



**ACADEMIC
SENATE**
C H A N N E L
I S L A N D S

Senate Executive Committee
MEETING MINUTES
Tuesday, February 17, 2015
Provost's Conference Room, Bell Tower West 2185
2:30pm

Attendees: Cindy Wyels, Nancy Deans, Stephen Clark, Genevieve Evans-Taylor, Jim Meriwether, Jeanne Grier, Simone Aloisio, John Yudelson, Gayle Hutchinson, Colleen Delaney, Antonio Jiménez-Jiménez, Alison Perchuk; Brittany Grice

Staff present: David Daniels

1. Meeting Called to Order
 - a. Meeting called to order at 2:35pm
2. Approval of the Agenda
 - a. Agenda was approved with no objections
3. Approval of the Minutes from January 27, 2015
 - a. J. Meriwether clarified that GPS Minor will be housed in History and not Political Science; no other additions or edits, meeting minutes approved.
4. Introduction, Title IX Coordinator, Brittany Grice
 - a. Senate Exec welcomes for B. Grice; B. Grice: working campus-wide to prevent violence, maintain gender equality, build a culture of inclusivity, information exchange to create greater accessibility (both on campus and online); was HR manager at Fresno State, worked private practice in employment law for hospital groups; thrilled to be here in a collaborative environment; expressed thanks to Senate Exec; provided contact info, CI extension at 3608; CI will be a leader in the behavioral change that we're seeking.
5. Continuing Business
 - a. GPS Minor (Curriculum)
 - i. C. Delaney – question may arise that select courses on the list some may not feel address pre-modern world; A. Perchuk summarized that these are the courses that engage with the pre-modern world, trying to think broadly about how a student may be able to choose over a range of disciplines; J. Grier recommended that in interest of time that Senate Exec move to review of Art History
 - b. Policy on Assigned Time for Service to Students
 - i. J. Grier reminded that this is 9 units coming to us for assigned time for service to students; S. Aloisio: 9 units per year for 3 years, John and I

talked about which committee should be responsible for this process; application should be short to request the assigned time, not too prescriptive so that it would fit all of the things that could be considered exemplary, but also general enough so that the committee has some latitude; suggested calendar is for three semesters (end of this term would be too soon); first suggested time is for Spring of 2016; J. Grier asked if we're carrying forward to 18 units in Spr-16 – S. Aloisio answered that as long as it's 27 units within 3 years, we could break up into 9 units over three semesters; J. Yudelson asked Provost how it impacts Provost budgeting – G. Hutchinson answered that it would be best to use the 9 units over the next three years; J. Grier reminded that we can't do this, due to this having to be expensed by Spring 2017;

- ii. S. Aloisio asked if this timeline would work for Professional Leaves Comm – J. Grier answered Yes; G. Hutchinson noted that entire year could be reviewed in the Fall; C. Wyels noted that this is a new program, so we may not want to front load 18 units, may also adversely impact those on sabbatical;
- iii. G. Hutchinson asked if rejected once, can it be resubmitted; S. Aloisio saw no issue with this;
- iv. J. Yudelson asked if these units are available to all faculty – J. Grier answered Yes;
- v. C. Wyels examined the charges for all committees, could get some push back here; Fac. Affairs may have more flexibility than others; J. Meriwether commented that it may be more of a case of what committee can take on the work most efficiently; S. Aloisio noted that any appeal can't be more than 10% of the annual pool; chair of senate could appoint a committee;
- vi. J. Meriwether offered the consideration of whether or not we go with the language within the CBA, or do we want to do something different here; S. Aloisio recommended that this should be pursued as a policy, that way we wouldn't have to review this year over year; G. Evans-Taylor asked if this document describes a process – S. Aloisio answered it's a policy to assign a committee; N. Deans reminded that criteria needs to be set by Senate Exec, policy could be who implements this; J. Yudelson asked if you can include procedures within a policy – J. Grier answered that we have precedents for both;
- vii. J. Meriwether: the list that's here is different than what was circulated three weeks ago; we may not have to conform with Sonoma State model, we could do our own (e.g. creating an online course may not have the same level of exemplary service as compared to granting access to first-time students); S. Aloisio added that he's not in favor of creating our own criteria, the committee could just refer to the CBA (per CBA 20.3)

- viii. A. Jimenez asked how one would determine the top three from a seemingly large number of examples of exemplary service; J. Grier recalled examples of informing applicants reasons for denial;
- ix. J. Grier moved to recommend to Professional Leaves Comm; no objections, PLC has been assigned for this review.
- x. J. Meriwether asked if then their recommendation is final – S. Aloisio answered he believes he took this out of the contract language; J. Grier said that they can make recommendations to appropriate administrator (i.e. Provost).
- xi. S. Aloisio: the calendar would not be in the policy, could be an appendix;
- xii. J. Grier moved that this be heard as a first reading item at Senate; no objections

6. New Business

- a. 2018-19 Academic Calendar
 - i. J. Meriwether noted that some holidays move, asked if it was the intention to move MLK day, looks like it's same day as start of classes; J. Grier noted that it comes down to how many dates of instruction do we need, we have a minimum (that we can't go below), but we can add days;
- b. Art History Minor (Curriculum)
 - i. A. Perchuk noted that some urgency has been taken away, as they're not planning on submitting this year; A. Jimenez commented that 27 units is high, not sure how a combo of courses adds up to 27 units, first time he sees flexibility in regards to electives, i.e. how can a geology course count, seems like we're adding units without specific purpose; also appears that art students can use 6 units that they've already completed, both in upper and lower division, so that's 12 units of a double count for them; might not be fair if people within art have an advantage of this high double count; S. Clark commented that BIO 212 and PSYCH 100 raised his concerns that these might not be related; J. Yudelson had similar concerns in reference to COMM courses, such as public speaking;
 - ii. J. Grier asked how this minor works in concert with specialization; G. Evans-Taylor noted that first it says 15 units, but later says 12 units in reference; A. Jimenez asked how someone would refer to their completion of this, would it be an Art Major with a minor in Art History, a specialization in Art History, an option, etc.; Alison noted the history behind how this ended up at 27 units; will review the logic of how art studio and art history relate; what we have now is a combined program, change is to make art history more accessible to those that don't necessarily want art studio courses; at the moment, art studio students are

limited in the number of art history courses they're able to take – thus, allowing an art studio student to take an art history minor;

- iii. S. Aloisio asks if we have majors that you can do a minor in within the same program; in practice, do we have anything like this; J. Grier: perhaps a prefix change? A. Perchuk would consider prefix change; S. Aloisio may be concerned if say, a major in CHEM and also a minor in CHEM; suggested fixing the structural issue first before course offerings to students;
- iv. J. Grier suggested that we wait on presenting this at next Senate meeting; A. Perchuk agreed that they will present at another date; C. Wyels agreed that structural changes are in order, be it through a Senate Resolution or otherwise, but let's come up with guidelines to put in place first;
- c. Arts Management Minor (Curriculum)
 - i. A. Jimenez: putting himself from the student perspective, i.e. getting a minor with least amount of effort; if student chooses wisely, they might be able to achieve this due to the lack of required courses; suggested that more courses are made obligatory that combine art and management, specifically the business of art and museum education courses;
 - ii. J. Grier: ART 434 is listed in two places as options; A. Perchuk commented that this is a standard practice; J. Grier noted that ENG 480 has "recommended" next to it – A. Perchuk answered due to the grant writing component of this, stemmed idea behind recommendation, but can't require it because it's not always offered; A. Jimenez cited an example course load from sample student that may not include enough art-related courses; J. Yudelson suggested adding COMM 225, which may be a better fit, also COMM 210 (interpersonal); further agreed that art business and education could be required as A. Jimenez suggested; COMM 490 (integrated marketing education) would also be a relevant addition;
 - iii. J. Grier asked if any objections to move to a first reading item at Senate; no objections to present as first reading item at next Senate.

7. Statewide Senator Report

- a. S. Aloisio: a sub-set of Senate is the Sustainability Committee, who is working on a systemwide sustainability minor; campuses could come up with a set of classes that would meet these learning objectives; funding opportunities could become available; different models came up, e.g. Chico has a themed-GE track with sustainability emphasis; G. Hutchinson commented that what's encouraging about one of these tracks is that if they complete this GE, they also have a minor; S. Aloisio received some inquiries if CSU will regiment course offerings, but campuses would retain the means to create their own guidelines; noted talk of buy-in from the Provosts;

- b. C. Wyels asked if you can keep using this analogy, i.e. how is this different from a nationally accepted criteria for say a major program? S. Aloisio answered that it's a branding issue, system could say that sustainability is a universal value within CSU campuses, demonstrated via a systemwide sustainability minor, would be the first systemwide minor;
 - c. S. Aloisio created three charts based on tenure density data, shared with statewide senators; noted Fall-14 data, CI is last right now; ACR 73 (2000-2001) is the state law that says tenure density should be 75% (an unfunded mandate); then, took all FTEs, CI is second to worst in having approx. 50 students per faculty member; G. Hutchinson not seeing faculty teaching these large classes; C. Wyels noted that we wouldn't see this in terms of average class size – we're second best in terms of this with figure of average class size of 17 students; S. Aloisio says similar argument to how many counsellors per student – not all students are seeing the counsellors, but this is how the metric reflects the ratio; G. Hutchinson would like to see assigned time within this; C. Wyels looked at the red FTEs divided by FTEF, asked if FTEF accounts for any buyouts – J. Grier answered that it should be, because I'm only half a person in terms of this count; FTEF would show teaching plus assigned time, but not service or buyouts, etc.; A. Jimenez didn't think the assigned time is in these figures currently; S. Aloisio noted that workload report doesn't let you be over 12 units; J. Grier observed that when we look at this graph that it is calculated the same across all campuses, so it's consistent data in terms of CI ranking; G. Hutchinson recalled that workload includes assigned time;
 - d. S. Aloisio reviewed slide on 2008-2012, where CI started taking in more students, but were not hiring more faculty; G. Hutchinson said that 1100 FTEs were unfunded during this period, a period of rapid growth; J. Meriwether noted that he would like to see this presented to Cabinet in addition to Senate;
 - e. S. Aloisio asks if it's ok with Senate Exec to present at next Senate meeting;
 - f. J. Yudelson recalled resolution to look at all of their policies and how they encourage or discourage non-permanent faculty, how to get them more involved in service, meetings, voting, etc.; here's the link to the ASCSU resolution on non-tenure track faculty and shared governance in the CSU ("A Call to Campus Senates"): <http://calstate.edu/acadsen/Records/Resolutions/documents/3199.pdf>
 - g. J. Meriwether: decision was made that all candidates for search are going to be asked to sit in the courtyard Marriott all day Thursday – is there a reason behind this, could more be done to feature more campus visitation; G. Hutchinson suggested talking to B. Hartung about this;
8. Chair Report
 - a. ACIP Representative—Process for election/nomination
the ACIP member is a liaison between the campus and the Office of International Programs, is advisory to the Director of OIP on planning and maintain of

programs, works with faculty to conduct interviews with student applicants on the campus, and publicizes opportunities for faculty. In addition, all members of ACIP serve on one of several standing committees and should be available to meet twice a year: Faculty Affairs (selection of Resident Directors), Program Review, Student Affairs, and another more general advisory committee. The Executive Committee is formed by the chair, the committee chairs and ex-officio Chair. The most important thing is that the person be internationally minded and willing to bring information to the campus.

- b. Intellectual Property
 - i. I've asked the provost to convene the group to reconcile new CBA, current senate, and administrative policies along with updating for university sponsored projects/curriculum development.
 - c. Student on GE—it's an Executive Order.
 - d. MPP Search Policy was sent to Faculty Affairs
 - e. Chair Evaluations (updating SP09-02) sent to Faculty Affairs
9. Other Business
- a. C. Delaney – sending out call for lecture nominations for Committee on Committees; holding Senate officer elections by last Senate meeting in April; J. Grier suggested that nominations come earlier to give fair opportunity to lecturers; C. Delaney reminded to please mention to fellow faculty if they're interested in nominating themselves.
10. Meeting adjourned at 4:37pm