

Academic Senate Meeting Minutes  
Martin V. Smith Decision-Making Center  
Tuesday, December 4th, 2012, 2:30pm-4:30pm

Attendance

Virgil Adams III, David Ashley, Julia Balén, Terry Ballman, Frank Barajas, Gary Berg, Marilyn Buchanan, Geoffrey Buhl, Catherine Burriss, Minder Chen, Renny Christopher, Stephen Clark, Manuel Correia, Kaleen Cullen, Nancy Deans, Colleen Delaney, Jesse Elliott, Therese Eyermann, Marie Francois, Scott Frisch, Jeanne Grier, Elizabeth Hartung, Pauline Hunter, Tiina Itkonen, Karin Jensen, Antonio Jiménez-Jiménez, Kimmy Kee-Rose, Liz King, Jill Leafstedt, Carola Matera, Luke Matjas, Chris Mattia, Bradley Monsma, Nancy Mozingo, Dawn Neuman, Claudio Paiva, Nitika Parmar, Alison Perchuk, Monica Pereira, Jennifer Perry, Janet Pinkley, Elizabeth Quintero, Jack Reilly, Richard Rush, Christina Smith, Peter Smith, Elnora Tayag, Genevieve Evans Taylor, Kaia Tollefson, Cindy Wyels.

I. Meeting called to order  
2:35pm.

II. Approval of the Agenda

Motion by V. Adams, T. Ballman seconded. Agenda amended: intent to raise questions moved after report from President Rush.

III. Approval of the Minutes of November 13th, 2012  
Approved.

IV. Report from President Rush

Executive Vice Chancellor & CFO Ben Quillian is serving as the interim CSU Chancellor; Tim White will be assuming office on 12/31/12. There will be two conference calls in order to become acquainted with new Chancellor.

President Rush asked everyone to be willing to take risks, including with the curriculum, and think about who are the students we are going to serve. Reported that the University is 37% Latino this semester. Students need to be prepared for the real world with a practical education. Campus needs to be nimble & flexible enough to offer 2-week course/certificate programs.

Dr. Rush mentioned MIT's and Harvard's massive open online courses ("MOOCs"). Carnegie Corporation Foundation is also set to review the Carnegie unit of education; now is a time of exponential change in education and therefore CI currently has an enormous opportunity to demonstrate that we are a campus of innovation. Dr. Rush expressed a desire for our campus to create the future by moving and looking forward, being nimble and flexible, and blending technology with existing activities. Finally, Dr. Rush thanked everyone for their hard work over the past year.

V. Report from the Senate Chair

Chair Meriwether reported our campus voted in favor of the ASCSU Amendment for Academic Freedom.

Advised the Senate that faculty participation is going to be important with regard to the Campus Strategic Plan.

CSUCI Site Authority is having their meeting in University Glen and there will be a public comment slot. Meeting is 11:30 AM on Monday 12/10. Talk to Chair Meriwether if you would like more information regarding Financing Authority activities.

#### VI. Report from the Provost

Provost Neuman spoke regarding results of hiring faculty and Senior Research Officer. Provost received a letter from Fiscal Policies Committee with multiple recommendations regarding faculty hiring, revenues from Extended Education and the \$125 million from the chancellor's office. Will be working closely with the Committee.

New law AB 970 goes into effect 1/1/13. The law prescribes increased alternative consultation with public / students and stakeholders about fees before the BOT makes decision and mandates an increased time span of 90 days before a new fee can be implemented. Impacts include the BOT schedule- a new fee cannot be implemented sooner than 90 days before new semester -and our academic year cannot start earlier than Aug 20<sup>th</sup>.

Provost remarked on the campus strategic plan. Task force has goal of doing surveys online with open-ended questions. They are hoping for continuity with heads of working groups even after the Provost's retirement. Graduation access & retention is an important issue. All information will be collected with a goal to eventually put responses divided by faculty, staff, students on a web page.

F. Barajas read a prepared statement and offered suggestions on the need for increasing hiring diversity and mandatory training for programs that have 3 or more TT faculty without evidence of racial/ethnic diversity..

#### VII. Report from Statewide Senators (Aloisio and Castaneda)

S. Aloisio mentioned that Statewide Senate has not met since the last meeting. Next meeting will be in January and there is a telephone meeting on Friday 12/7/12.

#### VIII. Report from CFA President (Kelly)

No report.

#### IX. Intent to Raise Questions

Chair Meriwether went over questions and answers from last Senate meeting.

- *Q: Last year with adoption of the Senate Policy on the Graduate Writing Requirement (SP11-07), this body reaffirmed that nature of upper division general education course as writing intensive on this campus. The CSU Course Classification System indicates that the normal class size for lecture-composition course is 30. A lecture composition course is identified as "...courses in which students write...". Is there any campus-wide effort to*

*adhere to normal class size guidelines, especially with respect to Upper Division General Education courses?*

- A: There is no campus-wide effort at this time, but rather the rule of thumb is to adhere to the class size as indicated on the course approval forms. Looking down the road, the Fiscal Policies Committee is considering a policy on how to change enrollment caps.

-Jim Meriwether with an assist from Renny Christopher, Associate Provost

#### X. Second Reading Items

- SP 12-02 Forgiveness of Previously Earned Grade Policy (SAPP)

Chair gave update on edits to this policy. S. Clark commented on motivations and reasons for policy. Vote taken to approve the policy.

Approve: 41

Oppose: 6

Abstain: 1

Motion passed.

- SP 12-03 B.A. in Global Studies Short Form

C. Delaney expressed concern about ability of programs to support courses, lack of inclusion of anthropology. T. Ballman said that Chairs were asked periodically about minor; and that the short form has been revised periodically since fall of 2008.

J. Leafstedt commented that Fiscal Policies had concerns about bringing on new programs while current programs are understaffed. S. Frisch voiced his agreement and that he would like to include Political Science in the program but there are no resources to teach. Mentioned that the B.A. in Global Studies seems like a great degree, but is not sure we are ready for it.

Chair asked for clarification about issues with short forms and their timing for being placed on the Master Plan. J. Leafstedt mentioned problems with short form. C. Burriss said there is an expiration date after Chancellor's office approves, and clarified that approving the short form and placing it on the AMP are two separate decisions. Provost said that generally items on the AMP have five year rule, but the system has been flexible due to recent budget situation.

A. Grove expressed that regarding interdisciplinary programs, there is confusion over how programs are administered & paid for when not covered by one program, and would like a venue for more creative conversation. A. Jiménez- Jiménez gave a summary of benefits of the Global Studies B.A. S. Anderson asked with the minor currently- is burden falling on one particular program- or evenly distributed? Chair commented on possible need to reform/add more information in short forms.

Motion to approve short form for B.A. in Global Studies.

Approve: 25  
Oppose: 13  
Abstain: 8  
Motion passed.

- SP 12-04 M.A. in Digitally Integrated Media Short Form

J. Reilly fielded questions regarding the M.A. C. Wyels asked if Computer Science was consulted in the creation of this degree. J. Reilly commented in the negative, that this is an art-based degree.

J. Reilly gave a summary of the career benefits of this degree program. B. Hartung asked about the MFA degree and where resources will be pulled from; J. Reilly said it will be self-supported. A clerical error had MFA disappear, had to be voted back on the AMP 2011 by Senate and has already achieved WASC accreditation already. Chair reiterated the question as to how much Extended University anticipates buying out tenure track faculty for their master's programs? J. Reilly said that they will be to some degree, but plan and need to hire industry professionals/adjuncts.

C. Delaney asked about demand for the degree program. L. King answered that a report was done in 2010. Discussion of industry demand situation. L. Matjas commented that demand was still up in 2009, and that in Los Angeles, one in six jobs is creative industry. S. Anderson asked how does this differ from other programs at other universities? L. Matjas described benefits as: location, content, innovation, industry focus and applied degree program. C. Burriss requested that a revised short form be sent out with all the information from the long form.

C. Wyels mentioned options for postponing or sending back to second reading and asked for clarification whether it is an art or technical/digital media degree. J. Reilly answered that it is an art degree. T. Itkonen commented that CI has a record of students winning digital media competitions. J. Reilly called the question.

Motion to approve short form for M.A. in Digitally Integrated Media.

Approve: 21  
Oppose: 18  
Abstain: 8  
Motion passed.

- SP 12-05 Academic Master Plan for 2012-2013

M. Cook commented on the revised AMP that went out in an email on 12/10/12. Moved Gender Studies for emphasis or concentration back to 2015; English Master's forward to 2015. J. Grier asked for clarification on where decision is made to have new programs go forward in our state of fiscal uncertainty. Provost commented on process, intention and role of AMP and short forms/long forms. She stated if faculty approve these programs administration will do what it can to move them forward.

K. Tollefson commented on Ed.D. It was placed on the short form by the Chancellor's office in 2005/06 and was voted in 2011 to move it back to 2014; thus the term "new" is somewhat misleading. J. Grier asked whether Senate has approved the Ed.D. short form? Chair Meriwether commented that it has not yet been approved, but the degree is on the Academic Master Plan, and Academic Senate will be looking at short form this year. Provost Neuman continued that no short form was ever produced for the Ed.D but that other short forms are now following the designated process.

C. Burriss and J. Leafstedt asked what are implications and meaning of voting on short forms- is it making a commitment to find the funds? Provost commented that the implementation depends on FTES and that the AMP communicates wishes and desires of campus; acts as an advisement vote to the president, but that it is contingent on whether or not we can realistically implement it. S. Anderson commented that he approves of the reform of the AMP process and considers a vote on the AMP to be advisory, not binding. Asked, is it realistic that we recently approve short form, and have a new program up and advertised by 2014? K. Musashi commented that long form for the Ed.D. is in Curriculum as we speak. G. Berg commented that he sees 2014 as the earliest/most ambitious launch date we could possibly do it.

T. Itkonen commented about the Education specialist moderate/severe credential as another program on the AMP without faculty in the program. A. Jiménez- Jiménez mentioned that the AMP is so often contentious and that SP 05-04 is the policy in place that was created to help guide the process. J. Elliott suggested revisiting and possibly updating SP 05-04, and that a list of justifications be required for yearly changes on AMP. M. Cook mentioned that APC will meet early in next spring & will be looking at SP 05-04, as well as examining ways to improve communication processes.

Chair Meriwether sought motion.  
A. Morris called vote.

Approve: 23  
Oppose: 15  
Abstain: 5  
Motion passed.

#### XI. First Reading Items

##### • Proposed Revisions to Academic Senate By-Laws (Task Force/Senate Exec)

M. Francois favors 2.1a increasing lecturer representation in governing body. C. Burriss asked if section 2.1d about quorum could relate to a Senator's expected repeat tardiness due to teaching classes. Chair said intent is more closely directed to if faculty knows in advance that they will not attend that semester at all.

Chair remarked that second reading will take place in Spring semester. A. Jiménez- Jiménez asked procedural question on how votes will be taken. Chair answered that based on current volume and content of feedback, votes might taken on the entirety of the Bylaws revisions at once, rather than in sections.

## XII. Reports from Standing Committees

- Curriculum Committee

A. Morris reiterated faculty's need to respond promptly to anything Curriculum related and requested that everyone sign things before leaving over break.

- General Education

G. Buhl also requested that everyone please do the same for anything GE-related.

## XIII. Announcements

- Campus Reading Celebration

M. Cook announced that an email was sent out regarding book nominations for the Campus Reading Celebration of 2013. Asked that everyone provide nominations for your chosen book by Monday 12/10.

- SCCUR

V. Adams thanked everyone for their support with the SCCUR event, on behalf of himself & Simone Aloisio.

## XIV. Adjourn

4:16pm