

Academic Senate
Meeting Minutes
Del Norte 1500
Tuesday, October 22nd, 2013
2:30-4:30pm

Attendance: Virgil Adams III, Ruben Alarcón, Vanessa Bahena, Catherine Burriss, Julia Balén, Frank Barajas, Jared Barton, Gary Berg, Michael Berman, Geoff Buhl, Karen Carey, Sean Carswell, Stephen Clark, David Claveau, Matt Cook, Manuel Correia, LaSonya Davis, Nancy Deans, Colleen Delaney, Dennis Downey, Neal Fisch, Marie Francois, Jeanne Grier, Ivona Grzegorzcyk, Georgina Guzmán, Phil Hampton, Elizabeth Hartung, Debra Hoffman, Pauline Hunter, Gayle Hutchinson, Karen Jensen, Jill Leafstedt, Kathryn Leonard, Mary McThomas, Kristopher Mathis, Luke Matjas, Jason Miller, Jennifer Miller, Brad Monsma, Lindsey O'Connor, Alison Perchuk, Monica Pereira, Janet Pinkley, Luda Popenhagen, Christina Salazar, Sofia Samatar, Luis Sánchez, Tom Schmidhauser, Christina Smith, Peter Smith, Stephen Stratton, Gregory Wood, Kim Vose, Kaia Tollefson, Cindy Wyels, Marcus Wurtz.

I. Meeting Called to Order

2:35p.m.

II. Approval of the Agenda

J. Barton motioned to amend agenda. Motion was seconded. Agenda was amended and SR 13-02 was moved to first item of business.

III. Approval of the Minutes of October 1st, 2013

S. Clark motioned to approve; motion was seconded by M. Correia. Minutes approved.

IV. Report from the Provost

The started off her report with announcements. From 11/5-11/7 the finalists for the Vice President of Advancement position will be visiting our campus. There will be a chance for faculty to provide feedback during all faculty forums from 11:15-12:15 on 11/5 & 11/6, and 10am-11am on 11-7. There are also campus community receptions from 4-5:30 on 11/5; 5-6pm on 11/6, and 4-5:30 on 11/7. Faculty are encouraged to attend either or both events. Email invitations will be going out.

With regard to AVP Enrollment Management search, search committee has conducted phone interviews and recommended 3 candidates so far. Provost is currently reviewing their applications. University Strategic Plan Steering Committee is reconvening and will be gathering broader input. The Provost thanked everyone who has helped with the plan so far.

Provost also gave an update on the Provost's Council Retreat that just took place, and gave an update plus shared impressions on faculty recruitment. Mentioned that the 2014-2015 budget allocation requests are in process.

Provost Hutchinson reminded everyone of the call for applications for Interim Assistant Provost with an application closing date of 10/28. Gave background on hiring Interim Assistant Provost and appointment of Associate Provost. If anyone has questions, please contact Karen Gundelfinger. Finally, the Provost mentioned [SP 11-04](#), Policy on Administrative Review, as well as notes from former Provost Neuman to underscore the possible use moving forward of the Administrator Review Committee to get faculty input and review applications of administrators covered under the policy.

V. Report from Statewide Senate

No report.

VI. CFA Report

N. Deans announced that there will be a performance/presentation on the Student Debt Crisis at 3pm on Tuesday 10/29 in Del Norte 1500 as part of Campus Equity Week.

VII. Chair Report

Chair gave an update on Blackboard Community, noting that Committee Chairs will have access so that Senate Committee information can be posted there. Chair also recounted highlights of her recent meeting with President Rush; topics included faculty hiring as well as campus growth limits/capacities. A RAND survey will be going around regarding perceptions and experiences regarding student mental health needs. If there are questions, please contact Jennifer Miller via email.

Chair gave an overview of the Statewide Senate Chairs Council meeting, including mentioning that Senate Chairs are looking to collect cross-campus data creating a database of overlapping policies. Noted systemwide similarities and differences overall with regard to policies and committees, particularly in response regarding Student Evaluations of Courses policy. Once that information is cohered, Chair will present information from other campuses to Faculty Affairs Committee. There will be an effort to collect cross-system information on committee structures as well as policies in general. Mentioned other campuses have difficulties filling Committee seats and were interested in our campus's solution in having representative seats convert to at-large when unfilled.

Chair Grier reviewed Robert's Rules and referred to By-Laws of the Academic Senate (Article 4.8) for procedures for introducing policies or resolutions, and rules of debate. Explained differences of intent for First and Second Readings. I. Grzegorzczuk pointed out that policies are

screened for merit and necessity during second reading. It was clarified that amendments are made during second reading.

VII. Intent to Raise Questions

A. Previous Questions

Chair read responses from previous Senate's meeting of October 1st, 2013.

1. What is the difference between tenure-track and non-tenure track faculty?

2.13 (Collective Bargaining Agreement September 18, 2012 – June 30, 2014)--*excerpted*

(a). Faculty Unit Employee – The term "faculty unit employee" or "employee" as used in this Agreement refers to a bargaining unit member who is a full-time faculty unit employee, part-time faculty unit employee, probationary faculty unit employee, tenured faculty unit employee, temporary faculty unit employee, coaching faculty unit employee, counselor faculty unit employee, faculty employee, or library faculty unit employee.

(b). Full-Time Faculty Unit Employee – The term "full-time faculty unit employee" as used in this Agreement refers to a bargaining unit employee who is serving in a full-time appointment.

(c). Part-Time Faculty Unit Employee – The term "part-time faculty unit employee" as used in this Agreement refers to a bargaining unit employee who is serving in a less than full-time appointment or at a less than full-time time base.

(d). Probationary Faculty Unit Employee – The term "probationary faculty unit employee" as used in this Agreement refers to a full-time bargaining unit employee who has received a probationary appointment and is serving a period of probation.

(e). Tenured Faculty Unit Employee – The term "tenured faculty unit employee" as used in this Agreement refers to a bargaining unit employee who has been awarded tenure.

(f) Temporary Faculty Unit Employee – The term "temporary faculty unit employee" as used in this Agreement refers to a bargaining unit employee who is serving in a temporary appointment for a specified period of time.

F. Barajas added that tenure-track faculty have increased privileges and responsibilities. G. Wood added that tenured and probationary faculty are required to do scholarly, creative, research work as well as service.

2. Questions Raised by the Academic Senate re. Intercollegiate Athletics at CI

(a) Could we please get an official update on the rollout of Athletics at CI?

President Rush first formally announced Intercollegiate Athletics at CI at his Convocation Address on August 22, 2013; this announcement was then reaffirmed in a *Message from the President* Campus Global, which was sent to the campus community on September 3, 2013.

On both of these occasions, President Rush explained that the State's economy in 2009-10 resulted in furloughs and the loss of several key positions due to budget cuts. During this time period, he assumed the role of Director of Athletics; however, moving forward, President Rush has asked Dr. Wm. Gregory Sawyer to assume this role (in addition to his duties as Vice President for Student Affairs) to oversee the rollout of Intercollegiate Athletics at CI over the next few years.

Since his appointment, Dr. Sawyer has formed a Research Committee to assist with the initial research and information gathering needed to ensure a successful rollout of Intercollegiate Athletics. The Research

Currently, the roles and assignments associated with the rollout of Intercollegiate Athletics at CI are as follows:

1. Research Committee
 - a. Research & Gather Information for the Following:
 - i. NCAA & NAIA
 - ii. CCAA/GSAC/Cal Pac (Conferences)
 - b. Timelines – Membership and Competition
 - c. Personnel
 - d. Facilities
 - e. Compliance Considerations
2. Planning Committee
 - a. Evaluate the Information Provided by the Research Committee
 - b. Comprised of:
 - i. Faculty (1)
 - ii. Students (2)
 - iii. Community Member (1)
 - iv. Members of the Research Committee (4)
3. Student Athletic Advisory Committee
 - a. Chaired by the Faculty Athletic Representative (FAR)
 - b. Day-to-day Policy Oversight
 - c. Compliance
 - d. Hiring Process
 - e. Maintain University Mission
 - f. Scheduling of Games
 - g. Athlete Needs

(b) Coaches are Unit 3 faculty. Were / are any faculty involved in hiring of coaches? No searches or hiring of coaches has yet occurred. The process will occur at the direction of the President and the Planning Committee. Faculty will be intimately involved in the hiring process of coaches.

(c) What are the budget implications of instituting Athletics at CI?

The actual budget has not yet been determined, as the program itself has not been fully developed. The President has stated in the past that he does not plan on utilizing General Funds to fund Intercollegiate Athletics. CI will follow the Integrated California State University Administrative Manual (iCSUAM) which states, "*Intercollegiate athletic programs will follow the policies and procedures established by the California State University for budget, grants-in-aid, equal opportunity reporting, funds used for game expenses, cash management, inventory, personnel and payroll, purchasing/contracting, risk management programs, trade usage and travel.*" Funding will primarily come from sponsorships, donations, the Recreation and Athletics Fee, concessions, merchandising, and ticket sales.

(d) Who is the (required) Faculty Athletic Representative? How was this determined?

The Faculty Athletic Representative (FAR) has not yet been determined.

(e) Was the Athletic Advisory Council reestablished, and if so, are there any faculty voices on that council?

The Athletic Advisory Council has not been reestablished. When the Student Athletic Advisory Committee is established, it will include faculty representative(s) and will be chaired by the Faculty Athletic Representative (FAR). The complete composition of this committee will be determined by the Planning Committee (which will consist of students, faculty, staff, and community members).

(f) Why are faculty hearing about the roll-out of what could become a major component of the university first via rumors from students and community members?

The implementation of Intercollegiate Athletics at CI was made public to the entire campus community by President Rush at his Convocation Address on August 22, 2013 and then again through a Campus Global message on September 3, 2013. It is unfortunate that some faculty members feel that they were not informed properly; however, it was never the intention to apprise students of such major campus initiatives before the faculty. The voice and guidance of the faculty is extremely valued and will be an integral part of the development of Athletics. Once the Research Committee has done some of the preliminary investigative work, faculty will be intimately involved in all of the decisions throughout the planning and implementation phases of Intercollegiate Athletics at CI.

(g) If those to whom these questions are being addressed find the lack of information provided faculty to this point appropriate, could they please provide their rationale? If not, could they please address how this sort of situation may be avoided in the future?

As the VPSA and Director of Athletics, I would like to reaffirm the value that I place on the involvement of faculty throughout this process. The faculty have not yet been brought in on the conversation because at this point the work that is being done is strictly investigative. I feel confident that once the Research Committee has had a chance to pull together the necessary resources and provide an educated proposal for the numerous areas of consideration that exist, the input of the faculty will be integral to the planning and development of Intercollegiate Athletics at CI.

3. A. Perchuk asked: are there plans to put water filtration stations in Del Norte or Madera? There are 16 units that represent the first phase of a filtered water station program. These are in place or will be installed this academic year at locations that include the recreation center, student housing, the Bell Tower, Broome Library and Aliso Hall. Once the initial units are installed additional locations (including Madera and Del Norte) will be identified and installed.
Dan Wakelee

4. N. Deans- is it possible to have signage between Manzanita and Solano (indicating areas such as Manzanita Hall, Solano Hall, the Nursing Program, and El Dorado Hall)? I. Grzegorzcyk amended the question by inquiring about signage for Bell Tower East.

The campus has just selected a way-finding consultant who will facilitate a way-finding master plan (interior and exterior). With this, I have proposed that two faculty representatives be appointed to help complete this task.

John H. Gormley, AIA

Campus Architect/Director, Planning Design & Construction

Chair added- if anyone is interested serving on this committee, please let Chair Grier know.

5. The in-vehicle personal meter (IVPM) program at UCSB is metered parking without the meters. This program cost approximately between \$33,000 up to \$50,000 to initiate, and has an annual cost of \$4,000 for the vendor to support the program. This program requires a designated parking lot for participating vehicles.

Currently at CI we have the following cost reduction parking measures:

- metered parking spaces in various parking lots (which are not used consistently.)
 - the VISTA bus service at \$25 a semester, and
 - the free Ride Match program
1. The IVPM program would not reduce the amount of vehicles coming to campus in support of CI's alternative transportation programs.
 2. It would divert needed funds to continue enhancing and developing the necessary infrastructure to support a full-blown bicycle program at CI.
 3. It could have a negative impact to revenue needed to service the debt of the new parking lot, resulting in the need to increase the cost of parking.
 4. The IVPM program has been around for several years, but currently the vendor does not have a single CSU campus using the program.

We are looking for parking solutions that reduce the amount of vehicles coming to campus therefore improving the air quality and congestion on the roads to maintain CI as "green campus".

Ray Porras, Director- Parking and Transportation Services

6. K. Leonard- At the end of Spring 2013, the Provost stated that there were five faculty positions to be hired in fall, and that a spring hiring cycle might occur if funds were located for additional faculty lines. It seems funds were located, as we are now seeking to hire twelve faculty, but all are to be hired in fall. What was the rationale and process of discussion behind the decision not to hire in spring for a second consecutive year?

- a. It is my understanding that:
 - i. In early spring 2013, the previous Provost, Dr. Dawn Neuman, announced that six faculty searches had been approved for fall, 2013.
 1. 1 – SOE
 2. 1 – MVS
 3. 4 – A&S
 - ii. Six more tenure track faculty searches were added later that spring based on faculty attrition
 1. Library position to replace Elenora Tayag
 2. Nursing position to replace Kaleen Cullen
 3. Management position to replace William Johnson
 4. Economics position to replace Paul Rivera
 5. Spanish position to replace Terry Ballman
 6. Psychology position which was a replacement for a retirement in Nursing — Barbara Thorpe: Nursing gave up that replacement to Psychology
 - iii. It was determined before my arrival to search for all 12 positions in the fall as a means to secure tenure track faculty, realizing that there may be no monies available to search in the Spring 2014.

Gayle Hutchinson, Provost and Vice President for Academic Affairs

The Provost commented on her response that she upheld the decision of the former Provost.

B. New Questions 10/22/13

1) M. Wurtz (speaking with prior permission as a non-senator) introduced his question by commenting that he has heard that classes are opened according to demand. Many students have demonstrated the want for more classes to their Student Government representatives, how can they show the need for their classes to faculty? Is there a process, if not how do we get one implemented? Asked if anyone had more information, please talk to him after the meeting. *(revised 10/24/13)*

2) K. Tollefson asked:

With sincere appreciation for the Police Department's swift action in response to the reported rape in Santa Cruz Village a week ago Saturday, I would like to know what policy (if any) is in effect governing the reporting of actions taken by our campus police in the course of their efforts to enforce laws and keep the community safe. While I was very glad to hear last Saturday that a

suspect was in custody within hours of the reported attack, I was troubled by the campuswide announcement of that person's name prior to his conviction. Again, I deeply appreciate our colleagues in the Police Department and the work that they do, and my heart goes out to the young woman involved; but I would like to know if names of suspects are routinely broadcast prior to conviction and if any policy exists to help guide our way through such a tragic situation.

2a) C. Salazar asked a follow-up question what resources are available on campus for students, faculty and staff who are impacted? What resources are there for having a conversation about rape and date rape if faculty are approached by a student? Should faculty should be referring students to PCS and/or campus police- or are there other resources available? (revised 10/22/13)

3) N. Deans asked: In the past there were monthly reports posted on the CI site and now the only posting is the annual budget. Will there be more frequent reporting as we had in the past? The monthly reporting is useful for those who want to monitor if we are at, below, or over the budget projection. (revised 10/24/13)

<http://www.csuci.edu/vpbfa/current-year-budget.htm>

4) B. Monsma asked a follow-up question to the current answer that was displayed regarding Athletics.

The part of the response dealing with funding mentions the Student Athletics and Recreation Fee. Is this fee currently being paid by students, and if so, how is it used? Also, at other CSU campuses IRA funds support athletics. Will this be the case at CI? If so, how will this happen without diminishing support for academic programs such as international travel classes that are hallmarks of our curriculum and directly related to the mission of the university? (revised 10/22/13)

VIII. New Business

A. SR 13-02 Resolution Supporting an Appointment of a Faculty Trustee to the CSU Board of Trustees

M. Francois motioned to discuss. Motion seconded by C. Wyels. I. Grzegorzcyk spoke to need for resolution. Motion to move to second reading. No objections.

Chair opened floor for discussion. J. Barton called question. No objections to ending debate.

Vote to approve SR 13-02:

Approve:40

Oppose:0

Abstain:0

Resolution passed.

B. SR 13-01 Resolution to Define Student Research

C. Wyels motioned to discuss, M. Francois seconded. M. Cook introduced resolution. J. Balen commented on wording of “disciplinary-appropriate standard of acceptability”. I. Grzegorzcyk and A. Perchuk commented about universal standards of knowledge rather than just global, and that they would like the perceived social science bias in the resolution removed. K. Leonard will collaborate with I. Grzegorzcyk on wording to be more inclusive of math and sciences. A. Wallace strongly supports resolution and suggests group also move towards incorporating this item into student learning outcomes. Item will move to second reading at next Senate.

C. SP 13-01 Policy on Academic Probation

M. Francois motioned to discuss, C. Burriss seconded the motion. Chair opened floor for discussion. C. Wyels gave background on policy. I. Grzegorzcyk asked about graduate versus postgraduate students. M. Francois asked if graduate students have mandatory advising. C. Wyels suggested a policy for graduate students should be separate, as Extended Ed Students do not go through advising process. Item will move forward to second reading at next Senate.

D. SP 13-02 Policy on Unit Load Limitation

C. Wyels motioned to discuss. Motion was seconded by M. Francois. C. Wyels gave background on policy. I. Grzegorzcyk made a motion to move it to second reading. Discussion of procedures and of non-urgent items being moved. G. Wood clarified that items can only be moved if there are exceptional circumstances; there were no current grounds for this policy being exceptional. Item will move on to second reading item at next Senate meeting.

IX. Reports from the Standing Committees

A. Faculty Affairs

M. Pereira noted that Committee has met, but there is no update yet.

B. Fiscal Policies

No report.

C. Student Academic Policies and Procedures

C. Wyels noted that they are currently doing comprehensive review of all pertinent policies. SAPP requests input from colleagues with awareness of existing policies or gaps in policies that have unintended consequences (or create unintentional barriers) for students.

D. Curriculum Committee

A. Perchuk thanked everyone for all the new course and course modification forms and noted that the Committee will be in touch. If you'd like to be there when they discuss, let Committee members know.

E. General Education

G. Buhl reported that this Committee has one item in their queue. Course revision deadline has been extended.

F. Committee on Committees

C. Delaney updated those present that the Committee will be on hiatus till Spring.

G. Committee on Centers and Institutes

R. Alarcón announced that the Committee has met and has received review documents, to be reviewed shortly.

H. Professional Leave

No report. It was noted that they are busy reviewing sabbatical applications.

I. Minigrant Review Committee

J. Pinkley announced that call for proposals will be coming soon on January 31st for AY 2014-2015.

X. Reports from Other Centers and Committees on Campus

A. Institutional Review Board

J. Miller announced that the IRB is revising the way it looks at classroom-based research. New forms will be up on the website soon and will be distributed to Program chairs. Feedback is welcome.

B. Center for Multicultural Engagement

CME is co-sponsoring SAFE training on Wed 10/23 from 2pm-5pm. RSVP at ISLAS website (J. Balén).

C. Faculty Search Coordinating Committee

No report.

XI. Announcements

- K. Tollefson announced 6th Annual Conference for Social Justice in Education on 4/19.

- P. Hampton announced the 5th Annual Science Carnival on Saturday 11/6 from 5-8pm at Thurgood Marshall Elementary School. Free.
- J. Pinkley announced that Mortar Board will be seeking members in February for those students that define exemplary leadership. GPA requirement. Send student names to Janet Pinkley or Andrea Grove.
- C. Burriss announced Media Revolutions- cross disciplinary performance/lecture regarding entertainment industry- on Monday, 10/28 from 3-5pm in Grand Salon offered by Marty New.
- K. Tollefson announced new club Children of CI meeting Thursday 10/24 7:30-8:30pm in El Dorado Hall. Club mission is to raise visibility of needs of student parents on campus. All supporters are welcome to attend.
- J. Miller announced club for faculty to discuss research meeting Thursday 10/24 from 6-7pm in Broome 1670 /Dean's Conference Room. M. McThomas will speak. Email Jason Miller in order to be on RSVP list.
- K. Carey reminded everyone of the CI Lecture series Friday 10/25 at 6pm at the Simi Valley library- Rachel Cartwright will be presenting.

XII. Adjourn

3:59pm