



## ACADEMIC SENATE

C H A N N E L  
I S L A N D S

### Academic Senate Minutes

Online Meeting

Tuesday, 28 September 2021; 2:30 p.m. – 4:30 p.m.

Click to join the meeting: <https://csuci.zoom.us/j/88950885285>

#### Attendance:

Bahareh Abbasi, Reza Abdolee, Mary Adler, Virgil Adams, Jose Alamillo, Allison Alvarado, Sean Anderson, Stacey Anderson, Theresa Avila, Ahmed Awad, Dana Baker, Raquel Baker, Julia Balén, Maria Ballesteros-Sola, Frank Barajas, Ronald Berkowsky, Elizabeth Blackwood, Geoffrey Buhl, Catherine Burriss, Heather Castillo, Jose Castro Sotomayor, Nicholas Centino, Karina Chavarria, Stephen Clark, Thomas Clobes, Irina Costache, Hua Dai, LaSonya Davis, Michelle Dean, Colleen Delaney, Jasmine Delgado, Lydia Dixon, Dennis Downey, Tadashi Dozono, Talya Drescher, Katherine Elder, Jesse Elliott, Jessica Brooke Ernest, Emily Fairfax, Erich Fleming, Cynthia Flores, Marie Francois, Jeanne Grier, Andrea Grove, Ivona Grzegorzcyk, Georgina Guzman, Taryn Hakala, Colleen Harris, Carolee Hurtado, Amira Ibrahim, Tiina Itkonen, Hanni Jalil, Jacob Jenkins, Antonio Jimenez Jimenez, Kimmy Kee-Rose, Lizbeth King, Kathleen Klompfen, Alona Kryshchenko, HyeSun Lee, Sohui Lee, KuanFen Liu, Jaime Matera, Luke Matjas, Kendall McClellan, Aaron McColpin, Marianne McGrath, Jason Miller, Paul Murphy, Kara Naidoo, Lance Nolde, Julia Ornelas-Higdon, Kiersten Patsch, Alison Perchuk, Monica Pereira, Aura Perez, Lorna Profant, Daniel Reineman, Jacqueline Reynoso, Mari Riojas-Cortez, Assadullah Sadiq, Cynthia Sherman, Weldon Smith, Melissa Soenke, Brian Thoms, Brittnee Veldman, Kevin Volkan, Charles Weis, Annie White, Gregory Wood, Cynthia Wyels, Argero Zerr (91)

#### Guests

Susan Andrzejewski, Jim August, Mitch Avila, Chelsee Bente, Rosa Bravo, Cynthia County, Dang Hung, Toni De Boni, Nancy Deans, Cindy Derrico, Kristen Dobson, Janet Dungca, Ana Duran, Kirk England, Donna Flores, Colleen Forest, Sunshine Garcia, Lorna Gonzalez, Sheila Grant, Ernesto Guerrero, Phil Hampton, Michelle Hasendonkx, Doreen Hatcher, Nicole Ipach, Vandana Kohli, Chiara Lamb, Judy Le, Jill Leafstedt, Drake Masey, Charles Osiris, Mark Patterson, Scott Perez, Jennifer Perry, Michelle Resnick, Ginger Reyes, Monica Rivas, Brian Sevier, Alicia Virtue, Rich Yao

- 1) Approval of the [Agenda\\*](#) AND MEETING CALLED TO ORDER 2:40 p.m.
  - a) APPROVED WITH NO OBJECTIONS 2:40 p.m.
  
- 2) Approval of the [Minutes from 31 August 2021\\*](#)
  - a) Approved with request to add name, no objections

\*Material to review prior to the meeting (available via the [Senate webpage](#))

### 3) 1<sup>st</sup> Reading Items

#### a) VP and Academic Admin Searches **\*\* (Jim Meriwether, Mitch Avila)**

Motion to discuss: Marie Francois; Second: Colleen Harris

JM: Provides clarity to act swiftly and equitably as we move forward with searches.

MA: President and I have had input on policy to clarify the nature of shared governance, clarify who bears responsibility when and where, retreat rights.

CH: Where are the places that faculty and administration disagreed on the policy.

RY: Interim appointments we haven't worked through.

GW: Membership A.3.a. is a key point of compromise. The substantial change to this policy compared to our previous policies is that we are trying to spell out the composition of the committees. It is very much a compromise to put language in that allows the supervising administrator to appoint faculty. Administrator appointment of faculty is very much a compromise. Faculty pick faculty representatives is a standard principle of shared governance at the CSU and in CI Senate constitution: "Faculty shall elect at least a majority of faculty members. Prior to the election, the supervising administrator may notify the Chair of the Academic Senate of her/his intent to select some faculty members (i.e. 2 of 5; 1 of 3) from the list of faculty who nominate themselves as candidates. The supervising administrator may choose to select some members (i.e. 2 of 5; 1 of 3) from the list of faculty who nominate themselves as candidates by notifying the Chair of the Academic Senate prior to the election of the intention to do so. This may be done for a variety of reasons (e.g. in order to help ensure DEI on the committee, to ensure lecturer representation, to ensure representation from a variety of schools, etc.) but no reason needs to be stated. If the supervising administrator chooses this option, then after election results are known the administrator shall select the additional faculty members."

JB: I am struck there is no mention of DEI work here. What was thought on that score?

MA: There is substantial work to add here. I have asked AVP Grant to view through an equity lens. It is questionable whether we want to build it into this or a separate staff DEI policy.

#### b) Draft Policy on Recordings (Student Academic Policies & Procedures)\*

Motion to Discuss: Monica Pereira; Second: Colleen Harris

JOH: SAPP took this on as a policy that was requested. We hope we have crafted a policy that respects needs of DASS students and faculty rights.

#### c) Draft Policy on Notice and Disqualification\*\*\*\* (SAPP)

Motion: Jeanne Grier; Second: Monica Pereira



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MS: Colleen Forest brought the need to update our policies in relation to graduate students. The language changing the term “probation” to “notice” to remove the association with the criminal justice system and to better serve our men of color.

JG: Great policy, when students are admitted conditionally and don’t meet the terms of their conditions after their first semester, we need a policy for this.

MS: Placed on notice and disqualified the next semester. Colleen and I will look to see if we could find a way to get them disqualified the first semester.

JM: What is due process for bad behavior, who decides what constitutes bad behavior, and why is this language not in both the undergraduate and graduate sections?

MS: It should be in both the undergraduate and graduate sections.

JOH: On page 4 for undergraduates.

#### 4) 2<sup>nd</sup> Reading Items

- a) [Policy on Subrecipient Monitoring](#)\*\*\* (Research and Sponsored Programs)

Policy passes 56 in favor, 1 opposed, 18 abstentions, at 3:08 pm

#### 5) Report from the President

- a) [Census](#): 6437 total head count Fall 2021, down 7.2% from Fall 2020. 5581 FTES, down 9.9% from Fall 2020. Our annualized FTES projection: 5358 (down more than 12% from funded target). 6135 is our funded target with the Chancellor’s office. 4.5M\$ funding loss which we will cover with reserves if we meet this projection. Enrollment is down systemwide.
- b) Retention: 71.6% 2-year retention; 81.8% 1-year retention
- c) Focus is on enrollment of new students in Fall 2022. Retention and persistence are also important.
- d) MP: Why is enrollment down?
- e) RY: We don’t have data to support major inferences.
- f) HD: For new students, many are not wanting online college. Some SoCal campuses over admit.
- g) MH: Phone bank of more than 1200 returning students; 30% responded. About 40% planned to return. 27% didn’t plan to return because they transferred to a different school, transferred to a school closer to home, left the state, or are debating modality.



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- h) EG: Student survey for spring semester modality preference sent to 6K students. 1K students replied. 1st-2<sup>nd</sup>- year students prefer in person. Upper-division students want online classes.
  - i) RY: What programs do we need to develop or expand to meet industry and community needs and trends? Everything we do as an institution starts with our academic identity, and that will inform enrollment.
  - j) IG: Why is CI the only campus in the south that has dropped enrollment?
  - k) HD: I don't think we are bad. The question is whether we offer the right mixture of courses to attract students. We must come up with academic offerings that support student demand and growth. We have 26 majors; a similar campus offers more than 40 majors. We don't have all the options, and this hurts us.
  - l) RY: Academic programming, being proactive in recruitment to junior high and high school to build a pipeline.
  - m) HD: The type of student we serve requires more attention to guide them through the application and financial aid process. In our recruitment practices, we need to be out there in front of students and parents going to high school financial aid nights.
  - n) CB: I believe that WASC is no longer waiving approval for % of online courses.
  - o) MA: We do not have any additional guidance from WASC about the spring semester. The last guidance is that if programs offer more than 50% that requires a substantive chance. That could change. As much as possible let's think about that your upper-division students would be most successful in an online environment. No final guidance from WASC.
  - p) CB: Facilities are a real barrier in recruitment for Performing Arts and across the university and ties into the amount of face-to-face classes that we offer.
  - q) AP: We understand that a funding model might want us to become like Northridge, add majors, but I don't know if that is what will attract our audience. I think our real strength is that we are small. We could offer a high-touch, small class, engaged faculty model. What about working with faculty to help with admissions outreach?
  - r) HD: Yes, this model requires a different admissions model to find those students.
  - s) RA: BA in CyberSecurity
  - t) RY: Strategic Resource Planning Committee Meeting, Sept. 17, 2021, slides: <https://csuci.sharepoint.com/sites/srpc/Shared%20Documents/srpc-presentation-09-17-21.pdf>
  - u) [Update on Post-Sept. 30th COVID Protocols email](#) (linked)
- 6) Report from the Provost



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- a) SRPC Town Hall on 8 October 2021 with a focus on enrollment.
  - b) Searches: Dean of School of Business School, Vice Provost, President
  - c) NACUBO Consultant for best practices around staffing levels, business processes, and internal structures coming.
  - d) Shout out to MH, CW, KJ, SL on HSI STEM grant, 5M\$ over 5 years.
- 7) Report from Statewide Senators
- a) IG: Statewide Senate voted on a resolution for compassionate treatment of faculty during COVID with flexibility in instruction delivery as needed. Continued academic freedom in teaching modality. Student credit through examination for Math credit from high school. Suspend peer observations for the next year. Ethnic Studies courses must meet 3 of 5 Ethnic Studies core competencies. Please contact Monica or me with questions or input for upcoming vote.
  - b) MP: [Legislative Bill AB-928 Student Transfer Achievement Reform Act of 2021](#), streamline pathway for lower-division GE so that community college students could transfer to CSU and UC.
  - c) MA: That is a real potential threat for our campus and other campus. UCs are driving the conversation as opposed to the CSU. We will end up agreeing to the UC pattern rather than the CSU pattern.
  - d) BV: What happened with the lecturer database?
  - e) IG: The database request was removed from the resolution as there was no funding for anyone to maintain it.
- 8) [Report from CFA](#) (linked)
- a) DB: Nancy Deans serving as Political Action Committee representative. CFA attending campus cross-divisional meetings.
  - b) Regular meetings with President and Provost, please send concerns or agenda items to us.
  - c) Updating CI CFA constitution in line with our current practices.
  - d) October 12, 2-3 p.m., Bargaining Team Meeting (zoom)
- 9) Report from the Senate Chair
- a) Shout out to Jeannette Edwards for making Senate happen!
  - b) A few words on childcare: Care responsibilities continues to be a challenge. I call on department chairs and our campus community to try to give grace. These burdens disproportionately effect women and people of color.

*\*Material to review prior to the meeting (available via the [Senate webpage](#))*



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### c) Summary of ITRQ Replies

- i) How to accommodate students not present in class: Check guide to be posted to Senate Canvas page; it has best practices for recording class.
- ii) What is the role of the Academic Senate in relation to Academic Senate Committee work? Senate committees can ask Senate to pass policies or resolutions they produce, which are formally passed along to the administration. Sometimes, the Executive Committee asks a committee to draft a policy that is within their charge. Additionally, Senate can amplify the voice of the committee by giving them a public place to report, ask to fill vacant positions, or to share a survey or other communication. If a committee cannot perform a duty assigned by the bylaws, the senate officers are available to help.
- iii) Who is the liason for Academic Senate committees in relation to the Senate? The Provost? The President? Student Affairs? Faculty Affairs? See also 3 and 7 below. The Executive Committee relies on Chairs of the Senate committees to lead the work of their committees and report their work per the bylaes to the Senate. The Provost and President are ex-officio members of Senate and the Executive Committee of Senate, so they will hear any committeess which report during senate. They also attend Senate Exec meetings and meet regularly with officers. Any issue can be brought to the officers to speak with the President and Provost aout, but do not hesitte to ask to meet directly with the Provost or President. The Faculty Affairs Office works closely with the Senate Faculty Affairs committee and indirectly with the Senae Faculty Development Advisory Committee. The Student Academic Policies and Procedures Committee (SAPP) has the Director of Admissions and Records as members (see Senate Bylaws, 5.11.i) to facilitate communication.
- iv) Can we have more oversight from Senate Exec for Academic Senate committees, such as a liason between Senate, committees, and University leadership, such as regular meetings and updates on budget, personnel, and planning for activities on campus? And 6 and 7. Who is available to provide administrative and online support to Academic Senate Committees? Yes. At present, we hae part-time staff support. We are seeking a full-time staff position so Senate has a dedicated, full-time person to facilitate communication to and from all committees. This will include online support (including getting information posted online, updating the Senate website and committee rosters, a comprehensive calendar of senate meetings, including meeting senators attend as representatives). This staff person will aslo help provide continuity as Senate leadership changes annually.
- v) How do we eliminate Senate committees that are defunct? Senate can eliminate unnecessary committees by amending the bylaws. There is currently a proposal for a new, smaller representative Senate for both the tenure track and lecturer faculty, which includes a great reduction in and reorganization of committees. We are waiting for that proposal, with great interest, to be considered by the Senate this semester.

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- vi) Who is keeping track of Academic Senate committees' activities or lack thereof? For Budget information: the University Budget Committee, such as it is, is SRPC, and it is a public meeting with time for public questions. President Yao has committed to an improved SRPC with robust shared governance. A new budget committee within Academic Affairs is anticipated from this Provost, with great interest.
- vii) What is the purpose of committee reports and to whom should they go? The purpose of committee reports is to keep all senators informed of the work of the committees. Historically, committee reports were read aloud during Senate meetings. Each committee has been given a Drop Box folder into which documents and reports can be placed (a couple committees, Exec, APPC, GE, have staff who upload materials to the Senate webpage). All of these are linked both from the Senate webpage and the Senate Canvas page.
- viii) Can Academic Senate have a committed individual that supports online information updates? Please see 3 above. Our ability to do all this now is limited, but when a full-time staff member supports Senate, a great deal more can be accomplished.

TA: The answers present policy. The issue is that these policies are not working. I am advocating for Senate Exec to support us now, ask for more resources, and provide oversight.

CH: The budget committee has been screaming for time on the agenda to make a report. Exec should consider how committees might effectively communicate with the body.

MA: A search for support for Academic Senate has begun. Working on position description.

10) Intent to Raise Questions: New Questions: NOTE: you can also email questions to [ITRQ@csuci.edu](mailto:ITRQ@csuci.edu) or Senate, or to the chair.

11) Reports from Senate Committees (*As Needed*)

SC: Faculty Affairs is planning a Brown Bag for revisions to RTP policy on Tuesday, December 7, 2:30 p.m. - 4:30 p.m. Our meeting minutes are available on in Senate Dropbox for Academic Committees.

MC: Voting is in progress for fall vacancies. Committee on Committees results will be available on Friday, October 1, 2021.

JB: Faculty Development NOTES: Resources to support faculty scholarship and creative activities--available to all faculty: NCFDD <https://www.facultydiversity.org/>  
Senior faculty please consider self-nominating to become a Hybrid Mentoring Program Leads: <https://forms.gle/WEWKQyziM5MypvSz6>  
Keep an eye out for emails on Untenured Faculty Organization (UFO); pre-tenured faculty be looking for some emails from me to support organizing this again.

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Faculty Hours for all faculty--For the first month I have been focusing on those submitting RTP files. Now I am opening these up with topics for discussion, but open to your topics.

Developing a BIPOC Thrive Program--please feel free to contact me with your interest in joining this conversation.in chat

### 12) Reports from Other Committees/Centers on Campus

#### Events

Tomorrow at 4 p.m., Broome Library's Hispanic Heritage Month Lecture by Dr. Nicholas Centino on his new book *Razabilly (rockabilly, Latino/as, and Los Angeles!)*. Virtual. Ebook available through Broome Library! Register at <https://csuci.libcal.com/event/8293542>

Next week: Wednesday October 6<sup>th</sup> at 2:00 p.m., Broome Library's Black Scholars on Black Lives Lecture, Dr. Candice Robinson "Our Kind of Social Movement". Virtual. Register at <https://csuci.libcal.com/event/8360418>

Future: Wednesday, October 13, at 6:00 p.m., Broome Library's Hispanic Heritage Month Lecture by Dr. Frank Barajas on his new book about *El Movimiento in Ventura County*. Virtual. Ebook available through Broome Library! Register at <https://csuci.libcal.com/event/8370642>

#### [Plot-A-Thon Faculty Fellow Application](#)

Assadullah Sadiq [Afghan refugees in schools Webinar Registration Link](#). Sep 30, 2021, 12:00 PM Central Time (US and Canada).

KT: [President search is underway!](#)

HL: Encourage your undergraduate students to attend SCUR.

EG: 14<sup>th</sup> Annual [Major Fair, Tuesday, October 5, 2021](#), 11 a.m. – 2 p.m. , Broome Library. Please sign up for your major to participate in the program.

Please email Colleen Harris if you are interested in forming an affinity group for faculty with disabilities.

JG: Representative Senate Task Force Meeting October 5, 2021, 2:15 p.m.

JB: Please contact Jules Balen if you would like to reinvigorate the LGBTQIA+ Faculty Staff Association.

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MH: Inaugural New Student Convocation- October 15th- Faculty please dress in regalia, RSVP:  
TINYURL.COM/CSUCISTUDENTCONVO21

13) For the Good of the Order

14) Adjourn

Motion: Jason Miller

Second: Monica Pereira

Motion passes at 4:30 pm

*(Note: Senate business cannot continue past scheduled end time without motion.)*