

ACADEMIC SENATE MEETING MINUTES

March 26, 2002

Agenda

1. Call to Order
 2. Approval of the Agenda
 3. Approval of Minutes from the Previous Meeting
 4. Reports from the CSUCI Vice Presidents
 5. Report from the Chair
 6. Report from the Special Committee on Community College and High School Outreach and Relations
 7. Announcements
 8. Adjournment
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Attendance

Dennis Muraoka, Ivona Grzegorzczak, Jacque Kilpatrick, Dan Wakelee, Joan Karp, Jack Reilly, Ted Lucas, Steve Lefevre, Ching-Hua Wang, Greg Sawyer, Mary Ann Dase, Barbara Thorpe, Louise Lutze-Mann, Lillian Castaneda, Kevin Volkan, Phil Hampton, Alex McNeill, Alma Gonzalez, Brian Parra.

The Agenda for this March 26 meeting and the minutes for the February 5, 2002 Academic Senate meeting were approved unanimously. The minutes of the February 22, 2002 Academic Senate meeting were approved with a friendly amendment by Jack Reilly, which changed the text “name of his program” to “name of the program” in reference to the Art program.

Reports from the CSUCI Vice Presidents

Report from Alex McNeill, Vice President for Academic Affairs. Alex McNeill is working with President Rush to finalize the list of candidates and begin background checks. They are close to conditional offers for Zacharias and Dougherty. Letters will go out as soon as possible to candidates forwarded to the President to inform them of their status. Candidates that were not forwarded to the President will also be notified of their status.

Report from Alma Gonzalez, Vice President for Advancement. Alma Gonzalez is currently in the process of recruiting an assistant in the Office of Advancement. Elizabeth Stacy has announced her resignation; the office may proceed to fill her position in coordination with the Public Information Officer search. The website will be redesigned over a period of time to include the new color scheme and new design features.

Report from Mary Ann Dase, Chief Information Officer. Mary Ann Dase presented a list of projects that are slated to occur in the coming years. Her strategy is to purchase equipment as needed during the first year and then implement a long-term plan. Classes used by CSUCI faculty will get preference for technology needs. The office will delay hiring permanent staff until much of the internal structure is established, for example, providing a tech center for each of the buildings. The campus’ network and wireless Internet access are slated to go on-line soon.

Report from Greg Sawyer, Vice President for Student Affairs. Greg Sawyer reported that George Morten has been reclassified as a director. His office is working on getting the financial aid services ready as their first priority. Faculty must help in identifying students with disabilities so they can be registered to receive accommodations; an ADA lab will be set-up to accommodate them. The Hub will be remodeled to become a student union, and Northridge will help with funding and furniture. The students of CSUCI will be able to incorporate when they arrive and use the Hub along with the Northridge students. Currently, the office is working on an orientation process and a guidebook for new students. A fitness program will be set up. Greg is sitting on the Channel Islands Alliance (CIA) to communicate with community colleges and

promote the campus to their students. He proposed having a “Last Lecture” series where each faculty member presents a lecture as if it were his/her final lecture before retirement.

Report from the Chair

Dennis related that Judy Wexler asked President Rush for permission to use our WASC proposal as a template for other schools to follow. This is a testimony to the high quality of the proposal and the excellent work done by the individuals responsible for the writing of the proposal.

Dennis called for the formation of a task force that is to recommend a policy concerning the special admission of students, especially students with disabilities who do not meet certain admission criteria. Joan and Phil volunteered to serve on this committee with George Morten and Linda MacMichael; Joan agreed to chair this committee.

Report from the Special Committee on Community College and High School Outreach and Relations

Louise reported that Jack is designing fliers and large laminated posters for each major to be used during our open house. Design suggestions should go to Jack. Faculty will be meeting with prospective students and presenting the majors during the open house on April 13, 2002. Louise suggested that faculty also include in their talks why CSUCI is special. It was recommended that an “undecided” table be provided for those students who may have not decided on a major and that there should also be information provided on future majors. The committee proposed that faculty representing each major should meet and talk with community college faculty and students. Louise announced that they were planning a meeting on the CSUCI campus for community college faculty. The possibility of recruiting students at the community colleges was also discussed.

Community college representatives agreed to have their faculty look at our catalog and present us with a list of classes that they propose would articulate with our courses along with course descriptions, outlines and syllabi. Our faculty would have final approval on the articulation of courses.

Announcements

Jacque asked when elections for the Fall Senate officers would occur. Dennis replied that the Constitution calls for the elections in the Spring.

Gratitude was expressed to Jack for all his work on the program brochures and posters.

Kevin reported that the search for the Director of Institutional Research is progressing very well. Several candidates will be visiting during the following week.

Joan announced that the Part-Time Hiring Committee would meet this Friday to commence the planning for part-time and adjunct hires.

Jack announced that he was in Cabo San Lucas over the weekend and that the surf was wonderful.