



CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS ACADEMIC SENATE POLICY

Policy on mode of instruction of courses

Policy #: SP 13-12

Drafted By:

Faculty Affairs Committee 2013-2014: David Claveau, Beatrice de Oca, Matt Furmanski, Jill Leafstedt, Nancy Mozingo (co-chair), Monica Pereira (co-chair) & Mona Thompson

Approval Date:

Effective Date: Fall, 2014

Applicability: CI Faculty (except when teaching courses offered in approved online programs)

Purpose:

California State University Channel Islands offers a student-focused learning environment in which interactions between faculty and students are central to instruction. Recognizing that 1) Faculty should have primary responsibility for determining the policies and practices of the institution in regard to online education (adapted from AAUP "Statement on Distance Education", 1999); 2) Policies and practices should preserve and promote academic quality and 3) When appropriate, faculty should be able to utilize innovative instructional modes, this policy aims to clarify the process for changing the mode of instruction of individual courses.

Policy:

Whenever the mode of instruction of an existing course is proposed to switch from face-to-face to an online or blended (as defined in SP 12-08) mode of instruction, the following procedures will be followed.

Instructor-initiated requests

- A. A faculty member may make requests to alter the mode of instruction through the program chair who will 1) insure that requests comply with accreditation standards and 2) consult with program faculty and arrange for a vote. Voting rights shall be determined per program by-laws. The programs' faculty may, by majority vote, allow a given course to be taught online or in a blended format and stipulate how long such approval shall remain in effect.

Requests that do not originate from faculty instructing a course

- B. Faculty shall not be required to change the mode of course delivery from face-to-face to another mode of instruction. Requests to alter the mode of instruction may be made to the instructor of a course. If the instructor denies the request, then the course will be taught face-to-face. If the instructor agrees to the request, then procedure A (above) will be followed.