

# **ACADEMIC SENATE MEETING MINUTES**

January 15, 2002

## **Agenda**

1. Call to order
  2. Approval of Agenda
  3. Approval of Minutes from Previous Meeting
  4. Report from the Chair
  5. Report from the Special Committee on RTP Policy (Bill C.)
  6. Report from the Special Committee on the Constitution and By-Laws (Dennis)
  7. Report from other Special Committees
  8. Announcements
  9. Adjournment
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## **Attendance**

Dennis Muraoka, Kevin Volkan, Joan Karp, William Cordeiro, Jack Reilly, Phil Hampton, Bill Adams, Jacque Kilpatrick, Alex McNeill, Ira Schoenwald, Ted Lucas, Dan Wakelee, and Steve Lefevre.

The Agenda for this January 15 meeting and the minutes of the December 14, 2001 Academic Senate meeting were approved unanimously.

## **Report from the Chair**

1. All of the Senate Resolutions have been signed and returned as approved by the President.
2. The dates for future Senate Meetings are moving to the first and the third Tuesdays of each month unless an additional meeting is needed or requested. The Executive Committee will meet on the second and fourth Tuesdays of each month.
3. An email was sent to all faculty regarding a two-day faculty evaluation workshop to be held Jan. 30 and 31.
4. Tomorrow there will be a meeting regarding the Presidential Inauguration. Alex will chair this committee and all faculty are encouraged to participate. The inauguration will be April 19.

## **Report from the Special Committee on RTP Policy (Bill C.)**

Bill informed the Senate that the files will be closed January 31 and the election for RTP Peer Review Committee membership should be held as soon as possible. Faculty members who want to discuss their files with the full professors should do so prior to the election.

## **Report from the Special Committee on the Constitution and By-Laws (Dennis)**

Dennis reported that the Constitution and By-Laws had been sent to President Rush for his comments and suggestions. After his review, there were a number of editorial changes and several substantive issues that needed to be resolved. One issue regarding the Constitution and By-Laws was whether or not it was necessary for the President to approve them. President Rush received a legal opinion that indicated he was required to approve and sign this document.

The editing changes suggested by President Rush were reviewed by the Special Committee and were implemented if they did not change the original intent of the Constitution and By-Laws. Dennis went through each of the substantive changes to help explain what the President's reasoning in making the changes. Dennis asked if anyone had a problem with any of the changes. No concerns were noted. Since there was no further discussion, a motion was made and seconded to approve the Constitution. All were in favor of the motion and the Constitution and By-Laws of the Academic Senate were approved as Senate Resolution 1-02.

## **Report from other Special Committees**

Joan mentioned that a short message has been prepared to go out to all of the candidates that had applied but were not chosen for an interview. She read the message to the Senate and asked for comments. Kevin asked whether we should wait before sending this message out just in case there was a need to consider those applicants as potential candidates. Bill C. agreed with this idea and suggested that we should wait until next week to send out the message.

Ira said that this could wait until next Tuesday, but that the messages should be sent out at this time. He also explained that another message would be sent to those that we decided not to hire after their phone interview. It was suggested that a thank you letter be sent to those who wrote letters of recommendation. Joan said that she would discuss this further with Ira to find out what his suggestions are regarding this.

Jack announced that the Catalog Production Committee now has a hard copy available for those who would like to look at it before it goes to press. He needs any additional information or changes as soon as possible.

### **Announcements**

Jack thanked everyone for their donations given toward helping the family with their housing and that with President Rush's help they reached the amount needed.

Kevin announced that he has had two articles published: "Tutor versus Computer" and "How Well Do Second-year Students Learn Physical Diagnosis? Observational Study of an Objective Structured Clinical Examination (OSCE)."

Bill C. announced that he's had two papers accepted. "Lessons Learned from Strategic Planning at California State University Los Angeles" accepted for publication in *Journal of Planning for Higher Education* and "Should Business Ethics be Different in Transitional Economies?" accepted for presentation at *Business Ethics and Transitional Economies* held in Prague, Czech Republic, March 2002.

Both Jack and Jacque have become members of the Ventura County Arts Council.

Steve informed the Senate that the CSUN-CI students are currently registering for the Spring Semester. Student orientation will be January 24, 2002 and the first day of classes will be January 28, 2002.

Bill A. is now on the Steering Committee for Tourism for the County and for Economical Development. He has also completed a one-hour long documentary, which was broadcast in December on his work done in Australia. The documentary is entitled "The Secrets of St. Mary's" and is about his research on the paupers' cemetery at St. Mary's Church, Adelaide, Australia. This was shown on Catalyst, the premier science program for Australian public television, ABC. Bill A. has also had the following articles published:

Recycling Bottles as Building Materials in the Pacific Islands. *Historical Archaeology* 36(2), 50-57, 2002.

Machine Cut Nails and Wire Nails: American Production and Use for Dating 19th Century Sites. *Historical Archaeology* 36 (4), 69-91, 2002.

The following article has been accepted for publication:

Dating Historical Sites: The Importance of Understanding Time Lag in the Acquisition, Curation, and Use of Artifacts. *Historical Archaeology* In Press.

Jacque will be introducing a documentary for the First People's series, titled "Wiping the Tears of Seven Generations" and has had another book accepted called "Bringing into Being: Essays on the Work of Louis Owens."

Frank, Ira and Barbara will be giving a presentation on Service Learning at the American Association of Higher Education conference in Phoenix, January 25-27.

**The next meeting of the Academic Senate will be scheduled for February.**