

Academic Senate Meeting Minutes
Martin V. Smith Decision-Making Center
Tuesday, February 26th, 2013, 2:30pm-4:30pm

Attendance

Mary Adler, Simone Aloisio, David Ashley, Julia Balén, Frank Barajas, Gary Berg, Michael Berman, Geoff Buhl, Catherine Burriss, Karen Carey, Minder Chen, Renny Christopher, Stephen Clark, Matt Cook, Kaleen Cullen, Bill Cordeiro, Nancy Deans, Therese Eyer mann, Marie Francois, Scott Frisch, D. Blake Gillespie, Jeanne Grier, Debbie Hoffman, Pauline Hunter, Antonio Jiménez-Jiménez, Kathleen Klompier, Kathryn Leonard, Luke Matjas, Chris Mattia, Jason Miller, Brad Monsma, Nancy Mazingo, J. Andrew Morris, Dawn Neuman, Claudio Paiva, Nitika Parmar, Alison Perchuk, Janet Pinkley, Luda Popenhagen, Christina Smith, Peter Smith, Steve Stratton, Elnora Tayag, Kaia Tollefson, Daniel Wakelee,

I. Meeting called to order

2:39pm. Chair noted that Senate is not at quorum yet.

II. Intent to Raise Questions

A. Morris: it appears that CI Learn administration took away faculty's ability to enroll users in CI Blackboard class. Why was that ability taken away? Can we have that back?

G. Buhl: Is it true that the 3rd floor of newly constructed Del Norte Hall is being renovated? If so, why?

N. Deans: Behind Chaparral there are two faculty parking spots for electric cars. There are concerns about the modernity of those electric car chargers. Would those chargers work with most modern electric cars?

N. Parmar: is it true that the campus is going to become smoke-free?

III. Approval of the Agenda

Quorum reached, motion to approve by C. Burriss, motion seconded by A. Jiménez-Jiménez. Approved.

IV. Approval of the Minutes of February 5th, 2012

Motion to approve by M. Francois, motion seconded by K. Leonard. Approved.

V. Report from the Senate Chair (Meriwether)

Chair gave update on the administrator evaluation committee, who are working on the assessment instrument for delivery within the next couple weeks. Chair also mentioned and encouraged the opportunity for students to get involved in student government. Jim Meriwether is available for more information.

VI. Report from the Provost

D. Neuman gave the report on the results of the Strategic Planning survey that went around to all campus. Topics included access (goals, accessibility factors); retention (assistance, guidance); graduation; the need for campus and community input; skills for the 21st century (intellectual and other); undergraduate versus graduate student ratios; and the planned Strategic Planning implementation timeline. Also discussed were faculty resource needs and other matters of interest to faculty, such as 2012-2013 hiring and faculty/lecturer ratio, as well as projected completion dates of terminal degrees for some faculty. Increasing support for existing versus create more new programs. Another topic mentioned was the current and ongoing reorganization of the Institutional Research office into the Institutional Effectiveness office. There will be a website put up and also perhaps a brown bag-type event.

VII. Report from Statewide Senators (Aloisio and Castaneda)

S. Aloisio commented that ASCSU will be meeting in two weeks. Nothing else to report. Forward your comments or questions to Simone.

VIII. Report from CFA President

N. Deans gave update. Mentioned that the CSU Chancellor's office has asked campus Presidents to fund the CBA-promised Equity raises. Equity raises had previously not been met due to campus budget constraints. N. Deans also noted that the CFA mixer was postponed to 3/26 after Senate Meeting.

Special Report: Fiscal Policies Committee (Scott Frisch and Jill Leafstedt, Co-Chairs)

S. Frisch went over the salient points of the Committee's memo to the Provost. Fiscal Policies memo included topics such as faculty hiring, lecturer versus tenure-track faculty ratio, the need for faculty input on campus technology procurement, as well as a request for guaranteed funding for faculty travel. The report also asked for a moratorium on new programs as well as stating the need for building up existing academic programs in terms of tenure-track faculty. The report also mentioned the Strategic Budget Committee, Extended Education, and Institute for Global Economic Resources funding.

K. Tollefson expressed appreciation to the Fiscal Policies committee and read prepared statement in defense of access to doctoral education. Announced brown bag events on 3/7 and April 3rd brown bag regarding the proposed Ed.D in Educational Leadership. K. Tollefson read a paragraph in support of the Ed.D. noting that the potential partnership with CSU Fresno would bring needed faculty & infrastructure resources to campus and provide improved access to underprivileged students, especially with regard to more doctorates for Latino students to meet the local demand for educational leadership. Finally, K. Tollefson wrapped up her statement by noting that the Ed.D at Fresno is a revenue-producing program.

J. Balén also thanked the Fiscal Policies Committee and agreed to hold her comments regarding new programs until the item was up for a reading later in the agenda.

IX. Second Reading Items

- SP 12-07 Policy on Grades (superseding SP 01-38)

S. Clark gave background on the policy's modifications since first reading, mostly pertaining to definitions of "CR" and "NC". A. Perchuk asked regarding if the committee has plans to revisit credit for "D" level work? Chair and S. Clark mentioned that could happen in the future.

A. Morris called vote. M. Cook seconded.

Vote to approve SP 12-07, Policy on Grades.

Approve: 31

Oppose: 3

Abstain: 0

Motion passed. SP 12-07 approved.

• SP 12-08 Policy for Listing of Online Course Offerings

M. Chen spoke to the policy's most recent modifications, noting that all incidences of the phrase, "course meetings" was changed to "course sessions". N. Mozingo gave a suggestion / friendly amendment for terminology; suggested the use "standard course offerings" in place of "traditional course offerings". It was also suggested that under "Definitions" and "Traditional Course Offerings" that the committee strike the phrase "technology may be used but" and change that to "course in which no more than 30% of course sessions occur online."

K. Leonard asked who authorizes if classes should be online or blended. M. Chen commented that it was specifically left out of policy. A. Morris answered that a course change goes through Curriculum. Discussion. P. Smith suggested the policy doesn't talk about approvals or authorization, and suggested that instructors wanting to put all or part of a course online should make a phone call to Kathy Musashi. M. Chen explained why the phrase "course offering" was used specifically instead of "course". K. Leonard motioned to remove sentence #1 under the "Policy" section. Motion was seconded by B. Gillespie.

C. Burris spoke to the stated purpose of the policy. A. Jiménez-Jiménez argued that deleting the policy's first item defeats the overall purpose of policy. Discussion of how course listings may or may not affect available classroom space. M. Chen spoke about the technicalities of how course format information shall be added and listed into the schedule of classes. R. Christopher clarified that this information will be listed in the schedule of classes, not the course catalog. D. Wakelee commented that this policy doesn't give any guidance on terms of allocation of space, and that percentages of online content wouldn't make a huge difference toward space allocation.

Vote to approve Amendment to policy to remove #1:

Approve: 1

Oppose: 29

Abstain: 3

Motion denied. Item #1 retained in SP-09.

M. Adler suggested adding after #1 "the program is responsible for indicating the mode of instruction when the course schedule is submitted" M. Chen will accept it as a friendly

amendment. M. Adler also suggested that under the “Definitions” sections to change wording to: “**course** sessions may be synchronous or asynchronous”

G. Buhl asked, if we have a class where someone is streaming from location via internet, but students are required to be in classroom. Does not believe this course will make obligations of time clear to students.

N. Mozingo called the question. M. Cook seconded.

Vote to approve Policy for Listing of Online Course Offerings.

Approve: 19

Oppose: 8

Abstain: 4

Motion passed. SP 12-08 approved.

• SP 12-09 Proposed Minor in Freedom and Justice Studies

J. Balén spoke to the policy and to concerns for financial resources for the minor. B. Monsma asked again how without chair will minor have coherence and responsibility? J. Balén replied that when the minor becomes a major, there will be more courses available and more structured governance of the program. B. Monsma asked if courses being part of this minor mandate teaching a course in a certain way? J. Balén replied that, as it is a multidisciplinary minor, various perspectives will be valuable. M. Francois motioned to vote, seconded by C. Burris.

Vote to approve the Proposed Minor in Freedom and Justice Studies.

Approve: 20

Oppose: 7

Abstain: 1

Motion passed. SP 12-09 approved.

• SP 12-10 Lecturer Evaluation Policy (Revision of SP 09-06)

N. Mozingo gave an update on changes that were made since first reading and retold that all incidences of “will” were changed to “shall”. N. Mozingo also mentioned that under item K, “Criteria for Evaluation”, the list order was shuffled in order to not be listed in any purposeful rank order. J. Balén commented on changes made on “Criteria for Evaluation” listing and suggested a specific reorganization. N. Mozingo voiced that she would be fine with that, but that the wording of “not listed in order of importance” must in that case, not be removed.

S. Stratton asked why reorganize the list in order of importance, if the list is not in order of importance? R. Christopher suggested that the word “lecturers” should have a possessive apostrophe. N. Mozingo and A. Perchuk suggested order of list via alphabetical order.

Vote to approve the Lecturer Evaluation Policy (revised)

Approve: 24

Oppose: 0

Abstain: 1

Motion passed. SP 12-10 approved.

X. First Reading Items

- Policy on Post-Tenure Review (Revision of SP 05-17) (FAC)

N. Mozingo motioned to discuss, seconded by M. Chen. It was noted that under II.C that faculty members participating in FERP are not required to undergo Post-Tenure Review (PTR) unless evaluation is requested by either the participant or the appropriate administrator. J. Grier asked how the peer review committee section had changed from previous versions; N. Mozingo said that the committee did not deviate from the previous policy. M. Cook asked why PAF is not required in every case; N. Mozingo responded that the committee wanted the policy to be faculty friendly and not involve an exceedingly long process. Chair encouraged people to direct any questions to N. Mozingo or himself.

XI. Reports from Standing Committees

- Faculty Affairs Committee

N. Mozingo commented that the Committee is busy with business.

- SAPP

S. Clark announced that the Committee is making progress on internship policy.

- General Education

G. Buhl reported that the committee has been meeting & working on business.

- Academic Planning Committee

M. Cook reported that APC is getting ready to meet this Thursday 2/28 and noted that they will be asking for a wider audience-- including of faculty --to contribute to process.

- Curriculum

No report.

- Committee on Committees

No report.

XII. Reports from Other Committees/Centers on Campus

- Center for Multicultural Engagement

J. Balén announced that the Center is leading an effort on issues related to AB 540 and will be hosting workshops on Friday 3/15.

- Project ISLAS

M. Francois noted that the Project is hosting a working on active learning on Thursday 2/28.

- Center for Integrative Studies

J. Grier for K. Leonard noted that the Center's survey on a theme will be arriving by email this week. It was also noted that on this Thursday 2/28 there will be a performance and lecture by traditional Irish musician & lecturer Ben Power.

- Center for International Affairs

A. Jiménez-Jiménez announced that three exchange programs are currently recruiting -- Korea, Finland, Germany -- and encouraged instructors to promote these semester-long programs to their students. He also announced that Centria University of Applied Sciences in Finland will be on campus 3/12 & 3/13 to provide information about their study abroad program.

XIII. Announcements

C. Burris announced that Tim Miller will be performing his “Glory Box” solo piece on Friday, \$10 for faculty & staff, as part of the *Thresholds* event.

K. Tollefson announced that Project VISTA’s needs assessment on scope for childcare and information on eldercare needs will be posted up on a website. Also announced that among others, a suggested name for the childcare facilities was “The Children’s Campus at CI.”

It was also announced that Cynthia King will be hosting graduate writing workshops at 5pm today 2/26 on “Introduction to the Thesis”. These ongoing workshops take place at Broome Library on every other Tuesday.

M. Francois announced that also on Thursday 2/28 from 1:30-3:30, there will be a workshop in El Dorado about paid internship opportunities. Elaborated that the deadline is Mar 1st, but that there has been an internal extension for CI students to apply.

XIV. Adjourn

Motion to adjourn by A. Perchuk, seconded by K. Tollefson.
4:21 pm.