater information flows from Cabinet & President's office. J. Grier mentioned that questions from last Senate will be answered at next Senate.

F. Barajas asked about last hiring cycle and timeline.

Provost spoke to reasons for 6-12 increase in faculty hiring including high attrition rate, limits on funding, and concern of securing personnel. S. Aloisio asked about hiring plans moving forward; is there a University-Wide Hiring Plan, or a process in place to make one? G. Hutchinson that divisions often create their own plans, mentioned new Enrollment Services unit, and S. Aloisio added that there is one in place for Arts and Sciences. C. Wyels asked whether there is mechanism to do opportunity hires? Provost answered in the negative.

V. Bahena asked re Gender-Inclusive Language training- do faculty or staff have that training? B. Hartung noted that program chairs do a variety of training, including sexual harassment. J. Grier mentioned SAFE training. It was also added that campus is looking at creating training for faculty and staff.

VIII. Meeting adjourned

4:00p.m.