Academic Senate

MEETING MINUTES

1908 Smith, MVS Decision Making Center

Tuesday, November 10, 2015, 2:30-4:30

**Attendees:** Leafstedt, Jill; Veldman, Brittnee; Miller, Jason; Flores, Cynthia; Thoms, Brian; Jenkins, Jacob; Wyels, Cindy; Sanchez, Luis; Carswell, Sean; Dean, Michelle; Berman, Michael; Jensen, Karen A; Monsma, Brad; Mack, Carol; Nevins, Colleen M; Klompien, Kathleen; Jimenez Jimenez, Antonio; Hartung, Beth; Jim Meriwether; John Griffin; McThomas, Mary; Frisch, Scott; Correia, Manuel; Grzegorczyk, Ivona; Francois, Marie E; Jennifer E. Perry; Colleen Harris-Keith; Genevieve Evans Taylor; Schmidhauser, Tom; Aloisio, Simone; Yudelson, John; Grier, Jeanne; Wallace, Amy; Stephen Clark; Matt Furmanski; Michael Bourgeois; Travis Hunt; Greg Wood; Lindsey O’Connor; Geoff Buhl; Virgil Adams; Brad Monsma; Catherine Burriss; Jennie Luna; Karen Carey; Merilyn Buchanan; Steve Stratton; Andrew Morris; Monica Pereira; Phil Hampton; Kaia Tollefson; Ruben Alarcon; Alison Perchuk; Dennis Downey; Colleen Delaney; Catherine Doll; Sue Andrzejewski; Elizabeth Sowers; Paul Murphy; Julia Ornelas-Higdon; Christina Smith; Annie White; Chuck Weis; Heather Castillo; Melissa Soenke; Bryn Aquino; John Lu; Matt Cook; Jesse Elliott; Beatrice de Oca; Jared Barton; LaSonya Davis-Smith; Sofia Samatar; Leticia Cazares; Venus Tamayo; Vanessa Mendoza; Kiki Patsch; Matt Campbell; Kristen Linton; Kari Moss.

Community Time: D. Downey announced Daniel Lee Memorial Music Festival during CI International Week on Nov.16th-19th; please feel free to contribute to the event in any way that you can, no polished musicians necessary, plus you have an opportunity to contribute to the scholarship fund for students studying internationally;

1. Approval of the Agenda
	1. Agenda is approved with no objections.
2. Approval of the Minutes of October 20, 2015
	1. Meeting minutes are approved with no objections.
3. Report from the Provost (Hutchinson)
	1. G. Hutchinson: faculty searches going well as you know, 16 searches this Fall, finished second round of candidates last week, next round this Thursday and Friday; meeting with myself, DSC’s and deans during first week of Dec.;
	2. Reminder that Nov. 12th is the open forum for the CI presidential search;
	3. Recalled rich conversations on the town hall strategic planning meeting; Oct. 16th marked the earliest we’ve been able to produce the report; deans and VPs have until Dec 16th to submit their comments and requests; I. Grzegorczyk asked for the document; G. Hutchinson directed to the Qualtrics survey link so that people who cannot attend in person can provide their feedback via this portal;
4. Report on Technology Strategic Plan (Berman)
	1. M. Berman provided a high level overview; multi-year technology plan is difficult given rapid changes in technology; these are general thematic ideas to help us strategize; five themes looking at currently: 1) the 24/7 campus – students and faculty expect to have access to technology anywhere they are; 2) “paperless” campus – we won’t completely eliminate paper, but looking at all ways possible to take paper-based processes to be managed electronically in a simplified manner; 3) a secure campus – protect data against major disasters; 4) a data-driven campus – ensure access to the data you need to do your job; 5) enabling teaching & learning innovation – plan to lay out a suite of services that will support your instruction efforts (please see slide presentation for additional links and resources);
	2. G. Hutchinson added that you can direct facility-related requests to D. Wakelee, who has been working with Facilities Services on various improvement projects;
	3. C. Harris-Keith asked about refresh requests; M. Berman recalled it was about $250K in costs, which was later distributed to each division, so they hold the management on this;
5. Report from Chair, ASCSU (Filling)
	1. S. Filling updated Academic Senate about the conversations behind the topics of “shared responsibility,” “joint decision-making,” and “collegiality” under shared governance; analyzed that ASCSU looks a lot like what the Board of Trustees is saying, in that faculty should control the curriculum; academic freedom also very important, i.e. to speak truth to power even when power doesn’t want to hear it; other factors are negotiating governance, the unspoken agreement, and the Sacramento model; Sacramento has a new president, who came to senate and re-signed this agreement; recalled that interactions with former Chancellor Reid were sometimes animated, but continued to press that there remain gray areas and that there are no “golden lines” – summarized that it is always appropriate for CFA to talk to the CSUs;
	2. Displayed a slide of “topics du jour” that included: shared governance, community college BA pilot programs, academic freedom, defining general education, ethnic studies task force, sustainable financial model task force, RSCA funding, non-tenure track faculty participation in governance, faculty hiring plans and tenure density, presidential search processes, intellectual property policies; we’re also moving away from the state being our primary financiers, which offers its own challenges;
6. Report from Statewide Senators (Aloisio and Yudelson)
	1. S. Aloisio recalled that chancellor spoke at last meeting, who had a report from L. Blanchard; suggested that senators make an effort to meet with him during the CI campus visit this year; M. Cook asked if that would be this semester or next – S. Alosio answered this calendar year;
	2. J. Yudelson recalled new background check policy passed, a few issues came up with it regarding hiring impacts; also spending plans released for a new HR computer system;
7. Report from CFA President (Griffin)
	1. J. Griffin thanked Senate for all of the great response we had for the strike authorization vote; if you feel like you don’t really want to go on strike, the trip to Long Beach (via bus) is a great way to provide your voice, expecting well over 1000 people; all 23 campuses will be represented in our desire to achieve a fair wage;
	2. Announced that this Monday we’re bringing to campus a speaker for our Gun Violence Prevention, Mr. Bob Weis; G. Wood recalled times/location of 12noon-1:15pm in Malibu 100;
8. Report from the Senate Chair (Grier)
	1. J. Grier further reminded that the open campus forum for the presidential search is in the Broome Plaza this Thursday Nov. 12th ; think about what kind of president do you want; now is your chance to voice this; noted that the prior faculty meeting we had does not replace this open forum; keep in mind that it will be videotaped; chances are high that any candidate that is planning to apply will have access to this video;
	2. Announced that the Office of the Center for International Programs is accepting applications, and that E. Sowers is our new director; E. Sowers added that Dec. 1st is the application deadline;
	3. J. Grier announced potential changes pending to the academic calendar to be aware of; for example, we’re considering a fall break;
9. Continuing Business Items
	1. SR 15-02 Resolution to End State Support of IGER
		1. K. Leonard asked if anyone informed the director about our discussion; J. Grier answered that the Dean of the School of Business was invited to come, but declined;
		2. M. Adler looked at their website, said it was updated in 2014, indicating that there were courses and learning outcomes, but there were no other sources found indicating this; J. Grier opened to the Senate floor if there is anyone here that is on the committee who would like to comment on this; C. Burriss answered that CCI received a brief and vague report, we did get some budget information, which revealed that there has been money raised but not enough to take off of stateside support; main evidence presented to committee was Dr. Sohn’s website, which hasn’t been functioning; some publications on research that was supposed to be disseminated but we are not able to verify this; B. de Oca added that over 70% of the director’s salary was coming from state funds without any instruction occurring;
		3. J. Grier clarified that this resolution is not to get rid of the Institute, but to cease the stateside funding for it;
		4. VOTE: 51 YES – 1 NO – 1 ABSTAIN; SR 15-02 is approved.
	2. SP 15-01 Policy on Principal Investigator
		1. J. Miller highlighted the two changes as 1) clarifying that this policy reflects awards made to the university, and it is to that provision that the policy applies; and 2) clarifying eligibility factors;
		2. I. Grzegorczyk asked for clarification on how the money is delivered to the PI; J. Miller answered that if the PI is awarded a contract, then it would go directly to the individual who would be under contract;
		3. B. Veldmann asked: say if chemistry is putting in a grant and they have an external source coming in, how would the program have oversight of this external source; J. Miller answered that we’d have to work that out on a case-by-case basis; B. Veldmann commented that it sounds like lecturer faculty are under more scrutiny than other criteria, specifically under point #2;
		4. A. Perchuk recommended to send the amended document to S. Clark to make the final changes; J. Grier clarified that since this is a second reading item, these changes would need to happen at this meeting; after further discussion on Principal Investigator Eligibility section, A. Perchuk made a motion to amend the policy with the suggested revised text in the PI Eligibility section; J. Grier called for discussion or if any objections; further discussion of where lecturers go and FERP clarification;
		5. VOTE on the amendment to the document: 39 YES – 3 NO – 5 ABSTAIN; amendment to the PI Eligibility section of SP 15-01 is approved;
		6. VOTE on SP 15-01: 39 YES – 2 NO – 5 ABSTAIN; SP 15-01 is approved.
10. New Business Items
	1. Policy on Responsible Conduct of Research
		1. Motion by S. Stratton, second by C. Delaney to discuss policy; J. Miller introduced new policy, recalling that NSF requires individuals receiving funding to be trained and oriented, must also be a face-to-face component; RSP will help create and deliver these training programs, but will also allow faculty to facilitate their own training;
		2. B. de Oca asked how often will the training have to be renewed; J. Miller answered that it isn’t specified with NSF, but NIH says four years – we’ll take the longest period that is possible and/or allowed;
		3. J. Barton observed that this policy only applies to funding under the Common Rule; J. Miller clarified that this policy applies to all receiving NSF or NIH funding regardless of Common Rule;
		4. B. Veldmann asked who does the recordkeeping; J. Miller answered that RSP will handle the compliance issues;
		5. B. de Oca asked if unfunded projects need to go through this training; J. Miller answered no, only those actually receiving funds from NSF or NIH;
		6. J. Yudelson observed that it could be read that the PI is to provide the training; C. Wyels noted that in the previous paragraph we’re indicating that it’s the RSP that ensures that individuals receive the training;
		7. J. Grier thanked senators for their comments, and that we’ll see this as a second reading after some revisions.
	2. Academic Master Plan 16-17 (APC)
		1. J. Grier noted that this is in a track changes format due to Chancellor’s Office requirement; S. Aloisio motioned to discuss, second by J. Barton; J. Barton commented that he is hopeful that this is the last document that academic planning will create this year; J. Yudelson commended the committee, but observed that so many things are being offered through special sessions, which are extensions; originally the concept of extensions was to be incubators to be started statewide, but now we’re not seeing these stateside and they are instead going straight to extensions;
		2. M. Soltys reviewed the entry for Computer Engineering, seeing it displayed for 2019, but they are looking to bring it to Senate this academic year in order to offer it in the next academic year; J. Grier replied that this would be a change to take to the Academic Planning Committee; J. Barton offered to let the committee know of this feedback; I. Grzegorczyk added that this was approved by the CO but was not implemented, it now looks like we’ll have the funding to start in a year, not sure why our program was not consulted about the dates;
		3. M. Cook commented that he’s not seeing the logic on the form, why the third column; J. Grier clarified the form follows the format that we’re complying with, i.e. in order to be on this list you had to have a short form and to be approved by Senate;
		4. J. Grier thanked senators for their feedback on this first reading item.
11. Intent to Raise Questions
	* 1. J. Grier recalled safety question from K. Tollefson, announced Nov. 17th brown bag on preventing violence; CI Police Dept. has an active shooter video through your Blackboard account; also an audible alert through campus loudspeakers and telephones; provided link to Emergency Management resources; T. Hunt added that he watched the video and recommends it for student viewing;
		2. J. Grier recalled B. de Oca’s question on methods of reducing demand on parking, provided link to Transportation & Parking; B. de Oca clarified that her question was the idea of when you buy a bus pass that you might also get a parking pass;
		3. K. Vose commented on the Run-Hide-Fight video, especially with recent case in Oregon, can’t help but think that this is an unrealistic policy for the campus where we actually live and work in; L. O’Connor added that she would love more information that’s specific to our campus, the video seemed to be stock, would like to know exactly where to put our students; A. White commented that it doesn’t seem like there’s a united front with students and associated clubs, are there emergency drills in programs;
		4. B. Aquino asked if it would be possible for faculty to receive advance notice of emergency tests and evacuation drills so that we may plan accordingly, most importantly to avoid interruption during exams​?
		5. B. Monsma recalled that years ago, there was something like a task force (organized by Therese Eyremann and the President's Office) looking at possibilities for working with the city of Camarillo for a bike path between campus and town. At the time, threat of traffic was identified as an important barrier to people choosing to ride bikes to campus, and a path separate from traffic could solve this (think UCSB). Is this effort still active? If not, what were the reasons for it ending? Could it be revived?

12. Reports from Standing Committees (*As Needed*)

 Faculty Affairs Committee

* No report

 Fiscal Policies

* C. Burriss recalled meetings with Provost Council in a number of budget forums, making a lot of progress, a lot of information out there for any of us to review, there are links provided on the Provost Council website, also on the CI Finance page; encouraged that if you have any questions to contact Fiscal Policies Committee; announced all faculty are invited to attend FPC meetings every third Friday, please see the committee website;

 Student Academic Policies and Procedures

* No report

 Curriculum Committee

* No report

 General Education

* M. Adler recalled that GE committee has worked our way through all of the materials submitted to GE, have pushed out revisions; J. Grier added that we’ll also see a policy from you on the “Golden Four;”

 Committee on Committees

* No report

 Committee on Centers and Institutes

* CCI has completed their reviews for Senate Exec

 Professional Leave Committee

* S. Stratton noted that C. Teranishi is our chair, and we’ve finished up our fall release time reviews; probably won’t meet again until spring when we get another round of release time requests

 Mini-Grant Review Committee

* J. Perry announced that the deadline is Nov. 20th for mini-grant applications; you may go through the email or the mini-grant web portal for additional information;
1. Reports from Other Committees/Centers on Campus
	1. No report
2. Announcements
	1. M. Cook reported that at SRSC we’re trying to create an inventory of all student research activities going on campus, please review and complete the short survey sent via email;
	2. T. Hunt announced a pre-LSAT seminar workshop on campus on the second floor of the SUB;
	3. C. Doll announced that our division is working on a park planning project, has a survey and a map, we’ve hired a consultant, and together these tools can help us determine what we want this park to be; a draft by March is planned; B. Monsma commented that he has personally participated in previous focus groups on this, asked what has happened to this information; C. Doll answered that this information was worked through, which led to us doing an assessment, but due to lack of funding we’ll need to go after grants; the idea is to pick up where we left off – in our deeds we’ve committed to maintain this park for “passive recreational uses”; goal is to keep the planning exercises going despite limited funding;
	4. J. Miller met with counterparts at the Navy, they are excited to work with us; please let J. Miller know what interests you may have that would involve the Navy – if you have an interest (in say remotely-piloted vehicles), please let him know;
3. Adjourn
	1. Motion called for adjournment, C. Harris-Keith moved, second by M. Cook, meeting adjourned at 4:15pm.