



CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS ACADEMIC SENATE POLICY

Policy on Grade Forgiveness

Policy #: SP 09-04 (Supersedes SP 08-09)

Drafted By: Student Academic Policies and Procedures

Applicability: All CSUCI undergraduate students

Background: Our existing policy on grade forgiveness does not limit the number of units a student may repeat in addition to the 16 units where the course grade can be replaced. Specifically, Executive Order No. 1037 states that: Campuses may permit undergraduate students to repeat an additional 12 semester-units (18 quarter-units), i.e., units in addition to the 16 semester-units (24 quarter-units) for which grade “replacement” is permitted. In such instances the repeat grade shall not replace the original grade; instead both grades shall be calculated into the student’s overall grade-point average.

Policy:

The Forgiveness of Previously Earned Grade Policy may be used only by undergraduate students. It may not be used by graduate/post baccalaureate students working on master's degrees, graduate certificates, teaching credentials or by unclassified post baccalaureate students, even when they might take undergraduate courses. This policy applies only to courses taken at CSUCI and repeated at CSUCI. In the case of a repeated course, the subsequent grade is substituted for the earlier one in the computation of units attempted and grade point average. Note that the replaced grade could be lower than the original grade. The previous course grade(s) remain(s) on the record, but is/are annotated as being discounted from grade point average calculations.

1. Undergraduate students may repeat up to a total of sixteen (16) semester units taken at CSUCI for forgiveness.
2. Undergraduate students may repeat an individual course for grade forgiveness no more than twice (3 times total).
3. This policy may be used only on grades of "WU," "F," "D-," "D," "D+," "C-," "IC."
4. This policy may not be used on grades of "A+," "A," "A-," "B+," "B," "B-," "C+," "C," "I".
5. Grade forgiveness shall not be applicable to courses for which the original grade was the result of a finding of academic dishonesty.
6. Beyond the 16 semester units that can be replaced for grade forgiveness, up to 12 units of coursework may be repeated. These 12 units that can be repeated will be averaged into the GPA without replacing the previously received grades.