



## ACADEMIC SENATE

C H A N N E L  
I S L A N D S

### **Meeting Minutes Academic Senate**

Martin V. Smith Decision Center  
Tuesday, April 2, 2024; 2:30-4:30pm

Present: Abbasi, Anderson, Andrzejewski, Avila, Avila, Berkowski, Caravello, Castillo, Chavarria, Chen, Clobes, Collazo, County, Deans, DeGraffenreid, Delgado Hellester, Denton, Dixon, Edwards, Estrada, Fitzpatrick, Forest, Francois, Grove, Guerrero, Guzman, Hampton, Harris, Harris, Hasendonckx, Itkonen, Kee-Rose, Lavariega Monforti, Leafstedt, Luna, Matera, McClellan, Miller, Navarrete, Perchuk, Pereira, Profant, Quiroz, Rivas, Scholl, Sherman, Smith, Swan-Wood, Weis, White, Wood, Wyels, Yalcin

Absent: Correia, DeHart, Folk-Farber, Ford Turnbow, Grzegorzcyk, Jiménez, LeRoy, McColpin, McGrath, Neto, Nichols, Reilly, Rex, Yao

Guests: Bravo, Clarke, Connel, DeOca, Flores, Gonzalez, Hannans, Hayakawa, Heck, McHugh, Paolillo, Patterson, Perry, Susan, Tollefson, Zivot

#### **1. Opening the Meeting**

The Chair called the meeting to order at 2:35pm.

#### **2. Approval of the Agenda**

Swan-Wood made a motion to approve the agenda. Wyels seconded.

Wyels requested that the Minor in Health Sciences be removed from the consent agenda. The Chair placed the Minor in Health Sciences on the agenda as item (5d).

The agenda as amended was approved by unanimous consent.

#### **3. Approval of the Minutes from March 13, 2024.**

The Chair apologized for omitting the attendance report from the draft minutes. Caravello made a motion to approve the minutes with attendance added. Smith seconded. The motion was passed by unanimous consent.

#### **4. Report from the Chair**

Attached to minutes.

#### **5. New Business**

**5a. First Reading: Non-Tenure Track Task Force Council Policy (Deans, SP 23-XX)**

Wood made a motion to accept this as a first reading item. Wyels seconded. There was discussion about format, process.

**5b. First Reading: Policy on Vice President, Academic Administrator, and Faculty Director Searches and Appointments (Miller, SP 23-XX; to replace SP 21-08)**

Fitzpatrick conveyed a list of concerns from Staff Council. Moved to send back to Exec with a directive to collaborate with Staff Council. Collazo seconded. The motion was passed by unanimous consent.

**5c. First Reading: Renaming Mission Centers: CME and CIA (CCI, SP 23-XX)**

Francois made a motion to accept as a first reading item. Wood seconded and the motion passed by unanimous consent.

Wood remarked that this policy would require a bylaws change. There was discussion about how it's important for our mission to evolve, but there was concern about the process used to make these changes and how they happened without broad faculty involvement.

**5d. First Reading: Minor in Health Science (Clobes, SP 23-XX)**

Wyels made a motion to accept this as a first reading item. Periera seconded.

Wyels asked how 60+ students would be accommodated in the program without additional resources. Clobes responded that courses are not currently at capacity and Health Science has non-tenure track faculty whose entitlements are met but have capacity to teach additional classes. Wyels acknowledge that this was a satisfactory response.

**6. Returning Business**

**6a. Second Reading: Policy on Office Hours (Clark, SP 23-XX)**

Yalcin made a motion to amend the policy

*Strike A.7. Replace with: "This office hour policy sets the minimum requirements for all CSUCI faculty. Schools can adopt different office hour requirements by majority vote of faculty, as long as it meets or exceeds the minimum requirement."*

Woods seconded. There was concern about and discussion of lecturer (NTT) inequities.

Clobes made a motion to amend the amendment by replacing 'Schools' with 'Departments'. The proposed amendment would now read

*Strike A.7. Replace with: "This office hour policy sets the minimum requirements for all CSUCI faculty. Departments can adopt different office*

*hour requirements by majority vote of faculty, as long as it meets or exceeds the minimum requirement."*

Caravello seconded. The votes on the motion to amend the amendment were

Yes: Anderson, Berkowski, Chavarria, Clobes, Correia, Delgado Helleseeter, Harris, Itkonen, Luna, Matera, Navarrete, Quiroz, Rivas, Sherman, Smith, Yalcin

No: Caravello, Chen, Deans, Dixon, Francois, lefevre, Pereira, Profant, Scholl, Swan-Wood, Weis, White, Wood, Wyels

Abstain: Abbasi, Avila, Castillo, Collazo, County, Denton, Edwards, Fitzpatrick, Forest, Harris, Jiménez, Kee-Rose, McClellan, McColpin

With 16 votes for YES and 14 votes for NO, the majority of votes cast were in favor and the amendment is adopted.

The vote on the motion to amend were

Yes: Anderson, Chavarria, Clobes, Delgado Helleseeter, Luna, McColpin, Navarrete, Sherman, Yalcin

No: Abbasi, Berkowski, Caravello, Castillo, Chen, Deans, Denton, Dixon, Francois, McClellan, Munroe, Pereira, Profant, Scholl, Smith, Swan-Wood, Weis, White, Wood, Wyels

Abstain: Collazo, Correia, County, Edwards, Fitzpatrick, Forest, Harris, Harris, Itkonen, Jiménez, Kee-Rose, Matera, Quiroz, Rivas

With 9 votes for YES and 19 votes for NO, the majority of votes cast were against and the amendment fails.

White made a motion to extend the meeting by 10 minutes. Deans seconded. The motion passed by unanimous consent.

Navarrete made a motion to send the policy back to the Faculty Affairs Committee with the instructions to consult with ASI Student Government. Francois seconded. The motion passed by unanimous consent.

M. Avila moved to adjourn. Collazo seconded. The motion was adopted by unanimous consent.

The Chair adjourned the meeting at 4:39pm.