**Academic Senate Agenda**

1908 Smith, MVS Decision Making Center

Tuesday, December 6, 2016; 2:30-4:30

Attendees (43): Adler, Mary; Aloisio, Simone; Anderson, Sean; Balen, Julia; Banuelos, Selenne; Buhl, Geoffrey W; Burriss, Catherine S; Cook, Matthew; Correia, Manuel; Delaney, Colleen Marie; Downey, Dennis J.; García, José; Gillespie, Blake; Gonzalez, Javier; Grier, Jeanne; Grzegorczyk, Ivona; Hampton, Philip; Harris-Keith, Colleen; Isaacs, Jason; Itkonen, Tiina; Jenkins, Jacob; Jensen, Karen; Jimenez, Antonio; Kadakal, Reha; Kelly, Sean Q; Kenny Feister, Megan; Lee, Sohui; Linton, Kristen; Liu, KuanFen; Mack, Carol; Martinez, James; Murphy, Paul; Nevins, Colleen M; Ornelas-Higdon, Julia; Patsch, Kiersten; Pereira, Monica; Perry, Jennifer; Rodriguez, Donald; Sanchez, Luis; Schmidhauser, Tom; Smith, Christina; Soltys, Michael; Stratton, Stephen; Thoms, Brian; Tollefson, Kaia; Veldman, Brittnee; Wakelee, Dan; Weis, Chuck; Wood, Greg; Wormald, Clare; Wyels, Cindy;

1. Consent Items
   1. \*Academic Master Plan
      1. Meeting called to order at 2:32pm; welcomed senators to last meeting of 2016;
2. Approval of the Agenda
   1. C. Weis moved, S. Aloisio seconded, agenda approved with no objections;
3. Approval of the Minutes of Nov. 15, 2016
   1. Meeting minutes approved with no objections;
4. Report from the Provost’s Office
   1. D. Wakelee announced that an offer was sent and accepted by Lynette Landry, who will be new chair of Nursing; Dr. Landry was previously a faculty member at San Francisco State and is currently the Dean of Nursing at the University of Hawaii;
   2. Thanked faculty for a semester of challenges, knew of the challenges as new interim provost, but the external elements were unexpected; cited example where one of our faculty members was named on a faculty watch list for encouraging students to receive extra credit for writing their legislative representatives on their opinions on tuition increases;
   3. Advised for all of us to have a great holiday and come back refreshed;
5. Report from Statewide Senators
   1. S. Aloisio recalled that statewide senate hasn’t met, only as an interim committee since last time; Chancellor’s Office (CO) academic freedom policy is now in draft form; summarized that there’s a statement but no policy right now; faculty haven’t had a chance to dialog with CO, and CO has to talk to statewide senate and CFA; bottom line is that a draft exists; CI does not have an academic freedom policy for our campus;
   2. Statewide Senate has five standing committees: Statewide Senate, Academic Affairs, Faculty Affairs, Fiscal Governance, and Academic Preparation; you can also talk to John Yudelson for any questions;
   3. M. Cook asked if it’s being suggested that it’s in our best interest to create an academic freedom policy; S. Aloisio answered that we may want to wait to see what the CFA and CO come up with, as it is a bargaining issue;
6. Report from CFA President
   1. J. Griffin noted that the CFA Board has approved snacks for finals week;
   2. Recalled survey distributed in terms of bargaining, which is coming up again in May; there’s been movement on an agreement to compensate lecturers in terms of their advancement to the next range elevation; tricky how it works, hoping for a good example soon for an SSI increase;
   3. CFA concerned about tuition and rights of students to enroll, funding for education, and the environment, all relating to the new U.S. administration; narrowly escaped a bad Supreme Court decision last term, but concern is still there based on the forthcoming appointment of a new Supreme Court justice;
   4. Early next semester CFA will provide another forum to speak out on these issues; thanked senators and wished them happy holidays;
7. Report from the Senate Chair
   1. C. Wyels thanked senators for their responses to calls for faculty volunteers; Exec is getting together today to finalize this; reminder that a new call went out today around noon, please take a look;
   2. Regarding the consent item for the Academic Master Plan: instructions from the CO were to leave the projected implementation dates currently appearing on your campus academic plan, even if the programs will not be implemented by the year first projected; projection dates can only be modified five years after the initially listed implementation date; only the CO can change the projection dates on academic plans;
   3. Strategic Resource Planning Committee has put on more than five hours of presentations on divisional efforts to make transparent what’s happening at this university, i.e. staffing and resource allocation;
   4. Will have a response to Intent to Raise Questions (ItRQs) about Food Pantry; we’re also arranging a flipped presentation on Emergency Intervention Task Force. Co-Chairs: VPs G. Sawyer (Student Affairs) and N. Ipach (Advancement). Faculty on it include Leslie Abell, Susan Andrzejewski, Nien-Tsu Chen, Ekin Pehlivan, and Suzanne Soule;
   5. Echoed D. Wakelee regarding the unusual semester, in that external events and pressures on our students and fears of an unknown future have been more pronounced that at any time since she has been in academia. These pressures and fears impact us as a faculty body as well; noted the inception of a *Professor Watchlist* in the newsletter for this meeting, and wrote there about how this and similar efforts inhibit the processes through which higher learning occurs and knowledge is advanced. Our unusual semester has led to a number of efforts to reconsider and articulate our values as a statewide system of higher education, as an institution here at CI, as a faculty, and as individuals. [In our announcements you’ll hear about a faculty-driven restatement of CI faculty values and resolve.] Asked that we think about the potential chilling effect of not only this watchlist, but of classroom and campus comments, of student evaluations – at the recent CSU senate chairs meeting there was discussion of anonymous evaluations being used to harass and attack faculty… And to recognize that it is the faculty who come from groups that have been historically marginalized in higher education, those that teach topics that challenge the predominant “American” stories, and those with the least status – that are most often targeted. Let us reach beyond our groups of status and discipline and different types of diversity and be very clear that we support one another, and that we will continue to speak and teach according to our values; let’s support one another, including those who aren’t in this room;
   6. As D. Wakelee mentioned, President Beck is in Long Beach with the CSU system presidents working on university business today. As she starts to synthesize and speak about what she has heard on her listening tour, it’s been instructive for [the Senate Chair] to have ideas and impressions crystallize. One of them is that working at CI is “deeply personal” for many here. It’s more than a job – it’s something we throw our entire selves into and care about deeply – both in terms of caring about our students’ lives and their educational trajectories, and in caring about the trajectory of the institution. And so at this point in this semester, many are tired. Channeling our former president and his usual exhortation, take some time for yourselves and your loved ones once you’ve wrapped up this semester. Whatever your ideal for relaxing and recharging, please do so;
8. Continuing Business Items
   1. \*Policy on Course Numbering (Curriculum)
      1. B. Gillespie introduced policy, providing background that Curriculum Committee’s first question was if they should include designations for interdisciplinarity at all; this led to discussion of a new prefix, discussed at length, tabled until GE Committee can return to this topic in their discussions as well to see what shape that would take; second question was about the need for more classes under UDIGE – suggestion is if you’ve filled up the numbers within the classification, faculty might want to look to other number blocks to fill this up; noted that the suffix “L” is available in addition to course numbers – if you’re having difficulty fitting everything, you could turn to this suffix;
      2. Discussion: G. Buhl observed that the interdisciplinary course ranges of 330-349 & 430-449 are duplicated in SP 01-08, and as such would like to amend this policy to remove those two lines; G. Buhl moved, M. Francois second; Sean Anderson added the comment that there may be value for having this all in one place, suggested adding maybe an asterisk that “this is not part of the policy but stipulated in the previous SP 01-08”;
      3. VOTE on amendment to strike these two lines and putting in a reference to SP 01-08: 38 Approve – 3 Against – 2 Abstain – amendment was approved;
      4. VOTE on Policy on Course Numbering (as amended): 43 Approve – 1 Against – 0 Abstain; SP 16-02 Policy on Course Numbering was approved;
   2. \* Tenure Density Resolution (Senate Exec)
      1. S. Aloisio introduced resolution asking for half of the new money that comes to the university via the budget request be spent on tenure track faculty; based on the comments from the first reading, where a question was asked “what about support staff,” answered that there’s still the other half of the money that could be addressed for these other needs;
      2. Discussion: C. Weis asked if what we are proposing is the current goal of 55% - 45% ratio re- how the budget is built on tenure track vs. non-tenure track; S. Aloisio answered that we are not at 55 percent, and this resolution doesn’t speak to that; T. Hunt asked whether faculty help out with advising in their own department, thus supporting advising needs; Sean Sean Anderson answered Yes; C. Burriss added comment in support of the need for advisors, other comment was for support staff specifically for the tenure track faculty; I. Grzegorczyk supported position that we are speaking out that tenure track faculty are doing most of the mentoring work, and also that we have the lowest density of any CSU, strongly supporting the resolution;
      3. VOTE: 50 Approve – 1 Abstain; SR 16-02 has been approved;
9. New Business Items
   1. \*Internship Policy (SAPP); [Executive Order 1064](http://www.calstate.edu/eo/eo-1064.html) (for background)
      1. G. Wood moved for discussion, M. Kenny Feister second;
      2. Discussion: On behalf of SAPP, T. Itkonen introduced policy in response to E.O. on internship policies; this was previously before Senate and was voted down; from there the committee had to develop something to comply with the E.O.; explained that they also met with Risk Management and Procurement; feel that they’ve given enough latitude to programs and have addressed faculty workload issues; the admin piece is designated by the Provost; C. Wyels observed that the most current version was not displayed, have removed the “f.” section that referred to student responsibility;
      3. Further discussion: M. Soltys asked if our companies that hire student internship are responsible for paperwork; C. Smith answered Yes, part of those administrative policies faculty would have input on but wouldn’t have the responsibility to execute; cited examples of standard agreements that would need signatures, such as Procurement agreements; M. Soltys voiced concern that the companies that wanted to hire students might not want to do so if they have the responsibility; Sean Anderson commented that this is only for university level credit, and typically we don’t approve internships if they’re not getting university credit; further discussion pointed to definition and applicability sections of internship policy, clarifying that although it seems like this policy uses a general term for internship, in reality we’re only talking about credit work; C. Wyels clarified that the definition for internship was taken from the E.O. – noted that as a first reading we have an opportunity to look at these details;
10. Extended Announcements (up to 5 min. each)
    1. Faculty Affairs Committee – Sean Anderson: new SRT; ePortfolio Update for RTP; Title iX FAQ; New General Program Personnel Standards
       1. Sean Anderson noted that the Student Rating of Teaching instrument is the same, except an additional column has been added that will norm all the responses you get as faculty and then how you compare to all CSUs; reminder that if programs want to put in additional questions you can, you can submit an additional question into your specific instrument;
       2. RTP: electronic versions of e-portfolio material; people seemed to like the online tool, have agreed on “Faculty180” portal; right now our admin colleagues are working on this; B. Hartung noted that we accepted the recommendation of FAC; S. Anderson summarized that this tool has more “bells and whistles” to be used in the future; this also seemed to be the best to deal with “non-traditional” material, such as multi-media; this portal can control who sees it; goal is to have this rolled out before the end of summer in order to lend to some training on this in late Spring;
       3. S. Anderson recalled that FAC is voting on revised general program standards; suggesting that programs that don’t currently have a written standard to create one; every program is eligible to have a standard in place;
       4. Title IX officer working with FAC to create an FAQ page to refer to faculty questions to Title IX.
11. Reports from Standing Committees (*As Needed*)

* Faculty Affairs Comm – *report above*
* Student Academic Policies and Procedures – *no report*
* Curriculum Committee – B. Gillespie summarized that a lot of the work of this committee happens before proposals reach the committee, recognized B. Buller and J. Rizzoli for this important work; what this work does, however, it can delay the appearance of one of your proposals before the committee; CC has moved forward the Psychology MA to Exec, set to move forward a bunch of completed packets before the break;
* General Education Committee – G. Buhl summarized that we’ve finished the work of the growing GE classes for this year; other items are feedback to Exec on ethnic studies report and quantitative reasoning task force report; if anyone is interested, we’d welcome this feedback; we are creating a MOU from the GE external review; GE committee has made concrete recommendations that would impact our entire campus, in best interest to read this (short) report; please see Amy Wallace for this report;
* Committee on Committees – no report
* Committee on Centers and Institutes – C. Nevins noted that they are wrapping up their review of Centers & Institutes, amid difficulties to get committee members together; should have a report to Exec by next week;
* Professional Leave Comm – no report
* Mini-Grant Review Comm – no report
* Fiscal Policies Comm – M. Francois noted that they are meeting tomorrow, more of a one-campus approach to budgeting; will be visiting constituents to help share the transparency mission;

1. Reports from Other Committees/Centers on Campus
   1. None
2. Intent to Raise Questions
   1. Read from displayed document to recap first questions and responses (see Senate Materials website for complete file); Highlighted J. Balen’s question on becoming sanctuary campus; response was a joint unified response coming from Senate Exec and Office of the President, summarized a variety of efforts on this topic; referred to recommended reading from Michael A. Olivas, Professor of Law and Acting President at Univ. of Houston Downtown; helped write Texas laws allowing undocumented students to attend Texas state institutions at in-state tuition rates and to receive state financial aid (among others). Academic areas of expertise are immigration law and higher education; Recapped response from DRP re student note takers; J. Leafstedt heard of students taking notes via Google docs, suggested that this could be a quick and easy way to get good quality notes in your classes;
   2. Sean Anderson asked a new ItRQ, can we use funds (either General Funds, IRA, etc.) to purchase carbon offsets for individual trips (e.g. for an IRA-funded class trip); background was that historically we were told by an administrator no longer at CI that such purchases were “prohibited”; of late we have heard several different interpretations of the permissibility of carbon offsets;
   3. S. Kelly asked a new ItRQ: referenced that every year our campus spends tens-of-thousands of dollars on shuttles and buses to transport students; every university in America operates vans to transport students. CI does not. How many of the 22 CSU campuses do not have vans? Why does CI not have vans? If we are the only one, why? When is the last time this policy was revisited? Who was involved in that review? Have we considered the possibility of entering into a lease agreement for vans or having the vans owned and operated by a campus auxiliary?
3. Announcements (no more than 2 min. each)
   1. M. Francois announced that we’ve set up a scholarship fund in the name of our outgoing President Rush and his wife Jane; if you’re interested in giving to The Rush Fund you can find it on N. Ipach’s webpage;
   2. M. Soltys announced that tomorrow our Computer Science capstone students are giving their presentations, 4-6pm;
   3. D. Wakelee announced that tomorrow Chris Fowler is our campus council, will be here at 1pm in the Library to talk about First Amendment rights / issues;
   4. B. Gillespie announced an open letter that he worked on re- campus equity and posted to “CI Values.Org”; this letter differs because it is action oriented, invited us to the website civalues.org and sign, if you have ideas on how to disseminate; M. Francois suggested to B. Gillespie if it’s possible to add a university affiliation line for lecturer faculty;
   5. J. Balen announced the last of the faculty writing workshops occurring tomorrow, will highlight difficult questions on Thursday 2-4pm;
   6. C. Wyels highlighted “openCI” link on Senate webpage that features J. Jenkins and J. Hannans; also highlighted different announcement link on the webpage for the Quantitative Reasoning Task Force – announced that S. Frisch will need comments on that before the end of the year (for the related report due in February), called for faculty weigh-ins before semester’s end;
   7. S. Stratton announced that the Faculty Accomplishments database is open and awaiting your contributions; if you’re new to this portal, please contact me; Pres. Beck will be present at a meeting about this in the Spring semester;
4. Adjourn
   1. C. Harris-Keith moved to adjourn, G. Wood seconded, meeting adjourned at 3:48pm;

\*Material to review prior to the meeting (available via the [Senate webpage](http://senate.csuci.edu/meetingdates.htm))