

Senate Policy 25-23
Policy on Consecutive Years Curriculum Change Proposals

Motion: To approve the Policy on Consecutive Years Curriculum Change Proposals

Passed at the May 4, 2026 meeting of the Academic Senate

Approvals:


Christina Smith (Jun 4, 2026 11:41:44 PDT)

Christina Smith, PhD
Chair, Academic Senate

06/04/2026

Date



Sue Andrzejewski, PhD
Interim President

06/26/2026

Date



CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS POLICY MANUAL

Division of Academic Affairs

Policy Number: SP 25-23

Approved By: Academic Senate

Effective Date: Fall 2026

DATE: May 4, 2026

Total Pages: 2

Approved By: Sue Andrzejewski, Interim President

Policy on Consecutive Years Curriculum Change Proposals

PURPOSE:

The purpose of this policy is to promote stability, consistency, and thoughtful planning in academic programs and courses. Limiting curriculum changes in consecutive years allows time for proper implementation, evaluation, and adjustment, while minimizing disruption to students.

APPLICATION:

Program and courses' curricular change proposals.

DEFINITIONS:

Program - BS, BA or other Baccalaureate degree, MS, MA or other Master degree, minor, Credential, Completion Program of Studies, or Certificate

Course - structured, credit-bearing unit of study focusing on a specific subject, typically lasting one semester or term

Emphasis, concentration, option, subplan - specific study track within a program, sometimes declared and tracked in student systems, and others are not tracked or mandatory. These are all generally defined as subplans in the CSU, while each campus uses specific names for the different types of subplans.

Department - organizational structure, home to faculty and one or more programs

POLICY:

Curriculum revisions, program and subplan modifications, or course updates shall not occur in consecutive years. Exceptions may be granted for changes required to maintain accreditation, comply with Title 5 regulations, adhere to systemwide policies or executive orders, to address

SP 25-23: Policy on Consecutive Years Curriculum Change Proposals

urgent issues that significantly and adversely affect a substantial number of students, or non-substantive changes or corrections that can be addressed administratively and have no impact on students. An exception may also be granted if justified and approved by the School Dean and Provost.