

Academic Senate
Martin V. Smith Decision-Making Center
Tuesday, October 23, 2012, 2:30pm-4:30pm
Meeting Minutes

Attendance

Mary Adler, Simone Aloisio, David Ashley, Julia Balén, Terry Ballman, Frank Barajas, Michael Berman, Geoffrey Buhl, Catherine Burriss, Karen Carey, Minder Chen, Renny Christopher, Stephen Clark, Matt Cook, Tiina Itkonen, Nancy Deans, Dennis Downey, Therese Eyermann, Marie Francois, Ivona Grzegorzcyk, Elizabeth Hartung, Debi Hoffmann, Pauline Hunter, Karen Jensen, Antonio Jiménez-Jiménez, Kimmy Kee-Rose, Kathleen Klompien, Gary Kinsey, Jill Leafstedt, Jim Meriwether, Nancy Mazingo, J. Andrew Morris, Dawn Neuman, Beatrice de Oca, Alison Perchuk, Monica Pereira, Claudio Paiva, Stephen Stratton, Elnora Tayag, Genevieve Evans Taylor, Kaia Tollefson, Cindy Wyels.

Welcome

Meeting called to order at 2:39pm.

Approval of the Agenda

K. Jensen motioned to approve
S. Stratton seconded the motion.

Approval of the Minutes of October 2, 2012

M. Cooke motioned to approve.
m/s, M. Francois 2:41pm

Intent to Raise Questions

Chair Meriwether presented the questions and answers from last week.

a) T. Itkonen gave thanks for organizers of *Politics to the Extreme*. Is there going to be a writing retreat as has happened in the past?

b) M. Adler- What are plans to assess SRT on the percentage of responses received? If it is lower, are there plans to increase it? In other words- what are plans for assessing SRT on percentage of students completing it?

K. Klompien commented that faculty could give students a bonus/incentive. It was reported that Andrew Morris had made an effort along those lines and had a 70% response rate. N. Deans suggested assessment of the assessment tool itself.

c) C. Wyels- How does the administration determine which academic positions merit a search involving faculty input and which don't?

Report from the Senate Chair (Meriwether)

Bylaws task force has completed their work on revising. An email will be sent out regarding two town halls- Tuesday 10/30 at 2:30 in 1360 Broome; as well as Wednesday 10/31 at 11:30am in Broome 1756. Read through bylaws first and bring your questions and concerns, or to email Chair Meriwether with feedback. The next Senate meeting will bring consideration of the revised bylaws.

Students on campus are moving towards a referendum on five student fees on 11/5 and 11/6. Chair presented Student Business Services website: <http://www.csuci.edu/sbs/index.htm> and showed background of student fees in addition.

D. Ashley announced student Town Halls – on 10/24 and 10/25 regarding the referendum

K. Klompfen asked: If one center receives benefit from the fees, is it appropriate to send a representative to the Town Halls? Chair answered that Town Halls open to everyone.

I. Grzegorzczak asked about fees. D. Ashley answered that fees cannot be sustained at current level. Organizations are often operating on reserve funds. He gave information on CI voter information pamphlet that contains all relevant information.

Chair thanked the Provost for bringing back campus budget committee and noted the importance of prioritizing within budgets.

Report from the Provost

Provost Neuman announced that the Strategic Planning committee is getting ready to launch. It will be a Presidentially-appointed committee or council. There will be opportunities to give your opinion via survey(s). The committee will be looking for predominant campuswide values, and a sense of the campus culture.

There will be opportunities to respond at every step of the way. After survey results are gathered, questions will be assigned to working groups. Groups will perform research and make proposals, as well possibly create assessments. Results will be published via campuswide reports.

Strategic budgeting is a growing interest for much of the campus. The Strategic Planning committee has new budget officers, and is responsive to campus opinion. The group will communicate through emails or Academic Senate reports

The Strategic Budget Committee will be made up of cross-divisional Presidential appointments, and may form as a possible subcommittee of President's Planning Council. The Provost gave a partial list of examples of possible appointees for committee.

As a result of reviewing workforce surveys, the Provost has noticed a trend of employers desiring certificates, as well as communication & writing skills, from job candidates. She asked that faculty consider using this fact to augment their programs and classes.

The Provost has received the question of how Advancement lists work. Donations to Advancement are measured against the list. Regarding requests for items to be on the Advancement list, the President & Cabinet suggest you to talk to your supervisor and share your input that way. Lists are open for viewing, as well as dynamic and constantly changing.

Provost Neuman also reminded everyone to vote on 11/6.

Provost Neuman gave a report on Diversity in faculty searches, noting that job ads were published in a wide variety of venues.

Of the disciplines interviewing there are:

African-American

6.9% of US doctoral recipients are African-American.

3.8% of our faculty applicant pool is African-American.

8% of faculty candidates brought on campus to interview are African-American.

Hispanic

5.8% of US doctoral recipients are Hispanic.

8.6% of our faculty applicant pool is Hispanic.

8.7% of faculty candidates brought on campus to interview are Hispanic.

Asian:

8.3% of US doctoral recipients are Asian.

14.5 % of our applicant pool for faculty is Asian.

13% of faculty candidates brought to campus to interview are Asian.

White

75% of US doctoral recipients are white.

53% of our faculty applicant pool is white.

56% of faculty candidates brought on campus to interview are white.

13% of our candidates brought on campus did not self-identify.

Our percentages of candidates brought onto campus exceed US Data percentages for Hispanic, Asian and African-American doctoral recipients.

Report from Statewide Senators

S. Aloisio reported there has been no Statewide Senate meeting since the last campus Academic Senate meeting. There will be a new meeting in the second week of November. There is also a systemwide CSU conference on sustainability on 11/2. Bring your issues for ASCSU Statewide sustainability to Simone.

Report from CFA President

N. Deans reported on behalf of S. Kelly. She announced the faculty mixer in the Library Archives Courtyard after the Senate meeting. On behalf of CFA she encouraged everybody to go out and vote, encouraging a Yes vote on 30, No on 32.

Report from the Search Coordinating Committee

T. Ballman announced this is the first year of two cycles of recruitment, with cycles in both Fall 2012 and Spring 2013. For Fall recruitment, dates of campus interviews are 11/1 and 11/2, with the second round of recruitment occurring 11/15 and 11/16. Maria Tauber has sent out all the information via email.

Virgil Adams sent out a letter describing different activities and the interdisciplinary session. There will be assessments of the interdisciplinary session. This year in recruitment events, there is a new feature/ activity- "Free Time"--in response to feedback from last year. It will be an opportunity to meet candidates, and vice versa, and will take place in the Hospitality Room.

Recommendations will be due to AVPs by 5pm 11/19. T. Ballman encouraged Senators to attend.

Second Reading Item

- Resolution in Support of Proposition 30

The Senate meeting on 10/2 generated some comments that were discussed at the next Senate Exec meeting and that led to some revisions. Chair Meriwether sent potential revisions via email. B. Hartung introduced the second reading item with the revisions from Senate Executive Committee.

M. Francois asked if other campuses had passed resolutions. Chair Meriwether responded that 5 or 6 other campus academic senates have passed similar resolutions. I. Grzegorzczuk voiced her approval of the new wording. T. Ballman also approved.

Vote taken on whether to approve revised Resolution:

Approve: 34

Oppose: 0

Abstain: 0

Resolution in Support of Proposition 30 passed.

First Reading Item

- Policy on Grade Point Average for Minors (SAPP)

S. Clark introduced the document and mentioned that the policy follows minor policies across the CSU, and follows language from other campuses. I. Grzegorzczuk questioned if there is a similar policy for majors. K. Jensen answered yes.

This Policy will show up as a second reading item at the Senate meeting on 11/6.

Reports from Standing Committees

- Faculty Affairs Committee

N. Mazingo reported that the committee members are examining course evaluation policy. Specifically, they are looking at the number of courses that need to be evaluated by students. They also are looking at questions regarding the SRT response rate and evaluation of the instrument itself.

- Fiscal Policies

J. Leafstedt announced that Scott Frisch and herself will be co-chairing. Noted that recommendations from last year were not widely distributed. Thus, they were attached for reference along with the other materials emailed for today's Senate meeting.

They are in the process of getting reports from the Provost's office. Recommendations are due back by 12/1.

- Student Academic Policies and Procedures

S. Clark: SAPP Committee is looking at the Internship policy and at meaning of grade symbols. They are also taking a new look at policy on grade forgiveness.

- Curriculum Committee

M. Cook reported that the 10/15 deadline passed & the committee members are hard at work.

- General Education Committee

G. Buhl reported that C. Burriss has joined. If anyone is interested to see status of any GE course submitted for approval, there is a new "GE tab" on *MyCi* where one can follow any updates.

- Professional Leave Committee

S. Stratton announced that the Committee is meeting Thursday 10/25 and so far has had 16 applications for leave for next year.

Reports from Other Committees/Centers on Campus

- Center for International Affairs

A. Jiménez-Jiménez reported that the Center has received 10 proposals for UNIV 392 in many different disciplines. The CIA will take them to IRA.

Applications for Resident Director positions for international programs in Spain, France, Italy, China have a 12/15 deadline. To apply, please see Antonio.

International week is coming up in three weeks and the CIA will be recruiting students for Study Abroad & foreign exchange partners in Germany, Finland, and South Korea. Please visit the CIA office in Sage Hall.

- Center for Multicultural Engagement

J. Balén voiced a request for event ideas. The Committee is also in the process of reviewing their bylaws. In conjunction with Project ISLAS, the committee is holding a workshop on collaboration this Friday 10/26.

- Center for Community Engagement

D. Downey reported that the Center received a grant from the CSU Chancellor's office. They are also working on strategic documents & plan for the President's Honor Roll; this will be coming to Senate. The Center is also putting together service learning courses, faculty development events, and conferences.

- Hank Lacayo Institute

B. Hartung announced the 10/31 deadline for students to apply to the HLI internship program and expressed the Institute's desire for more applicants. It is a paid internship reserved for exceptional juniors & seniors with a 3.0 GPA. She congratulated the first group of HLI fellows, who will work through the end of calendar year with a stipend of \$3000.

Here are the faculty members and their HLI Student Fellows:

Nitika Parmar, Biology; student Shane Kennedy

Carola Matera, Early Childhood Education; student Patricia Magaña

Sunghee Nam, Sociology; student Charlynn Devenny

Kathryn Leonard, Math; student Daniel Vournasos

Jared Barton, Economics; student Elisa Arcidiacomo

- Student Research Steering Committee

C. Wyels reported that they are taking applications for student travel scholarships. Deadline is 11/5, and applications will be accepted on a rolling basis after that.

- ISLAS

M. Francois gave updates on webinar funded through ISLAS academy. There is a calendar archive of past webinars and workshops. Please let Marie know your questions. Type "ISLAS" in search window on CI webpage or visit <http://www.csuci.edu/islas/universityexperience/upcoming-events.htm>

- T. Ballman reported that on Thursday 10/26, Ken O'Donnell is coming to campus. There will be a breakfast at 8am with Mr. O'Donnell in El Dorado Hall. Project VISTA is providing breakfast.
- G. Kinsey. On Monday evening 10/29 at 6pm is the first of two informational sessions on doctoral programs open to juniors, seniors, Master's students, and disadvantaged students. They will provide a background on the Sally Casanova program. Martha Torres-Mendez & Stephen Clark are sponsors.
- There will also be information on the Chancellor's doctorate incentive program (for those who would like to work in the CSU system). Added that program is open, among others, to Casanova award recipients. G. Kinsey will send information. Dinner to be provided. The next session will be the following Tuesday 10/30 at 12 noon; lunch provided.
- CDIP Application date is coming up in mid-February. There will be 2 or 3 information sessions.

- Project VISTA- K. Tollefson reported that Ken Magdalena will be presenting a workshop on promoting a mentoring culture, Friday 10/26 at 12:30pm in El Dorado Hall. Please RSVP. Questions will be addressed, such as “How do we support new faculty, and in turn allow them to nurture underrepresented students?” “Do we want formal mentoring program(s)?”
- T. Itkonen announced the 5th annual Conference for Social Justice in education. On 4/20 – in Broome Library. An opportunity to present with your students. This year’s theme is “Organizing for Sustainable Change”.

Announcements

- M. Berman announced that on Monday 10/29 from 5-7:30pm, there will be an upgrade to the campus wireless network. Only the wireless will be down; everything else (such as internet, Outlook email, and *MyCi*) will be working.
- K. Jensen reported on a successful Board of Accreditation visit for the nursing program.
- C. Burriss announced Performing Arts productions. The Donner Party Cycle Part II- *The End of the Trail* opens 10/24 and runs this week Wednesday through Saturday 8pm, as well as 11/1 and 11/2 at 8pm the following week. Will have another production in spring.

3:42pm

Adjourn