



ACADEMIC SENATE

C H A N N E L
I S L A N D S

Meeting Minutes

Academic Senate

Del Norte 1500

Tuesday, April 29, 2025

2:30-4:30pm

This meeting offers a virtual option through Zoom:

<https://csuci.zoom.us/j/81836938613>

Present: Amy Denton, Annie White, Brian Thoms, Billy Munroe, Brian Rasnow, Cameron Harris, Chris Scholl, Chuck Weis, Cindy Sherman, Colleen Forest, Cynthia County, E. Nicole Vines, Gareth Harris, Ivona Grzegorzczuk, Janet Pinkley, Jared Barton, Jeannette Edwards, Jose Alamillo, Jose Luis Callazo, Kevin Hayakawa, Kristen Dobson, Lance Nolde Lily Tamai, Mari Estrada, Maria Ballesteros-Sola, Marianne McGrath, Mary Adler, Matt Campbell, Monica Pereira, Monica Rivas, Nancy Deans, Neomie Congello, Peter Krause, Ron Berkowsky, Clare Steele, Sean Kramer, Susan Lefevre, Tabitha Swan-Wood, Taryn Hakala, Theresa Avila, Tiina Itkonen, Tom Clobes, Weldon Smith, Christina Smith, Andrea Grove, Greg Wood, Gina Sanchez Gibau, Michelle Hasendonckx, Lina Neto, Phil Hampton

Proxies: Tiina Itkonen for Antonio Jimenez, Weldon Smith for Kimmy Kee-Rose, Brendan Cline for Alison Perchuk, Clare Steele for Jaime Matera

Absent: Andrew Fox, Heather Castillo, Manuel Correia, Megan Kenny Feister, Georgina Guzman, Jennie Luna, Richard Yao, Jessica Lavariega Monforti, Eboni Ford Turnbow, Barbara Rex, MariaElena Plaza, Ritchie LeRoy, Ernesto Guerrero, Susan Andrzejewski, Spencer Clark, Jill Leafstedt, Luis Sanchez

Guest(s): Melissa Soenke, Veronica Guerrero, Marie Francois, Kurt Zierhut

1. Opening the Meeting
 - a. Meeting called to order at 2:36pm, quorum was determined at 2:40pm during the President's report.
2. President's Report - Kaia Tollefson reporting
 - a. Provost Search Committee: the Committee provided President Yao with candidate strengths/weaknesses and raw data/stats. He makes his decision this week, and hopefully a campus announcement will soon follow. President Yao wants to meet with the committee one more time to share his thanks. We are working with HR to standardize the search process moving forward.

- b. Strategic Planning: Plan for this year to complete Phase 4, finalize vision statement and identify new institutional values & goals. That work was completed on time. President Yao shares his thanks for the three leads on this process.
 - c. Discussion Summary:
Nancy asked a question about how Early Exit and Early Retirement plans will impact layoffs. Kaia directed Nancy to submit an ITRQ.
Marianne asked a question about the terms & conditions sheet for faculty Early Retirement. Kaia directed Marianne to submit an ITRQ.
Christina shared that there was a successful information session for Early Retirement for faculty, with materials all available on Canvas.
- 3. Approval of the Agenda
 - a. M/S/P to approve the agenda.
- 4. Approval of the Minutes from April 15, 2025
 - a. Minutes will be sent out for the next meeting with the materials.
- 5. Report from the Chair
 - a. Chair Report available on [Canvas](#).
 - b. Last Senate meeting via Zoom on May 13th
 - c. Thank you to Taryn for her work to support Senate, Chuck Weis for his role as Parliamentarian, the Senate Officers and all of Senate Executive Committee for their work and support. This year confirmed for me the best part of CI is those who work here.
 - d. Request for Senators to meet with their constituents and urge them not to boycott graduation.
- 6. Consent Agenda: Committee Chair Elections
 - a. M/S/P to adopt consent agenda.
- 7. New Business
 - a. Assessment Policy (see attached) – Melissa Soenke presenting
 - i. M/S to accept
 - ii. Melissa shares PowerPoint.
 - iii. Discussion Summary:
Maria asked a clarifying question if other “Institutes/Centers” are included in this work, as it relates to co-curricular activities.
Mary shared a concern about having the annual reporting accessed publicly on the website. Melissa will change the policy wording so that it can be accessed internally rather than externally.
Theresa shared a concern about what would happen with the plan of action once the reports are generated, stating in the past there was no structure to move forward. Melissa will update the continuous language piece to make sure plans of actions are followed through on.

Action: Melissa will update the Assessment Policy so that the annual reporting is accessible internally only and clarify language around continuous improvement to ensure action moves forward.

- b. G.E. Policy on Mission Pillars – Marie Francois presenting
 - i. M/S to accept
 - ii. Marie presents PowerPoint.
 - iii. Discussion Summary:
Theresa had a clarifying question about how this relates to GE-F Ethic Studies (now GE-6).
- 8. Returning Business
 - a. [B.A. in Black Studies, Raquel Baker](#) - Raquel Baker presenting
 - i. M/S to adopt
 - ii. Raquel had no changes to report. Those that attended the Brown Bag were all in support.
 - iii. Discussion Summary:
No discussion.
 - iv. Motion to adopt passes by unanimous consent.
 - b. SAPP Dean's List Policy - Weldon Smith presenting
 - i. M/S to adopt
 - ii. Weldon shares that they received some feedback relating to adjusting the criteria for the President's List. SAPP chose not to change the criteria, with the main reasoning of staying consistent with other campuses. SAPP also chose not to create a Provost's List since that is not standard at other institutions. In addition, some parts of the document were cleaned up.
 - iii. Discussion Summary:
Jose A. asked what the potential GPA level for a Provost's List was. Weldon said they thought 3.8 or 3.85. They found a similar list only at two other universities.
There was discussion around whether the Dean's List was a violation of FERPA, and it was determined that it was not.
 - iv. Motion to adopt passes by unanimous consent.
 - c. Program Review Policy – Melissa Soenke presenting
 - i. M/S to adopt
 - ii. Melissa presents the Policy and discusses changes. Melissa asks for feedback on the makeup of the Continuous Improvement Committee.
 - iii. Discussion Summary:
Tiina raises a concern about the policy language regarding the composition of the Continuous Improvement Committee, specifically the reference to the number of LCCs, noting that this number may change in the future.
 - 1. M/S to change the language in the policy concerning the makeup of the Continuous Improvement Committee as follows: "The Committee will be composed of one member from each of the LCCs and one member at large, one member from advising and one member from registrar or designee."

2. M/S was amended to remove language including one member from advising and one member from registrar or designee.
The language now reads: "The Committee will be composed of one member selected representing the constituency of each of the Local Curriculum Committees (LCCs) and one member at large."
3. Amended motion passes by unanimous consent.
- iv. Motion to adopt passes by unanimous consent.
- d. Resolution in Support of Instruction - Lance Nolde presenting
 - i. M/S to adopt.
 - ii. Lance shared that they received feedback from SBC, faculty colleagues, and the Senate Executive Committee. The policy changed some language and added an exhibit that includes a letter from a student.
 - iii. Discussion Summary:
In response to a question about if they do not receive budget information for Spring '26 by the deadline, Lance shares that they would seek council from Senate Executive Committee and the broader campus for a response.
Mary asked who the resolution should be sent to, as it does not include this information.
 1. M/S/P to amend Resolution to include distribution to President Yao and Interim Provost Lavariega Monforti.
 - iv. Roll call vote requested.
 - v. Vote: 35 Y / 3 N / 5 A, motion passes.
- e. NTT Titles Policy – Nancy presenting
 - i. M/S to adopt
 - ii. Nancy shared PowerPoint
 - iii. M/S/P to extend the meeting by 15 minutes.
 - iv. Discussion Summary:
 1. M/S to amend C.2.b. as follows: "For program professional identity consistency, through a vote of the program lecturers, tenured, and tenure-track faculty, the program will decide which title, "Clinical" or "Teaching" will be used for the program. The program will report the title structure to FASE, Program Dean, and Program Chair."
 - a. Discussion:
Some members discuss concerns about faculty being able to self-select "Clinical" or "Teaching".
Some members discuss cases where a program could have both "Clinical" and "Teaching" titles, stating examples from the Nursing and Education Programs.
Nancy shared that the intent was to give agency to NTTF to select what title would make sense for

themselves, noting concerns about how most NTTF often work in many different departments.

- b. M/S to call the question. Chair accepts. Motion passed with unanimous consent.
- c. Motion to pass amendment by unanimous consent was objected. Motion goes to a vote.
- d. Vote: 16 Y / 18 N / 7 A, motion to amend does not pass.

v. A quorum check is called at 4:44pm. The Senate was still at quorum.

9. Intent to Raise Questions

10. Reports (full reports available via Canvas)

- a. Report from Interim Provost Lavariega Monforti
 - i. Report available on [Canvas](#).
- b. Report from Statewide Senators
- c. Report from CFA President
- d. Report from Staff Council
- e. Report from NTTF Council
- f. Report from ASI
- g. Reports from Senate Committees
 - i. Appointments, Elections, and Bylaws (AEBC)
 - ii. Academic Policy and Planning (APPC)
 - iii. Senate Budget (SBC)
 - iv. Equity and Anti-Racism (CEAR)
 - v. Faculty Affairs (FAC)
 - vi. Student Academic Policies and Procedures (SAPP)
 - vii. Others

11. Adjourn

- a. M/S/P to adjourn at 4:47pm.

Submitted by Taryn McHugh, Senate Support Staff.