

Academic Senate Meeting  
Tuesday, February 24, 2009  
Broome Library, Room 1360, 2:30 – 4:30 p.m.  
Minutes

**Attendance**

Virgil Adams, Mary Adler, Simone Aloisio, Harley Baker, Julia Balén, Terry Ballman, Gary Berg, Bob Bleicher, Geoffrey Buhl, Catherine Burriss, Renny Christopher, Tracylee Clarke, Bill Cordeiro, Manuel Correia, Beatrice de Oca, Colleen Delaney-Rivera, Amy Denton, Dennis Downey, Marie Francois, Scott Frisch, J. Goosby-Smith, John Griffin, Beth Hartung, Debi Hoffmann, Tiina Itkonen, Karen Jensen, Jacquelyn Kilpatrick, Liz King, Kristen LaBonte, Jill Leafstedt, Daniel Lee, Kathryn Leonard, Jim Meriwether, Brad Monsma, Laura Newton, Dawn Neuman, Ed Nuhfer, Nitika Parmar, Luda Popenhagen, Betsy Quintero, Peter Smith, Stephen Stratton, Elnora Tayag, Eric Toshalis, Ashish Vaidya, Billy Wagner, Amy Wallace, Ching Hua Wang, Julia Wilson, Greg Wood,. Cindy Wyels

**Call to Order**

-2:37 p.m.

**Approval of Agenda**

-m/s-approved

**Approval of the Minutes of December 2, 2008**

-m/s, C. Burriss, T. Clarke-approved

**Intent to Raise Questions**

-E. Toshalis asked:

“Given the ubiquity of smoking near many of our campus buildings, including the Broome Library and Town Center, could the proper authority please describe what the regulations are regarding smoking near university or state buildings, especially when those buildings contain open patios and food/drink being served? Additionally, could said authority also describe what measures are being taken to guarantee compliance with such regulations?”

-T. Itkonen asked:

-If it would be possible to have the Transportation & Parking electric carts take UGlen residents home at night.

**Report from Provost Dawn Neuman**

-Provost Neuman reported that UPAC continues to work on the three and five year goals. All travel requests are currently being forwarded for her approval, she may write comments on the actual requests in order to justify the travel.

-She reminded everyone to attend the Strategic Planning session scheduled for Wednesday, 2/25. The last session was attended by 11 administrators, 4 staff, and the rest faculty. She believes faculty should run this ship so she encouraged more faculty attendance.

-In partnership with the Foundation office, we are creating an Institute for Social Development and hope that it will inspire an entire year of global citizenship.

### **Report from the Academic Senate Chair**

-Chair Hartung recently attended a Statewide Academic Chairs meeting and is happy to report that the problems occurring at other campuses, like the lack of consultation, are not occurring here.

-All campuses are dealing with assisted technology partnerships, there are deadlines that need to be met.

-The Senate website has been updated and you can now find all the policies arranged in alpha order.

### **First Reading Items**

#### **SP 08-12 RTP Policy (modifies SP 07-21)**

-m/s, G. Wood., C. Burriss

-B. Bleicher spoke to the motion indicating that there were no substantive changes, the changes mostly removed Collective Bargaining language and formatting changes. The changes to section L, regarding the Portfolio, have been changed to allow materials to be added to the file.

-R. Christopher added that the changes bring the policy into compliance with the Collective Bargaining Agreement.

#### **SP 08-13 Academic Calendar 2011-2012**

-m/s, G. Wood, S. Stratton

#### **Modification to the Senate By-Laws: Article IV**

-Chair Hartung reviewed the suggested changes which relate to changing Senate meeting times, quorum requirements and requiring all policies be submitted on the policy template.

-G. Buhl is concerned that the quorum issue might be more controversial than the others and therefore requests that each section be voted on separately.

-M. Adler brought up the issue about faculty who teach evening courses and how to accommodate them with the time change, Chair Hartung suggested possibly removing the language regarding meeting times completely out of the Bylaws.

### **Second Reading Items**

#### **SP 08-06 Policy on Visiting Professors**

-C. Wyels recommended added language related to 18 months of notification.

Vote on policy:

**Unanimous approval**

SP 08-11 Policy on Language and Multicultural Requirements (modifies SP 03-27)

-T. Ballman spoke about the requested modification which will allow students to take an upper division course rather than testing out.

Vote on policy:

**Unanimous Approval**

**Interim CIO, Michael Berman**

-M. Berman requested everyone review and respond to the *Responsible Use Policy* draft that has been distributed. The policy will eventually be made into an Executive Order by the Chancellor's Office. It is also working on an *Information Security Policy* which will result in a lot of work for the IT staff and will be addressed at the Statewide Academic Senate. As a result of an audit of all the University policies, there will be a new *Information Security Standards policy* and all faculty and staff will be required to be trained in security, Channel Islands will serve as a pilot campus for the online training course. They are currently reviewing the Password Policy to see what is the longest period of time allowed before we have to change it and attempt to reduce the amount of times per year that we need to change passwords.

-ID cards can now be used as meal cards as well. T. Itkonen inquired about possibly putting parking on the cards as well.

-J. Balen asked about the possibility of keeping a password longer if it was more complex, M. Berman will ask the auditors if that is a possibility.

-Provost Neuman said it has been a pleasure to work with Mr. Berman and that he had done a very good job while here.

**Initial Results from Pilot SRT (fall, 2008)-presented by Harley Baker**

-Dr. Baker distributed handouts and presented the initial results of the SRT pilot via a powerpoint presentation which included the process and analyses of the SRT as well as sample data.

**Reports from Standing Committees**

Senate Executive

-No Report

Committee on Centers and Institutes

-N. Parmar reported they were currently reviewing tracking mechanisms

Committee on Committees

-No Report

Curriculum Committee

-M. Adler reported they had completed most of their catalog work and it was now scheduled to go to print the following week. A meeting has been scheduled on Monday, 3/16, at 10:00 a.m. to discuss UDIGE, everyone is invited to attend.

Faculty Affairs

-B. Bleicher reported that the Sabbatical Leave policy is being revised and will be forwarded for Senate approval soon.

Fiscal Policies

-K. LaBonte reported they have submitted their budget recommendations to the Provost last month.

### General Education

-A. Denton reported that they were waiting for new faculty representatives to be appointed to the Committee, the first meeting has now been scheduled for Thursday, 2/24.

### Student Academic Policies and Procedures

-G. Buhl reported they were working on graduate student policies to bring forward for Senate approval later this semester. They are also working on a policy to address how grades are awarded through disciplinary action.

### Statewide Senate

-B. Wagner reported there was a lot of discussion regarding the Budget and Gary Rashard's replacement after he leaves. There were also a number of resolutions passed, including one that researches why faculty are declining offers of employment and leaving the CSU.

### Other Reports/Announcements

-J. Yudelson, Interim President for CFA, reported they had garnered 17 new members recently. They are currently planning a FAX event to try to influence legislators not to cut the CSU budget anymore.

-Reminder that Ryan Garcia will present information on Photo Sharing Online as part of IT's on-going educational series at 4:00 p.m. today.

-J. Balen reminded everyone that the deadline for submitting nominations for the Women's Leadership Awards is Friday, February 27, 2009.

-E. Toshalis invited everyone to the first conference for Social Justice to be held Saturday, 2/28/09.

-L. King invited everyone to attend the reception for the Art exhibition entitled: *Postmodern Calligraphies*, to be held on Sunday, March 1<sup>st</sup>, at noon.

-E. Nuhfer invited everyone to attend the workshop titled *Using Cooperative Methods to Foster Deep Learning* by Dr. Barbara J. Mills scheduled for March 14, at 9:15 a.m.

-K. LaBonte invited everyone to submit publications now for the scholarly celebration scheduled for April 2, 2009.

-B. Cordeiro reminded everyone about the *Academic Affairs Strategic Plan* session scheduled for Wednesday, 2/25, at 3:00 p.m., please come.

-S. Aloisio informed everyone that he has received a response to his question about LEAD and asked if others were interested in viewing the response. Chair Hartung offered to send out the response to everyone with the next Senate Agenda.

-The Provost is seeking recommendations of someone who has improved safety on this campus to be nominated to receive a safety award.

### Adjourn

-4:04 p.m.