



ACADEMIC SENATE

C H A N N E L
I S L A N D S

Academic Senate
Del Norte 1500
Tuesday, September 16, 2014, 2:30-4:30pm
Meeting Minutes

Attendance: Simone Aloisio, Ahmed Awad, Julia Balen, Frank Barajas, Jared Barton, Michael Berman, AJ Bieszczad, Bob Bleicher, Geoff Buhl, Catherine Burriss, Matt Campbell, Karen Carey, Sean Carswell, Stephen Clark, Matt Cook, Bill Cordeiro, Manuel Correia, LaSonya Davis-Smith, Beatrice de Oca, Michelle Dean-Lorenzini, Colleen Delany, Geoffrey Dilly, Caroline Doll, Dennis Downey, Jesse Elliott, Genevieve Evans-Taylor, Cynthia Flores, Scott Frisch, Jeanne Grier, Andrea Grove, Georgina Guzman, Philip Hampton, Jaime Hannans, Beth Hartung, Debi Hoffman, Tina Itkonen, Dax Jacobson, J. Jacob Jenkins, Karen Jensen, Gary Kinsey, Kathleen Klompfen, Jill Leafstedt, Priscilla Liang, Jennie Luna, Carol Mack, Mary McThomas, Jim Meriwether, Jen Miller, Liz Miller, Andrew Morris, Paul Murphy, Colleen Nevins, Monica Pereira, Jenn Perry, Christina Salazar, Sofia Samatar, Luis Sanchez, Tom Schmidhauser, Elizabeth Sowers, Steve Stratton, Brian Thoms, Kaia Tollefson, Brittnee Veldman, Dan Wakelee, Gregory Wood, Cindy Wyels, Alex Yopez, John Yudelson

Meeting called to order at 2:33pm

1. Approval of the Agenda

Motion to amend by Philip Hampton (two parts: move senate policies under continuing business to current academic year as SP14-1 and SP14-2 and to move from continuing to new business as recommended by Faculty Affairs). Seconded by Simone Aloisio. Rationale from Hampton: SP13-11 and 13-12 were introduced at the end of the 13/14 academic year. FAC met last week to discuss concerns about policies before second reading. FAC want these policies to be first reading items so new faculty can have time to review and discuss.

Jeanne Grier made a point of clarification that these were second reading items at last senate meeting.

Question from Matt Cook: is there an intent by FAC to change the documents? Hampton said they are soliciting input. Cindy Wyels spoke in favor of amendment due to substantive comments that have not been able to be considered as of yet due to new members on the FAC. Amendment passed with 43 votes.

Agenda approved as amended.

2. Approval of the Minutes of April 29, 2014

Approved as submitted without objection.

3. Report from President Rush

- 2 “concern sessions” held over the summer to try to change processes and the way things are done across the university. Work has to have an affirmative process. Let him know via email if there are roadblocks in getting things done.
- Site Authority quarterly meeting 9/15 – local governmental authority (can impose taxes and incur debt). Brought plan for CI 2025 to meeting. Put in for two new academic buildings. One for next year, one for the year after (6-7 years before building starts, if approved). Site Authority unanimously approved concept to look for any other means for facilities

- construction on campus. Going forward, will try to put revenue-generating buildings on Site Authority land. Will present this plan to the BOT in November. Asked BOT to put “growing small campuses” on the agenda.
- Phase 3 student housing approved – 600 beds. Question from Jill about location of Site Authority land (no campus buildings in UGlen). Catherine Burriss asked what a revenue-generating building is (performing arts). Andrew Morris had a question about how growing small campuses fits in with CSU Online. (President was told 18% of courses online was goal upon taking position. Will know more throughout the year and will share). John Yudelson posed a question about multilevel parking, since parking is currently an issue, and increasing during increase in students and faculty (need revenue from parking fees, will be able to put one in front as revenue comes in. May be able to leverage funding from the Governor and legislature to incur debt using Site Authority). Question from Jesse Elliott about 3-stories being the max for buildings on campus (4-stories for phase 3 student housing. Possible to put 6-7 story residence against a hill, facing Potrero).
 - One of 11 pairs of universities and community colleges (paired with Oxnard) sent to the Student Success Institute: Engaging Latinos for Transfer and College Completion conference in San Antonio.
 - VAWA (Violence Against Women Act – must hire person per act)
 - Sophia Samatar on front page of VC Star for 2014 British Fantasy Award for Best Novel. (Third of three awards for which book was entered!)
http://www.vcstar.com/news/education/college/novelist-at-csu-channel-islands-earns-honors-for-debut-fantasy-novel_44898798
4. Report from Provost Hutchinson – not present, Associate Provost Dan Wakelee made report on her behalf. Gayle will be sending information about budget process discussion when she returns.
 - Will be planning for growth next year to increase enrollment 8% above current enrollment. Question from Greg Wood about how many years CI can go at 8% growth before we run out of space (working with FS, considering Saturdays, off-campus, etc. Sierra Hall gives 2 years at current capacity).
 5. Report from Enrollment Management (Hung)
 - Two priorities: Fall 2014 enrollment and plan for 8% growth until 15,000 FTES. How many students annually? Presentation on enrollment. Question from Andrew Morris asked what SLO’s yield is (National is 38% freshman. Cal Poly is 34%. Starting to build a communication strategy to reach students at all levels of the process). AJ Bieszczad pointed out that the presentation is based on numbers and many commitments are made by students based on prestige of university, stating that it’s not a one-dimensional problem (4 As – academic, affordability amenities, athletics). Dang’s PowerPoint Presentation is included on the Senate website under meeting materials.
 6. Report from Statewide Senators (Aloisio and Yudelson)
 - Simone introduced John as new statewide senator. CSU Senate met in September about the second phase of the CSU graduation initiative to raise 6-year graduation rate. CSU 54% first-time freshmen. CI 51%. CO is going to meet Oct 15 with 4 representatives from campus:

president, provost, a student, and the senate chair to talk about strategies to increase 6-year graduation rate. Chancellor wants rate to be 60-64% for CSU. Will be difficult for CI due to tenure density and enrollment growth. Executive Vice President search. Resolutions about sexual violence and academic freedom had a first reading. Student report by Sara Sanders from CI. Report from student academic support from CSU online and CourseMatch. Questions, ask Simone or John. Most important thing senators do is liaise with the CO because they are the only faculty the CO staff meet, and they don't interact with any students. John Yudelson added a point of clarification that the 60% graduation rate target is by 2025. Jesse Elliott asked if it includes attrition/students who don't graduate. Simone said transfer students are not accounted for. Greg Wood asked if ½-time students who take longer count as failing in the measurement. Simone confirmed. Greg also asked if students who transfer CI after only completing 2 years and graduate at another CSU, are they counted? Simone said he doesn't know, but doesn't think they are counted. Brittnee asked how this affects HSI. Simone said Phase 1 was to address problem as a whole. Phase 2 is more targeted towards raising the achievement gap. Catherine Burriss asked if CSU tracks students who graduate in less than 6 years. Simone said he will provide a link for Jeanne to post with the information. Amy Wallace clarified that the CSU graduation initiative has very specific metrics it uses for this purpose. Michael Bourgeois can provide more detail. Initiative looks at 4 & 6 years. AJ Bieszczad asked how they measure student success because graduation is traditional, not the only measurement, such as how many get jobs, what do they earn compared to what they paid for education. Simone said this is a concern especially for students taking online degree programs. Not sure it's part of the initiative as-is. People are looking at return on investment and student success after they graduate, but it is not part of this initiative. Amy Wallace further stated that CI is looking at various metrics for student success.

7. Report from CFA President (Griffin) – John G. not present.

- John Yudelson reported 2 members for bargaining team will be coming to campus next week to talk about contract negotiations, especially compensation pool. Food will be served. The union is always available to talk about individual faculty contracts.

8. Report from the Senate Chair (Grier)

- Welcomed new senators. Introduced new student representative, Alex Yepez.
- Reported on the special committee for online learning issues that met over the summer. Document proposed will be coming out for brown bag meeting discussions before they come to Senate.
- As a result of the start of term faculty meeting, there will be a call put out for a new task force on senate structure and committees. She will be calling for volunteers. Those involved from 2004-2005, please send any documentation to Jeanne. She wants to use that information for the new task force to start from.
- Most recent results from elections showed some openings remaining. Senate committees, Centers and Institutes needs 2 people. Administrator Evaluation committee needs 3. University-wide committees decentralized to various divisions. Need 2 people on academic admissions appeals. Ask Stephen Clark if questions about it. Accessibility coordination team

needs 1. Recreation and athletics committee needs 1. John asked – Are any open to lecturers? (6 WTUs or more, details in newsletter).

- VAWA cards passed out by Jeanne. More information will be coming out. This information will also be given to students, and provided via magnets in student housing and in classrooms. A letter will be going out to every family, parents, and student. Chairs will be sent information packet that will also be available electronically to all faculty. Jesse Elliott asked if there was information available for transgender, gay, lesbian, etc. Can SAFE information be included in discussions (Jeanne will put this forward). Proposed penalty is that campus will lose 1% of budget per incident not “handled” that occur both on and off campus. Catherine Burriss asked for clarification about any sexual assault on or off campus, does that lead to a fine? (Yes, this is what is being proposed before the legislature). Brittnee Veldman asked if happened or non-reported. Genevieve said it’s not if it happens, but if the campus doesn’t handle it. Sophia Samatar asked who gave the card handout instructions (came from Student Affairs, and most are national campaigns that we put the CI logo on). John Yudelson asked if whistles and flashlights are available to students (yes, Student Affairs will be handing them out. Jeanne will have a stock in her office in Madera). Dennis Downey asked about feedback regarding online education. FAC will be doing something similar. Are these coordinated efforts? (Completely separate things at the moment, will be following up with each other. FAC part is a small piece of the larger part coming from the task force).

9. Intent to Raise Questions

- Colleen Delaney: 1) what changes, if any, is Parking Services doing as parking is shifting around campus (for example, lot A7 half its faculty parking spots last year). Can faculty designated parking be added to the Arroyo Hall lots? etc. 2) I would like Parking Services to permit faculty to reserve parking spots for guests coming to campus to guest speak, assist students, etc. Other entities on campus currently do so, faculty should be able to as well. This is beneficial for student instruction.
- Catherine has a concern about being able to not have your vote count when options 4 & 5 of the vote choices are not “approve”, “deny”, or “abstain”. Jeanne clarified that choices 4 & 5 will be listed as abstention going forward. Greg clarified that 2/3 count of “yes” votes is required by Robert’s Rules to pass.
- Andrew Morris: what policy/rule/procedure/decision-making rubric guides how faculty may be (are) removed from election ballots, specifically related to RTP?
- Priscilla Liang: Were there surveys or data collected on employment, salaries, graduate schools attendance of CI graduates? If there were, will these be shared with us to assist enrollment and student success?
- Jesse Elliott: is it possible to find out election results as soon as data is available.
- Sophia Samatar: who made the card about preventing assault that was handed out in connection with the VAWA. Who wrote the text on that card? Is it something handed down from above as part of a national or CSU-wide campaign that can't be changed by CSUCI, or can we edit? I am concerned because the card addresses potential victims and bystanders, but says nothing about how not to be a perpetrator.
- Frank Barajas: Can the Senate Executive Committee present the senate with options on how to have the university systemically support the following by way of its budget process? Team

teaching in all UDIGE courses; \$2,000 of travel funding for each and all tenure-track and full-time lecturer faculty

- Greg Wood: Please place the 17 tenure track hires in context, how many people has the University hired last year? How many are instructional? How many are full versus part time?
- Phil Hampton: Can the communications between the president and faculty group who met with him this summer be made public?
- AJ Bieszczad: Would it be possible that the amount transferred to the program is raised, so the programs with faculty teaching in Extended University can afford higher-paid replacement instructors?

10. Continuing Business Items

- a. SP 13-11 Student Opinion of Teaching Survey (FAC) – moved to new business
- b. SP 13-12 Policy on Mode of Instruction (FAC) – moved to new business

11. New Business Items

- a. SP 14-01
 - Catherine Burriss moved to open discussion and Virgil Adams seconded. Phil Hampton spoke on behalf of FAC. The policy was created by previous committee. FAC will provide brown bag sessions to invite input on both Sept 23, 2:30-3:30 and Sept 24, 12-1 in Madera 2381 (will send email). Jesse Elliott pointed out in minutes from first reading on 4/8 that scale is uneven with no neutral option (weighted oddly). Suggested changing question 6 to “instructor helped me understand” as there are other ways than examples and illustrations. Many comments from first reading were never addressed. AJ Bieszczad further stated that the policy should focus on the need for a tool, not creating the tool. Andrew Morris had questions about addendum points 4 & 5, whether this information would be available for RTP committee. Jeanne Grier said to address to FAC. Antonio Jimenez-Jimenez couldn’t be present, but emailed comments to Jeanne, which she read. Antonio expressed concerns that the policy was not ready and should be voted down. Greg Wood asked if multiple instruments could be used. Jesse Elliott cited Kathryn Leonard’s previous comment about a simplified instrument as well as Brad Monsma’s comment about additional questions for specific courses or program or mode of instruction, flexible instrument.
 - Will come back as second reading in 3 weeks.
- b. SP 14-02
 - Cindy Wyels moved to open discussion and Greg Wood seconded. Jeanne point of clarification, asked Phil about brown bags for one policy or the other. Phil said they are for both. Jesse Elliott pointed out the policy’s first reading was April 8th. Karen Jensen asked about section B, if a program has two sections, one online and in person, as long as the faculty member has an alternative choice. Jeanne clarified that the policy, as written, allows faculty not to change their mode of instruction. Greg Wood clarified that if the program wanted to switch the mode of instruction, then the policy would come into play. Simone Aloisio pointed out that denying to teach online assumed there is room on campus to teach face to face and language might need to be

added to address this. Matt Cook asked if coordination between the summer group and FAC will alter and change the policy wording substantially, so concerns should be addressed to the actual document that will be voted on in the future. AJ Bieszczad asked if the policy interacts with scheduling. Jesse Elliott said the policy isn't clear as applying to a course or a section of a course. Matt Cook asked if coordination between the summer group and FAC will happen before the brown bags. Jeanne said the task force will take this portion and give to FAC for reconciliation. Jill Leafstedt asked if this policy can be removed from the Senate floor. Jeanne said it doesn't have to come back as second reading at the next Senate meeting. Jim Meriwether asked if the process could improve to have policy come to senate ready to be voted on. Matt Cook asked if there could be procedural improvement to this effect. Phil stated FAC met just after the Senate agenda became available, so they weren't able to address the issue in their meeting. He further stated that, even at a second reading, policy could still be voted down indefinitely.

12. Reports from Standing Committees (*As Needed*) – requesting that brief statements be given from committees to Senate about current items being worked on

Faculty Affairs Committee – Colleen and Phil co-chairing

Fiscal Policies – Greg said committee hasn't met yet

Student Academic Policies and Procedures – Tina said meeting scheduled for next week with a couple items carried over from last year

Curriculum Committee – Karen J. committee on 4th meeting, program mods by Oct 1, and course proposals by Oct 15th for 15/16. AJ asked if program mod should be postponed until course mod is approved. Submit together, assume course mod will be approved. Send questions to Blake or Allison.

General Education – curriculum webpage has document to walk through process of submitting GE course. Oct 15th deadline. CO in talks around EO 65 requires C- or higher in golden 4: critical thinking, math, writing/composition, and public speaking/oral communication. GE committee received letter from Social Science Chairs to exercise GE course review senate policy 04-45. Year-long process committee will examine appropriateness of courses for categories. AJ asked proper process. SP 04-45 outlines process. Year-long process could result in courses being put on probation during review.

Committee on Committees – Colleen said there is one position open for senate executive at-large. Please vote, link active today until Friday afternoon.

Committee on Centers and Institutes – looking for volunteers.

Professional Leave Committee – will meet Oct 8th.

Mini-Grant Review Committee – looking for volunteers.

13. Reports from Other Committees/Centers on Campus

- Julia gave report from CME, presentation by faculty with awards on Sept 30th 3-4 Broome 1710. ISLAS academy trainings sponsored with CME. SAFE academy also coming up. Everyone is invited.
- Greg pointed out dates for faculty search (in newsletter). There will also be spring searches. Email for tentative dates.
- Simone pointed out IRA deadline is Oct 1st for Spring funding.



Announcements

- Carolyn pointed out CI 2025 will have brown bags on Sept 25 and Oct 16 in the student union conference room from 12-1. There will also be a presentation at next senate meeting. They will have a live website soon.
- Andrew mentioned that October 12 in the Grand Salon is the only congressional debate CI will be hosting.

14. Adjourn – motioned by Jared 4:24