



**ACADEMIC
SENATE**

C H A N N E L
I S L A N D S

Academic Senate Executive Meeting Agenda

Online Meeting

Tuesday, 15 February 2022; 2:30–4:30pm

<https://csuci.zoom.us/j/84736873608>

In attendance: Virgil Adams, Jose Alamillo, Mitch Avila, Dana Lee Baker, Raquel Baker, Nancy Deans, Jeannette Edwards, Jeanne Grier, Jason Miller, James Meriwether, Mark Patterson, Monica Pereira, Scott Perez, Annie White (14)

- 1) Approval of the [Agenda](#) *
 - a) Meeting called to order 2:35 p.m.
 - b) JGrier: Move approval of the Senate agenda before discussion items.
 - c) JGrier: Move to approve amended agenda. MPereira: 2nd
 - d) Approval of amended agenda by unanimous consent 2:44 p.m.
- 2) Approval of the [Minutes from 16 November 2021](#)*, [25 January 2022](#)*
 - a) JG: Move to approve. JMeriwether: 2nd. 16 November 2021: Approved 2:45p.m.
 - b) 25 January 2022: Approved 2:45 p.m. by unanimous consent.
- 3) Approval of the [Senate Agenda for 22 February 2022](#)*
 - a) First Reading Items
 - i) [Revisions to Senate Bylaws](#) * (Implementation Task Force)
 - JG: Implementation Task Force took feedback from surveys and comments to create bylaw revisions. Our plan is to go article by article and have a vote on the floor and solidify the document.
 - JMeriwether: The constitution also must be amended, so we should have the constitution changes go through at the same time.
 - JMeriwether: I don't think it is good governance to have basic membership issues TBD. It should be worked out prior or be in a separate, simultaneous policy.
 - JG: We have 5 established groups on campus. Since then 4 other groups would like to join. Perhaps we have 3 rather than 5 seats?
 - VAdams: I would recommend increasing Senate seats rather than cutting to 3 so our Unity groups and those historically locked out can have their voice included.
 - JG: This organization structure will be reviewed in 5 years.
 - JAlamillo: We had criteria for the initial cut, such as bylaws, for groups that would be included in the Unity coalition as new groups form.
 - MAVila: We are establishing cabinet sponsors for these groups. Perhaps the President's Office will identify eligible groups. Regarding committee structure, there are important committees that are not seen. Do we have

a committee on Program Review?

- JG: We had a committee that has not met for about 3 years. It was an Academic Affairs committee but not a Senate committee.
- JMeriwether: Is 12-2 p.m. on Friday the best time to have a healthy Academic Senate?
- JG: This time is based on availability of space and classroom data.

ii) Time Certain 3:00 PM (S. Perez)

- [Policy on Research and Sponsored Programs Records Retention](#) (AA.11.004/SP.15.021)* (S. Perez, C. Steele)
 - SPerez: Federal policy for record retention related to sponsored programs for a minimum of 3 years unless the sponsor requires longer. This policy is up for 5-year review. The regulations have not changed. These are cosmetic changes, such as changing *CI* to *CSUCI*. I have some additional proofreading to do before submission.
 - Consent item
- [Policy on Responsible Conduct of Research for Extramural Grants](#) (AA.11.010)*
 - SP: This policy has to do with requirements for training students and postdocs in responsible research methods. We use a contractor to allow students to take the training at no cost. Made stylistic and minor changes. This applies to primarily 3 federal sponsors. The most common is the National Science Foundation. This does have a Senate policy number: SP15.02
 - Consent item
- [Policy on VP and Academic Administrator Searches and Appointments](#) (AA.07.002/SP 21-02)*
 - This has gone to the PPPC, and they have made recommendations for changes. They kicked it out to policy clearinghouse to come up with a policy that would be acceptable to both parties. Is the next step bringing a revised document to this body?
 - JG: If the changes are not substantive, these changes can be accepted. If you feel there is something that goes against the spirit of what the Senate passed, you should bring it back to the body.
 - PPPC meeting notes:
https://www.csuci.edu/president/presidentscouncil/pc_documents/2021-2022-docs/pppc-notes-dec13-21.pdf

4) Discussion Item: Administrator Evaluation Policy (TBD)

- i) MA: When do we need a policy in place to effectively have in place for the next round of evaluations? Do we need it by the end of the semester? What is the best workflow to move forward?
- ii) MA: We could ask someone to do this work. We could review models from other

- CSUs. The Head of HR should be involved on making sure the legal requirements are met. Whoever works on this should work closely with HR. Buy-in at the President's level also makes the policy more effective. Is there a way to fold into the processes that are already happening at the HR, Provost, and President level—to have buy-in from all these sectors?
- 5) PTR, URTP discussion (Jim Meriwether)
 - i) JMeriwether: Chairs must do Lecturer Evaluations, Post-Tenure Review, and URTPC at the same time. Do we have the endorsement of the Provost to adjust the timetable put together by Faculty Affairs?
 - ii) MA: I am in conversation with AVP Grant. I am open. I would ask that someone from Senate Exec send me an email with an outline of the issues.
 - 6) Clarification of Provost remark (Jim Meriwether)
 - i) MA: Administration retains the right to determine course modality. This is a CSU-wide administrative stance. It is rooted in the CBA clause that course schedules are approved by the Dean. The appropriate administrator is ultimately responsible for the course schedule and course assignments. The Dean therefore retains the right to determine the course schedule and the modality. A Dean can assign who teaches a class and the modality in which they teach it and will only use that right in extreme cases.
 - ii) JMeriwether: Maybe there is also campus policy?
 - iii) MA: I am concerned with how the policy of modality is used on this campus. Face-to-face is defined as 30% online, and faculty are unilaterally using this to change the modality of the class.
 - iv) MPereira: I wonder if we would like to spell out the policy more clearly on the campus so that the extreme cases are defined?
 - 7) FASE report to Senate on DEI recruitment and hiring progress since 2017 (Jose Alamillo)
 - i) JAlamillo: I requested FASE to present where we are at with diversity and faculty hires. KTollefson has some ideas about this.
 - ii) MA: The other part is retention, so the Fall might make better sense for a report.
 - iii) JMiller: I will talk to FASE to see when would work.
 - 8) Issues of additional COVID leave (Nancy Deans)
 - i) NDeans: The California COVID Supplemental Leave plan went into effect 2/9. When I reached out to AVP Grant, she was not aware. Laurie Nichols has not responded to me. We want to get in front of this process as it was problematic last time. We need to let faculty know this is available.
 - ii) MA: The CO has not issued a technical letter.
 - iii) JMiller: Laurie Nichols reported this will be administered and managed like CPAL.
 - 9) Report from the President (Not Present)
 - 10) Report from the Provost
 - a) MA: The resolution passed on shared governance has unclear language on faculty appointments for University business. Recently there was an example of an email from the Division for faculty to serve on a grant. Does that need to run through the Senate? I would welcome a conversation about when it is necessary to run through Senate Exec or not. At this point everything runs through Senate Exec.
 - b) JG: I would be happy to be included on the conversation. When I was Senate Chair, only Ad Hoc committees required Senate appointment.

- c) Faculty participation on search committees for new administrative positions.
- d) MP: I assume these positions will need staff to support them. Is this part of the package? Will there be staff support at the program level?
- e) MA: We are a bit short staffed even in our best scenario. There are proposals coming through SRPC. The AVP of Graduate Studies position is the least well supported with staff.
- f) JMiller: Meeting extended by 10 more minutes. Approved by unanimous consent.
- g) ND: We need more communication to faculty about how to help our students. 50% of my class was gone on Monday. My students are reporting that they are submitting forms that are not being accepted.
- h) MA: We expect total numbers on the list to be down by 50% by Monday 2/21. We will also send an email with resources about what to do when you encounter a problem.

11) Report from CFA

- a) DBaker: There has been an abundance of member concerns, including time between reports on dangerous facilities and action; incidents of students bullying faculty; parents and caregiver concerns, support beyond leaves; tenure density; protecting faculty rights as we move forward.

12) [Report from the Senate Chair](#) (emailed)

13) Title IX process discussion (Monica Pereira)

- a) MP: Is something amiss with the Title IX process that tends to favor perpetrators?

14) For the Good of the Order

15) Adjourn 4:41 p.m.

(Note: Senate executive business cannot continue past scheduled end time without motion)

**Material to review prior to the meeting (available via the [Senate webpage](#))*