



ACADEMIC SENATE

C H A N N E L
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Academic Senate Executive Meeting Agenda

Online Meeting

Tuesday, 25 January 2022; 2:30–4:30 p.m.

<https://csuci.zoom.us/j/84736873608>

In attendance:

Virgil Adams, Jose Alamillo, Mitch Avila, Dana Baker, Raquel Baker, Nancy Deans, Jeannette Edwards, Jeanne Grier, Ivona Grzegorzczuk, James Meriwether, Jason Miller, Jessica Lavariega Monforti, Mark Patterson, Monica Pereira, Kaia Tollefson, Annie White, Gregory Wood (17)

- 1) Approval of the [Agenda](#) *
 - a) Meeting called to order 2:31 p.m.
 - b) Approval of the agenda no objections 2:32 p.m.
- 2) Approval of the [Minutes from 16 November 2021](#)
 - a) Will approve at 15 February 2022 Senate Exec meeting.
- 3) 4:00 PM Time Certain for Vice Provost, Jessica Lavariega Monforti – Introduction
 - a) My unit is focusing on student success, student retention, closing equity gaps. A contest is underway for folks in the unit to name themselves. My unit includes Sponsored Projects and 3 Interim AVPs (HIPEE, SASE; Assessment, Program Review, Articulation). Focus on GI 2025 Initiatives. Search for 4 AVPs, including new AVP for Graduate Programs and Research. I am the WASC Accreditation Liaison.
 - b) Staffing is particularly acute for some areas of admin support.
 - c) MPereira: [AB928](#) will probably take away some lower-division classes. Do you or Provost Avila have thoughts about this?
 - d) MAvila: The latest I heard is that it is not as dire as I previously thought. I believe we could keep upper-division GEs. Provides an opportunity to have a more robust GE conversation.
- 4) Academic Master Planning (Jeanne Grier, Chair of APPC)
 - a) Not looking to create a new Academic Master Plan by the end of this semester.

**Material to review prior to the meeting (available via the [Senate webpage](#))*



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- 5) Academic Senate Bylaws Update (Gregory Wood and Jeanne Grier)
 - a) Took what was in Structure Task force survey, about 45 responses.
 - b) Senate will discuss next steps.
 - c) Add to February Senate Exec meeting.

- 6) Discussion Item: Administrator Evaluation Policy
 - a) GW: Written evaluations go to the Provost Office and anyone could look at them. Our legal consultant said no-one's personnel evaluation is made public like that. I did ask last year's committee to tweak the policy. I'd like to hand to someone to investigate.
 - b) JMeriwether: Last Friday I sent 3 potential agenda items: how are policies passed communicated or implemented (e.g., Administrative Search policy), Parliamentarian position vacancy, how to assess what Senate policies are not being enforced or implemented or are problematic.
 - c) GW: I don't think anything passed in Fall 2021 has been signed by the President yet. I could update in Senate when something is formally signed and in effect.
 - d) MAVila: When we have expanded staff support for Academic Senate this tracking and communication will be part of their duties. There is an opportunity to think about the relation of policy to PPC and how to make things more efficient.
 - e) JM: How do we remedy flaws in policy in a timely manner?
 - f) JMiller: Let's work with Senate Officers to codify how policy is communicated out going forward.

- 7) Approval of the [Senate Agenda for 01 February 2022](#)*
 - a) Second Reading Items
 - i) [Service-Learning Policy](#) *
 - ii) Senate Restructing Report (Jeanne Grier)

JG: We put the poll in a Qualtrix because time ran out in the meeting. I think we are past the polling stage and need to start getting into the document. I am happy to present a report to Senate with the other task force members: Greg Wood and Jose Alamillo

MA: This should be a standing item for the rest of the semester.

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- b) Agenda approved with amendment to add time-certain Senate Restructuring Report (Jeanne Grier) 3 p.m.-3:30 p.m.

8) Report from the President (Kaia Tollefson)

- a) Strategic Enrollment Management Committee paused to focus on short-term need of retention (hold onto the students we have) and yield. Enrollment goal of 5828 by Spring 25.
- b) Faculty reach out and encourage students thinking about leaving the University to link with resources.
- c) JMiller: In Math we are identifying students in first 3 weeks. The trick is to not ask faculty to do everything and to have supports in place. Faculty has a role and we also need a safety net to drop students into.
- d) President Yao is looking at several initiatives with a focus on yield and retention:
 - i) **First-time-full-time student initiatives:** (1) An expanded Summer 2022 EOP bridge funded with McKenzie Scott money. Take 2 GE courses and enter Fall 2022 with 6 units completed. (2) Jeff Green money funding 50-student pilot with learning community targeted for students with less than 3.0 GPA. (3) Governor's Housing initiative proposal to pay down our debt payment and use the money to fund student housing. (4) Embed peer tutoring in all A-2 and B-4 courses.
 - ii) (5) dual-admission pilot to work with community colleges in our region so students have one application to start at community college for AA and end at CI for BA.
- e) We are closely watching trends in relation to COVID positivity rates.
- f) NPOC update.
- g) How are we ensuring that frontline staff who have to enforce masking rules are supported?

9) Report from the Provost

- a) Issues with frontline staff and compliance, particularly Library having to enforce.
- b) NPOC list—some faculty did not use in Fall 2021.
- c) University police presence in the Library on 1/24 to support compliance.
- d) Charting Our Course: Town Hall on Friday, 1/28. We have set up a robust conversation that will allow us to take action and move forward. Each team will host forums and submit a revised priority list. 2/14: Meals with folks across campus to bring as many people as possible across campus into the conversation about our identity, future commitments and core values. Provost team will make a multi-year academic plan



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(MAP) about degree programs to prioritize and implement in next 5-7 years. Bring MAP to Senate and in one reading have Senate endorse, respond, provide feedback in a fashion that allows us to implement changes.

- e) NACUBO report with 12 recommendations for changes for Academic Affairs budgeting process. I will share with the campus community.
- f) Equity study on TT faculty salaries, and I have a preliminary report. Results will inform budget request from the Division of Academic Affairs. Provost Office to report out findings in one month.
- g) Division to prioritize 15 permanent staff to help backfill where we have temporary staff and need additional support.
- h) Made 4 offers for cluster hire. I am not sure if we will stick with 4 offers. This will allow us to accelerate the development of the Africana Studies Department. In next 3 weeks will share names of people who accepted offers.
- i) **Enrollment:** Community-based P20 Council: education, government, NGO, business partners working together to accelerate the work and create a mechanism for all of Ventura and Santa Barbara counties to be committed to education to Bachelor's degree.

10) Report from CFA

- a) Please vote by 2/2 at 12 noon.

11) Report from the Senate Chair

- a) SOE Dean Search Committee Faculty Representation. 4 faculty: 3 members internal to SOE and 1 member external to SOE. Is it OK for the SOE to select the internal members and Senate Exec to select the internal member?
- b) JMiller: May be good for Officers to write down a procedure.
- c) GW: Maybe this is a moment we ask Colleges to make bylaws for these issues.
- d) MA: The thing that has changed since the other search is that Senate now has a policy that is being invoked and we are pointing out the place that the policy is less clear and needs to be tweaked.

12) Adjourn 4:34 p.m.

(Note: Senate executive business cannot continue past scheduled end time without motion)