



## ACADEMIC SENATE

C H A N N E L  
I S L A N D S

### Meeting Minutes Academic Senate

Del Norte 1500

Tuesday, April 1, 2025

2:30-4:30pm

This meeting offers a virtual option through Zoom:

<https://csuci.zoom.us/j/81836938613>

Present: Alison Perchuk, Amy Denton, Annie White, Antonio Jiménez, Billy Munroe, Cameron Harris, Chris Scholl, Chuck Weis, Cindy Sherman, Colleen Forest, Cynthia County, E. Nicole Vines, Heather Castillo, Ivona Grzegorzczuk, Jaime Matera, Janet Pinkley, Jared Barton, Jeannette Edwards, Jose Alamillo, Jose Luis Callazo, Kevin Hayakawa, Kimmy Kee-Rose, Kristen Dobson, Lance Nolde, Lily Tamai, Manuel Correia, Marianne McGrath, Mary Adler, Matt Campbell, Monica Pereira, Monica Rivas, Nancy Deans, Neomie Congello, Peter Krause, Ron Berkowsky, Sean Kramer, Susan Lefevre, Tabitha Swan-Wood, Taryn Hakala, Tiina Itkonen, Tom Clobes, Weldon Smith, Christina Smith, Andrea Grove, Greg Wood, Jessica Lavariega Monforti, Richard Yao, Gina Sanchez Gibau, Michelle Hasendonckx, Lina Neto, Phil Hampton

Proxies: Cindy Sherman for Maria Ballesteros-Sola

Absent: Andrew Fox, Banareh Abbassi, Brian Rasnow, Gareth Harris, Mari Estrada, Megan Kenny Feister, Sean Anderson, Theresa Avila, Georgina Guzman, Jennie Luna, Eboni Ford Turnbow, Barbara Rex, Maria Elena Plaza, Ritchie LeRoy, Ernesto Guerrero, Susan Andrzejewski, Spencer Clark, Jill Leafstedt, Luis Sanchez

Guest(s): Melissa Soenke, Sandra Birmingham, Jennifer Raymond, Dana Baker, Raquel Baker

1. Opening of the Meeting
  - a. Meeting called to order at 2:39pm, after determining quorum.
2. Approval of the Agenda
  - a. M/S/P to amend agenda by moving item 5e. SAPP Dean's List Policy (Returning Business) to 6c. (New Business)
  - b. M/S/P to approve amended agenda
3. Approval of Minutes from 3/11/25 (see attached)
  - a. M/S/P to approve March 11, 2025 Meeting Minutes
4. Report from the Chair
  - a. [Chair report](#) is available on Canvas.

- b. Interim Provost's presented [AMP Prioritization Plan](#)  
 Interim Provost Lavariega Monforti discussed work behind the prioritization plan, which included looking over two different data sources plus adding in new information to help prioritize. This was discussed with faculty champions and Deans.  
 She shared important criteria, including implementing a limited number of programs each year with a mix of undergraduate and graduate and a mix of high-cost and low-cost programs.  
 This is not a new AMP, no new programs but rather a prioritization of the existing programs on the AMP. Every program must have a pro forma. All criteria are in the report with funding sources spelled out.  
Discussion Summary:  
 For programs running through EU, it will be made clear when the program comes to the Senate for approval.  
 A Pro Forma is included for each program that includes budget for the first three years. The WTUs currently allocated include this already. Three-year budgets built into multi-year budgets.  
 Prioritization criteria that were provided included variables beyond that of enrollment, 5 variables played a role. Rubric used by Interim Provost is available on request.  
 Three major funds: general funds, sponsored programs and philanthropic. All programs launching Fall 25 and Fall 26 have funding all identified and earmarked. This process will continue by looking two years out.  
 Prioritization can change and pro formas may be updated. Funds could come from the programs themselves.  
 APPC did review over summer and used a slightly different rubric.

#### 5. Returning Business

- a. [B.A. Spanish-English Translation Degree Program Proposal](#)
- i. M/S to adopt B.A. in Span-Eng Translation & Interpretation
  - ii. Discussion Summary:  
No discussion.
  - iii. Objection raised by Ivona
  - iv. Vote: 39 Y/1 N/1 A. Motion passes.
- b. [Minor in Bilingual Education](#)
- i. M/S to adopt Minor in Bilingual Education.
  - ii. Discussion Summary:  
No discussion.
  - iii. Motion passes unanimously.
- c. [Faculty Affairs Syllabus Policy](#) - Mary Adler presenting
- i. M/S to adopt Faculty Affairs Syllabus Policy
  - ii. Mary presented the policy and discussed highlighted changes from the first reading. FAC consulted with Senate Executive Committee, Student Government, faculty Brown Bags, DASS, Dean of Students'

Office and Academic Senate.

The webpage that will be linked will have final approval from Senate Executive Committee.

iii. Discussion Summary:

Monica P. raised a concern that the Senate Webpage is missing the Library, this concern was also raised at Senate Executive Committee. She wants to be able to see the draft before it goes live. Mary noted this concern, and shared that the Dean of the Students' Office will incorporate it into the live version. The draft will go to Senate Executive Committee for feedback before it is posted. A paragraph could be sent in.

Tabitha raised a question about having a QR code for the link to the website, for those having printed syllabi. Mary noted this suggestion.

iv. Motion passes unanimously.

d. [GE Policy on Program Course Requirements](#) - Marie Francois presenting

i. M/S to adopt GE Policy on Program Course Requirements.

ii. Marie presented the policy and PowerPoint. Recommendations came in from four virtual Brown Bags, padlet and emails. Marie shared changes from first reading.

iii. Discussion Summary:

Dana asked a clarifying question about the use of “department” vs. “program”. Marie shared in section 4.1 of the policy that academic units are defined as degree granting programs with the official list being held by APPC. This is not a department or chaired unit. If your department has multiple degree granting programs, each of them can have 12 GE courses per catalog year. Dana asked for that to be clarified in the text.

Alison raised concerns with the definition of GE.

iv. Motion passes by unanimous consent.

~~e. SAPP Dean's List Policy~~

6. New Business

a. [B.A. in Black Studies](#) - Raquel Baker presenting

i. M/S to accept B.A. in Black Studies

ii. Raquel shared PowerPoint. Cameron Harris noted that CI is a place where students can flourish creatively, and classes were designed with that in mind. This is not a degree just for Black students but for all students. The pro formas were made on the cautious side, without being too aggressive in projections. Dr. Cosby and Dean Hampton are working on enrollment and recruitment strategies. Trent Ruiz is working on the website and promotional materials. Dr. Cosby and Cameron Harris are working on a white paper on marketing, enrollment and retention. They are using faculty/staff data from poll

to help strategy moving forward. This degree can be paired with others.

iii. Discussion Summary:

Cindy S. noted that APPC reviewed this program last week and APPC supports this program moving forward.

b. Program Review Policy - Melissa Soenke presenting

i. M/S to accepted Program Review Policy

ii. Discussion Summary:

Tabitha asked for emphasized language that there should be at least one NTTF and they would have a stipend too. Melissa shared that there is currently lecturer faculty as a point person, but that this can be more explicit.

Ivona raised a concern about formatting for accreditation programs that are doing program review. Melissa said that the format should be what the accrediting body will want, and that is acceptable. It may differ from our CI template.

Mary raised a question about if this policy is replacing 06-13. Melissa yes and she will add this to the policy.

Nancy raised a concern about what support programs will receive after given recommendations.

Lily Anne shared that lecturers should receive stipends if they participate in program review.

Alison shared a concern about the burden of being a faculty lead and there should be a commitment of funding. She also shared a concern about the composition of continuous improvement committee. This will be a burden on LCC members. Recommendation shared for this committee to be elected at large. Melissa shared that the committee was as Alison is describing initially, but APPC felt there would be difficulty in filling those seats and LCC chairs recommended the change. Melissa would like to hear from faculty on this.

Christina echoed Alison's concern and asked for there to be language in the policy that this work will be compensated.

Janet asked for a mechanism for how faculty can raise concerns when this policy is violated. Melissa noted this concern.

President Yao shared comments on Nancy's concern. As it relates to accreditation, support is being given. The whole purpose of program review is to assess whether SLOs are being met and determine how to improve. We will both do our part in this with adjustments that need to be made.

c. SAPP Dean's List Policy - Weldon Smith presenting.

i. M/S/P to extend meeting 10 minutes.

- ii. M/S to accept SAPP's Dean's List Policy.
  - iii. Weldon shared policy. Weldon asked to send him questions and feedback.
  - iv. Discussion Summary:  
Kevin asked if it was possible to get above a 4.0. Weldon responded that the policy states GPA of 4.0 (not or higher).
- 7. Intent to Raise Questions
  - a. No new questions or responses shared.
- 8. Reports (full reports available via Canvas)
  - a. Report from President Yao – President Yao reporting  
Provost search: completed interviews. Semi-finalists were determined last week. Finalists being determined soon. I recognize the time and commitment of those serving on the search committee. There will be opportunities for faculty and staff in DAA to meet with finalists.  
Course schedules and WTUs: Interim Provost shared details and methodology to Senate Executive Committee last week.  
Budgets and workforce: early exit, volunteer separation still in bargaining. Lots of support for CSU seen in Sacramento while doing advocacy work. In his opinion, a big concern at federal level is changes to Medicaid. More info to come about calls with Department of Education.
  - b. [Report from Interim Provost Lavariega Monforti](#) – Interim Provost reporting
    - i. Presentation on AMP – shared during Chair report.  
Resolution from Staff Council: President Yao, Senate and Interim Provost received a resolution on the treatment of staff. More to come on that conversation.  
Strategic Planning 2030+: final meeting for semester. Today we are sending recommendations to President Yao. Website will be updated with recommendations.  
Student success and retention forums: slides available online. Linked in full report.  
Instructional budget: email sent to all deans and chairs with further explanation. Email is in full report. I can answer questions if needed.  
Definition of dept vs. program: I was able to put together guidance with this information. Let AP Office know when there are updates, they will keep the memo up to date. PR team can refer to this.  
Evacuation/fire: feedback received from survey. Linked in report.  
Concerns about traffic and lack of use of telephones for alerting. Findings shared with Emergency Operations Committee. Meeting will be held with the head of that Committee to go over concerns and feedback.  
Impact on low-enrolled courses: linked in full report.  
Undocumented student workshop: additional dates per Senate request.  
Events in full report.

- c. [Report from Statewide Senators](#)
- 9. Adjourn
  - a. M/S/P to adjourn the meeting at 4:41pm.

Submitted by Taryn McHugh, Senate Support Staff.