

ACADEMIC SENATE MEETING MINUTES

June 18, 2002

Agenda

1. Call to Order
 2. Approval of the Agenda
 3. Approval of Minutes from the previous meeting
 4. Welcome New Member
 5. Reports from Vice Presidents
 6. Report from the Chair
 7. Report from the Special Committee on Elections
 8. Report from the Committee on Tactical and Strategic Planning
 9. Report and Recommendations from the Special Committee on Academic Policies and Regulations
 10. Announcements
 11. Adjournment
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Attendance

Dennis Muraoka, Alma Gonzalez, Jacque Kilpatrick, Dan Wakelee, Bill Cordiero, Bill Adams, Steve Lefevre, Ching-Hua Wang, Frank Barajas, Marilyn Buchanan, Ira Schoenwald, Lillian Castaneda, Phil Hampton, Joan Karp, Bob Bleicher, Greg Sawyer, Brian Parra.

Approval of Agenda and Minutes of the Previous Meeting

The agenda was approved unanimously. The minutes of the May 7, 2002 meeting of the Academic Senate were approved with a change to the Report from the Vice President for Advancement to read: "Sponsoring donors are given tickets to events," not to luncheons.

Welcome New Member

The Senate welcomes its newest member, Bob Bleicher.

Reports from Vice Presidents

Report from Academic Affairs, Steve LeFevre, Associate Vice President for Academic Affairs. Steve reports that the budget presentation for the university went well. Academic Affairs includes the library, instruction and admissions, and its proposed budget will be \$13.4 million. The entire university budget is over by \$6 million. A special committee has been formed to identify areas that can be reduced to meet the budget. The governor of California may attend the opening day ceremonies; the time of the ceremony may be moved earlier to accommodate his schedule. A committee is working on the mission statement and is close to producing a more concise university mission statement. Additional faculty office space is being investigated in other areas of the university. Some space near the Library and the Art complex is being investigated for next year. A proposal for the furniture layout for the faculty conference room is being considered to accommodate the entire faculty.

Report from the Vice President for Student Affairs, Greg Sawyer. Postponed.

Report from the Chair

Dennis Muraoka reports that he is working closely with Louise Lutze-Mann preparing for the opening day.

Report from the Special Committee on Elections

The committee reports that the new Academic Senate Vice President is Jacque Kilpatrick. The new Academic Senate Secretary is Phil Hampton. Phil relinquishes the office due to his new responsibilities as Academic Coordinator of Liberal Studies. The committee will run another election for the secretary position.

Report from the Vice President for Student Affairs, Greg Sawyer

There is one month and one day until the student orientation. Greg will begin meeting with Louise Lutze-Mann for advising. Orientation will include getting acquainted with the institution, registering for classes, and retention based activities. There is an opportunity for the faculty to participate in a "Last Lecture" series. A welcome celebration will be held on August 25th. It will include a painting ceremony, Hands in Support of New York City. The CHAPs program is currently being set-up and includes Career, Housing, Accommodations and Personal Counseling. In Student Development, Tony Rice will handle student discipline. The recreation office will be looking into setting up a fitness center, activities, clubs, and organizations. As soon as students arrive, they will organize the Associated Students and approve a constitution. Regarding Financial Aid, Channel Islands and Northridge Financial Aid will be run from the same office here, but CI students will have their letters packaged from here, while Northridge student's letters will be packaged at Northridge. The Outreach and Development Office is calling to invite every student to the orientation. The Outreach Department and the Admissions Department will now work together. The Records Department now becomes part of Academic Affairs.

Clarification from the Senate Chair, Dennis Muraoka

Regarding our membership to the statewide Academic Senate, we will get one representative to the Senate next Spring. There is an amendment pending that may provide us with two representatives. An election will be held for the observer to the statewide Academic Senate after the election of the Academic Senate secretary.

Report from the Committee on Tactical and Strategic Planning

Bill Cordeiro reminds the faculty that the opening of the university is near, and that the faculty should pay attention to the green wall.

Report and Recommendations from the Task Force on Special Admissions

A motion was made and seconded to approve the Policy on Special Admissions. All were in favor of the motion and the Policy on Special Admissions was approved as Senate Resolution 3-02.

Report and Recommendations from the Special Committee on Academic Policies and Regulations

Policy on Changing the Basis for Grading. The policy was modified to specify that grades could only be changed when the program area for the course and the student's major do not require a specific grading option for the course. A motion was made and seconded to approve the Policy on Changing the Basis for Grading; all were in favor of the motion and the policy was approved as Senate Resolution 4-02. *Policy on Adding Classes During the First Two Weeks of Instruction.* A motion was made and seconded to approve the Policy on Adding Classes During the First Two Weeks of Instruction; all were in favor of the motion and the policy was approved as Senate Resolution 5-02. *Policy on Adding Classes After the First Two Weeks of Instruction.* A motion was made and seconded to approve the Policy on Adding Classes After the First Two Weeks of Instruction; all were in favor of the motion and the policy was approved as Senate Resolution 6-02. *Policy on Attendance.* A motion was made and seconded to approve the Policy on Attendance; all were in favor of the motion and the policy was approved as Senate Resolution 7-02. *Policy on Academic Dishonesty.* A motion was made and seconded to approve the Policy on Academic Dishonesty; all were in favor of the motion and the policy was approved as Senate Resolution 8-02.

Announcements

Jack Reilly will set up practice time for faculty/staff softball team

Bill Adams has been elected to the Board of the Pleasant Valley Historical Society

Lillian Castaneda announced that the Education Program has advanced to candidacy for the CCTC

Phil Hampton announced a meeting of the Liberal Studies Committee Friday Afternoon, June 21.

Ching-Hua Wang announced the hiring of New Instructional Lab Tech III, Mike Mahoney and Instructional Lab Tech I, Ryan Stimpson.

Bill Cordeiro announced that his paper, "The Only Solution to the Decline in Business Ethics: Ethical Managers" was accepted for publication in *Teaching Business Ethics*.

Jack Reilly announced that his short film, "Dark Revelries," has been entered in the Silver Sprocket Film Festival.