

Academic Senate
Martin V. Smith Decision-Making Center
2:30pm-4:30pm May 7th, 2013
Meeting Minutes

Attendance

Virgil Adams III, Mary Adler, Simone Aloisio, David Ashley, Julia Balén, Terry Ballman, Frank Barajas, A.J. Bieszczad, Bob Bleicher, Geoff Buhl, Catherine Burriss, Karen Carey, Renny Christopher, Stephen Clark, Christopher Cogan, Bill Cordeiro, Kaleen Cullen, Beatrice de Oca, Nancy Deans, Amy Denton, Dennis Downey, Jesse Elliott, Genevieve Evans-Taylor, Therese Eyer mann, Marie Francois, Scott Frisch, Jeanne Grier, Ivona Grzegorzczuk, Phil Hampton, Elizabeth Hartung, Debi Hoffman, Tiina Itkonen, Dax Jacobson, Karen Jensen, Antonio Jiménez-Jiménez, Gary Kinsey, Kathleen Klompien, Jill Leafstedt, Daniel Lee, Kathryn Leonard, Luke Matjas, Rian Medlin, James Meriwether, Jason Miller, Brad Monsma, Michelle Moon, J. Andrew Morris, Dawn Neuman, Claudio Paiva, Nitika Parmar, Alison Perchuk, Monica Pereira, Janet Pinkley, Luda Popenhagen, Richard Rush, Christina Smith, Peter Smith, Kaia Tollefson, Daniel Wakelee, Gregory Wood

Welcome

Meeting called to order at 2:35pm

Approval of the Agenda

M. Francois motioned to approve. Motion seconded by T. Itkonen.

Approval of the Minutes of April 16th, 2013

A. Jiménez-Jiménez motioned to approve. Motion was seconded by K. Tollefson.

Report from President Rush

President Rush addressed the campus' response to the Springs fire, conveying appreciation for students, community members & staff who assisted during and after the incident, and noting upcoming activities to honor first responders. It was suggested by an audience member in light of this crisis that communication with University Glen residents should be improved. On the topic of development, President Rush is looking into creating revenue with mixed-use, retail and Performing Arts venues, possibly building our own facilities in partnership with a private developer. Explained challenges in process of constructing state-sponsored buildings, and delays in West Hall construction. Also noted that the Campus is doing due diligence for usage of open Space in Ojai that may prove to be revenue-generating. Gave report on Foundation Board Member donations and a recent meeting with Chancellor's office. Spoke on the Governor's budget and the "May Revise". Addressed campus faculty hiring situation. Encouraged everyone to take care of themselves, to have a great summer, and to give extra reassurance to students, community members & others in light of the post-fire situation.

Report from the Provost

Provost Neuman spoke on the merits of the campus receiving approximately 100 extra FTES. Spoke on adding potential faculty, and about fall and spring searches. K. Leonard spoke about potential competition between fall & spring searches.

Report from the Senate Chair (Meriwether)

Chair was presented with gifts in recognition of his esteemed tenure and scintillating contributions as Senate Chair. In turn, Chair presented SR 12-04 in honor of Provost Neuman's retirement. B. Bleicher, C. Burriss motioned to approve SR 12-04, and it was moved to second reading; vote taken to approve resolution.

Chair commented on upcoming University Glen Site Authority meeting. Chair Meriwether voiced the need for a venue to talk about "big issues" on campus, and put forth in inquiry the role that Senate might play going forward. Passed the gavel and copy of *Robert's Rule of Order* to incoming Senate Chair J. Grier. Finally, Chair Meriwether read aloud the thank-you letter from the Chancellor's office in light of the Chancellor's recent visit.

Report from Statewide Senators

S. Aloisio gave notice of support from other campuses on the sustainability resolution. Mentioned the meeting today at 4pm regarding the Sustainability initiative for course development/ redesign & infrastructure. D. Neuman mentioned the possibility of Strategic Budget matching funds for this project.

Report from CFA President

N. Deans reported on a recent legislative change that requires CSU employees to pay for a larger portion of their benefits. N. Deans also addressed "Steinberg's Bill" that requires fifty so-called "bottleneck courses" to be offered online. D. Neuman noted that CSU is not eligible for Student Success initiatives because we took the extra FTE.

Intent to Raise Questions

Chair presented answers to questions from last Senate Meeting.

Q: With classes being offered in the evenings that include students registered with DRP, can the Disability Resource Program offer alternate testing services after 5:00 pm?

There are only 2 designated professional staff members that work in the Educational Access Center to accommodate the growing need of students that require accommodations. In Spring 2013 so far, Disability Resource Programs (DRP) proctored 1,046 exams, provided note-taking services for 381 courses and processed 296 Alternative Media requests as of today. Because of test integrity, we require a professional staff member present to proctor all exams in the center. We will always work with faculty to provide alternative times to take exams in the center while we are open. We are open to any and all suggestions to improve our practices.

- Damien Pena, AVP for Student Affairs & Dean of Students

Q: Can DRP be a place for students needing to take a make-up exam, even if the student is not

registered with DRP?

The same can be said for this request. We do not have the staff resources to provide this service nor does it align with the intended purpose of DRP. The purpose is to adhere to federal regulations as they pertain to ADA so that the entire campus can remain in compliance. This type of request is something that the campus can consider when adequate resources become available.

- Damien Pena, AVP for Student Affairs & Dean of Students

Q: Is there any effort to "clean up" lead and asbestos rich areas, or are they going to be left "undisturbed"? And does the University continue to use products (such as building materials) which may have lead/asbestos in them?

Question was unanswered at time of meeting.

Consent Calendar

SP 12-20 Amendment to By-laws was approved as a Consent Calendar item.

Second Reading Items

• SP 12-16 Student Evaluations of Teaching Policy

Motion to discuss by K. Leonard. Motion was seconded by N. Deans. N. Deans and R. Christopher gave background on the policy & explained that the default under the new CBA is that all courses should be evaluated – unless another policy (such as this policy) is passed. B. Monsma & K. Leonard raised concerns about the body approving many different questionnaires. Chair clarified policy does not address evaluation instrument. Discussion of changes made hereunto to language of policy.

J. Grier asked if evaluation could be optional for classes of four students or smaller. Discussion. J. Elliott asked if graduate classes are evaluated and R. Christopher clarified that Extended University classes are not subject to the policy. J. Grier motioned to strike the sentence “Courses with four or fewer students shall not be evaluated, to protect the anonymity of students” so that every student has the opportunity to give feedback on every course. Wording in the second sentence of the second paragraph was also added after “major course revision”: “or a course with four or fewer enrolled students. A.J. Bieszczad seconded the motion. Extensive discussion.

Vote taken to amend the policy by striking the above sentence and adding the additional language in the second paragraph.

Approve: 30

Oppose: 3

Abstain: 2

Amendment passes. Discussion.

Vote taken to approve SP 12-16 as so amended.

Approve: 25

Oppose: 3

Abstain: 5

Policy passed.

• SP 12-17 Policy on Internships for Academic Credit

A. Jiménez-Jiménez spoke to the policy and commented on appropriateness and risk for faculty members potentially being responsible for internship site visits. It was clarified that this policy does not apply to teacher preparation placements. T. Itkonen spoke to the policy and added that that much of the policy language comes directly from the Chancellor's office. Discussion.

A. Jiménez-Jiménez made a motion to refer back to committee. Motion was seconded by S. Aloisio. Additional discussion. S. Clark suggested the policy go back to Faculty Affairs Committee. R. Christopher commented that faculty would be covered by University insurance, as long as faculty action is in concert with University policy. J. Balén clarified the difference between Risk Management assessment and academic assessment.

Should Policy be sent back to Committee?

Approve: 30

Oppose: 4

Abstain: 3

Policy will be referred back to Student Academic Policies and Procedures committee.

•SP 12-18 CCE Revised Charter

Chair opened floor for discussion. No comments or discussion. J. Grier called question. Motion was seconded by M. Adler.

Vote taken to approve SP 12-18.

Approve: 32

Oppose: 0

Abstain: 3

•SR 12-02 Resolution on Environmental Sustainability

Chair opened the floor for discussion. No comments or discussion. A.J Bieszczad called question. V. Adams seconded the motion.

Vote taken to approve SR 12-02.

Approve: 34

Oppose: 0

Abstain: 0

Resolution passed unanimously.

•SP 12-19 Policy on Electronic Communication w/ Students

Chair opened the floor for discussion. No comments or discussion.
Vote taken to approve SP 12-19

Approve: 26
Oppose: 2
Abstain: 2

Policy passed.

•SR 12-03 Resolution Affirming CI Student Learning Outcomes

Chair opened the floor for discussion. No comments or discussion. V. Adams called question. I. Grzegorzczuk seconded the motion.

Vote taken to approve SR 12-03.

Approve: 29
Oppose: 1
Abstain: 1

Resolution approved.

Announcements

- V. Adams reminded everyone to give input on the annual song survey.
- C. Burriss announced that Arts Under the Stars was rescheduled and is taking place this Friday 5/10. Location has been moved to North Quad.
- G. Kinsey announced that 3 of 4 candidates for the Pre-Doctoral program through the Chancellor's office have been chosen. Added that they will know Sally Casanova Scholars award results soon as well.

Adjourn

--4:30pm