

ACADEMIC SENATE MEETING MINUTES

April 16, 2002

Agenda

1. Call to Order
 2. Approval of the Agenda
 3. Approval of Minutes from the Previous Meeting
 4. Report from the CSUCI Vice Presidents
 - a. Academic Affairs (Alex)
 - b. Finance and Administration (Joanne)
 5. Report from the Chair (Dennis)
 6. Report and Recommendation from the Task Force on Special Admissions (Joan)
 7. Report and Recommendation from the Task Force on Course Schedule Format (Jack)
 8. Report from the Special Committee on Tactical and Strategic Planning (Bill C.)
 9. Report from the Special Committee on Community College and High School Outreach and Relations (Louise)
 10. Report for the Special Committee on Elections (Jacque, Joan, and Kevin)
 11. Announcements
 - a. Ground-breaking for Science Building (Ching)
 - b. Amgen donation (Ching)
 - c. Campus budget committee (Bill C.)
 - d. Fall Book Orders (Steve)
 - e. Advising in the Majors and Minors
 12. Adjournment
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Attendance

Dennis Muraoka, Joanne Coville, Ivona Grzegorzcyk, Jacque Kilpatrick, Dan Wakelee, Bill Cordeiro, Bill Adams, Joan Karp, Jack Reilly, Ted Lucas, Steve Lefevre, Ching-Hua Wang, Frank Barajas, George Morten, Mary Ann Dase, Ira Schoenwald, Barbara Thorpe, Louise Lutze-Mann, Lillian Castaneda, Kevin Volkan, Phil Hampton, Alex McNeill, Alma Gonzalez, Brian Parra.

Approval of Agenda and Minutes of the Previous Meeting

Item 11.f "Mace Bearer Vote" was added to the announcements by Barbara T. A motion to approve last meeting's minutes with spelling corrections passed unanimously.

Report from the CSUCI Vice Presidents

Report from Alex McNeill, Vice President for Academic Affairs. Alex reported that we were well represented at the WASC meeting. Equipment needs for fall must be presented to Ira soon so they can be procured in time. Special consideration for those programs that have no representative faculty was requested. Ira reported that seventeen candidates are currently being offered positions while some background work still has to be done on other candidates. President Rush is being very thorough in this regard and prefers to keep this information guarded. The Inauguration plans are coming along and it will be a big day for the campus.

Report from Joanne Coville, Vice President for Finance and Administration. Joanne's office is currently creating an accounting system for the university in QuickBooks and is starting to get a handle on the budget. The Human Resources department will begin to implement PeopleSoft as the members of the staff finish their training. A Campus Budget Committee has been formed. Several major projects are currently in progress, including proposals for student housing. Faculty should contact Joanne for information regarding federal grants. The faculty had general questions about classroom preparation and availability.

The office needs a working plan involving the schedule and classroom needs before they can start class preparation.

Report from the Chair

Dennis M. reported that a Scholarship Advisement Committee has been formed consisting of Nick Pencoff, Linda MacMichael, Phil H. and Jacque K. A task force will be formed to decide on the process for advising on campus. It will be comprised of members from the faculty and Student Affairs and has the task to create a one-stop advising center. Louise offered to serve on the committee. Regarding the Charter School, Faculty will be represented on the board of governance; Dennis is seeking faculty with educational background or with children who will be attending the school.

Report and Recommendation from the Task Force on Special Admissions

Joan K. presented the existing policy in place for special admissions. The current procedure for Special Admission is insufficient from the standpoint of dealing with students who cannot meet certain admission criteria as a result of a disability. In these cases, a substitution for admission requirements may be necessary. George M. presented a layout of special circumstances that merit consideration. A procedure was presented which provided for review of a student's petition for Special Admission and the creation of a Substitution Review Committee that considers possible substitutions for admission requirements. After a lengthy discussion, the faculty approved unanimously a motion to support the creation of a policy of substitution for admission requirements and sent the policy back to the Special Admissions Committee for further consideration.

Report and Recommendation from the Task Force on Course Schedule Format

Jack R. presented a recommendation from this committee regarding the schedule. After a lengthy discussion, a straw vote was conducted that showed a majority of the faculty agreed that large time block classes should have required start times. The proposed schedule was sent back to the committee for further consideration.

Report from the Tactical and Strategic Planning Committee

Bill C. reported that the committee identified 42 separate issues and projects that need to be completed before the opening of the campus in the fall. He asked the faculty to review the tasks and provide feedback on who should complete the tasks. The report from the Special Committee on Community College and High School Outreach and Relations was tabled until the next meeting.

Report from the Special Committee on Elections

Kevin V. reported that, according to the Bylaws, the elections for the Academic Senate officers are in the spring. The faculty must decide whether to vote solely from the current faculty or to allow the new faculty members to run as officers. Several possibilities were discussed including the election of all officers, election of all officers except the At-Large members of the Executive Committee, and delay of the elections until the fall.

Announcements

Phil H. reminded everyone about the groundbreaking ceremony for the new science building on May 1st. It will be attended by representatives from local companies and will have the presentation of prizes and scholarships to winners of the Ventura County Regional Science Fair.

Bill C. announced that he is a member of the new Campus Budget Committee.

Dennis assured everyone that plans are in place to accommodate book orders for the fall.

Alex announced that Dennis has been selected as the Mace Bearer for the inauguration on Friday.

Dan W. announced that approximately 750 people were in attendance on the open house the previous weekend.

